



LAKE WHATCOM WATER AND SEWER DISTRICT
 1220 Lakeway Drive
 Bellingham, WA 98229
 (360)734-9224
 FAX (360)738-8250

EMPLOYMENT APPLICATION

PERSONAL INFORMATION	
Name	Position Applied For
Address	
City, State, Zip	Home Phone (Include Area Code if not local)
Social Security Number	Work/Message Phone (Include Area Code if not local)

EMPLOYMENT EXPERIENCE	Start with present or most recent employer (Attach additional sheets in similar format if more than four previous employers)				
1) Employer	Telephone (Include Area Code if not local)				
Complete Address	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Employed (Month & Year)</td> <td style="width: 50%; padding: 2px;">Hourly Rate/Salary</td> </tr> <tr> <td style="padding: 2px;">From: To:</td> <td style="padding: 2px;">Starting: Ending:</td> </tr> </table>	Employed (Month & Year)	Hourly Rate/Salary	From: To:	Starting: Ending:
Employed (Month & Year)	Hourly Rate/Salary				
From: To:	Starting: Ending:				
Name of Supervisor	State Job Title and Work Performed				
Reason for Leaving					
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No					

2) Employer	Telephone (Include Area Code if not local)				
Complete Address	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Employed (Month & Year)</td> <td style="width: 50%; padding: 2px;">Hourly Rate/Salary</td> </tr> <tr> <td style="padding: 2px;">From: To:</td> <td style="padding: 2px;">Starting: Ending:</td> </tr> </table>	Employed (Month & Year)	Hourly Rate/Salary	From: To:	Starting: Ending:
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May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No					

3) Employer	Telephone (Include Area Code if not local)				
Complete Address	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">Employed (Month & Year)</td> <td style="width: 50%; padding: 2px;">Hourly Rate/Salary</td> </tr> <tr> <td style="padding: 2px;">From: To:</td> <td style="padding: 2px;">Starting: Ending:</td> </tr> </table>	Employed (Month & Year)	Hourly Rate/Salary	From: To:	Starting: Ending:
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From: To:	Starting: Ending:				
Name of Supervisor	State Job Title and Work Performed				
Reason for Leaving					
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No					

4) Employer	Telephone (Include Area Code if not local)
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Complete Address	Employed (Month & Year) From: _____ To: _____	Hourly Rate/Salary Starting: _____ Ending: _____
Name of Supervisor	State Job Title and Work Performed	
Reason for Leaving		
May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		

EDUCATION AND TRAINING					
School Name and Location		Attendance Period	Course of Study/Major	Certificate or Degree Earned	
High School					
College(s) or University(s)					
Other					

PERSONAL REFERENCES		
Name and Address	Phone Number	Relationship
1)		
2)		
3)		

ADDITIONAL INFORMATION

- 1) Are you a United States citizen, or if not, are you eligible for legal employment in the United States?..... Yes No
- 2) Have you ever been discharged, fired, or asked to resign from a position? (If yes, please explain on an additional sheet of paper)..... Yes No
- 3) Have you, within the last seven years, been convicted of a crime or released from prison? (If yes, please explain on an additional sheet of paper)..... Yes No
- 4) Have you ever been warned about or otherwise disciplined for:
 - A. Absenteeism, tardiness, or any other attendance problem?..... Yes No
 - B. Sexual harassment, fighting, assault, or related offenses?..... Yes No
 - C. Violating any State, Federal, or Employer safety rules?..... Yes No
 (If yes on any of the above, please explain on an additional sheet of paper)

- 5) Have you ever served in the military?..... Yes No
 (If yes, list branch of service, dates of service, rank at discharge, and discharge status on an additional sheet of paper)
- 6) Have you been convicted of any moving violations in the past five years? Yes No
 (If yes, please explain on an additional sheet of paper)
- 7) Do you have any physical limitations, chronic injuries (neck, back, knees, etc.), or ailments which may prevent you from performing certain aspects of the job description you have applied for?..... Yes No
 (If yes, please explain in full on an additional sheet of paper)

AUTHORIZATION	
<p>I hereby authorize Lake Whatcom Water & Sewer District, or its agent, to verify or to supplement information given by me in this application and any other submitted materials. I understand this information may be the basis of an employment decision, and I hereby release any and all of my employers from any liability or claim that I might have as a result of disclosure of this information.</p>	
<p>_____</p> <p>Signature</p>	<p>_____</p> <p>Date</p>

READ BEFORE SIGNING	
<p>I certify that this application and any other submitted materials contain no willful misrepresentations or falsifications, and that the information given by me is true and complete to the best of my knowledge and belief. I am aware that should investigation at any time disclose any misrepresentation or falsification, I may be summarily terminated or disqualified from holding any position with Lake Whatcom Water & Sewer District. I understand that this application will become part of my permanent personnel record if hired.</p>	
<p>_____</p> <p>Signature</p>	<p>_____</p> <p>Date</p>

Applications may be submitted by E-mail to general.inbox@lwwsd.org. A completed, signed hard copy must follow within 3 days. Mail completed application to:

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 Bellingham, WA 98229