

Lake Whatcom Water and Sewer District
Regular Meeting of the Board of Commissioners
October 13, 2010

- Open House and Building Dedication

The Open House for the District's New Administrative Building began at 5:00 p.m. District representatives present were Board President Leslie Mc Roberts, Commissioners Todd Citron and Deborah Lambert, General Manager Patrick Sorensen, District Engineer Bill Hunter, Consulting Engineer Melanie Mankamy, legal counsel Brian Hansen and Recording Secretary Lyn Edwards. Numerous members of the public also attended the Open House.

Board President Leslie Mc Roberts called the Regular Session to order at 6:30 p.m. Other District representatives present included Commissioners Todd Citron and Deborah Lambert, General Manager Patrick Sorensen, District Engineer Bill Hunter, Consulting Engineer Melanie Mankamy, legal counsel Brian Hansen and Recording Secretary Lyn Edwards. Commissioner Weide was excused from the meeting. A list of interested participants is on file.

- Public Comment

Scott Mc Kinney, new Executive Director of the Washington Association of Sewer and Water Districts introduced himself to the Board.

- Revising the Consolidated Water Service Policy – Resolution 765

Sorensen and Hansen gave an overview of the updated language in Resolution 765. After substantial discussion staff was directed to amend the Resolution as discussed and present it for further consideration at the next regularly scheduled meeting on October 29th.

- Telemetry Improvements – Tetra Tech Contract

Hunter informed the Board that the Consultant, Tetra Tech, Inc. has completed Phase 1 Remote Telemetry Unit Design, and Phase 2 SCADA Network Design and Programming is nearing completion. The District is now ready to continue to Phase 3 of the project which includes design through bidding services for the Sudden Valley Water Treatment Plant Control System Improvements at a cost of \$29,858.00. Discussion followed.

Action Taken

Citron moved, Lambert seconded, to authorize the General Manager to execute Amendment 2 in the amount of \$29,858.00 for the Sudden Valley Water Treatment Plant Control System Improvements Design through Bidding. Motion passed.

- Administrative Building - Update

Hunter provided the Board with a status report on the Administrative Building and briefly described some of the project close out issues.

- Operations Building - Update

Hunter reported that the permit application for the Operations Building Remodel will be submitted to Whatcom County on October 18th. Payment of the permit fees will be required at that time but the exact amount of the fees will not be known until the paperwork is actually submitted. Staff requested authorization to cut a check for around \$7,000.00 to expedite the process.

Action Taken

Citron moved, Lambert seconded, to authorize staff to process a check for the purpose of paying the building permit application fees to Whatcom County for the Operations Building as required up to \$10,000.00. Motion passed.

- **Staff Report – Summary of Existing District Projects**

The Board reviewed and discussed the October Staff Report. Specific items of discussion included the Ranch House Pump Station Improvements project and the Cable Street Pump Station Improvements project.

- **Other Business**

Commissioner Todd Citron donated a book to the District entitled "Water Towers" by Bernd and Hilla Becher. The book contains over 200 photographs of unusual water towers found in the U.S. and Europe. Citron indicated that his intention is for the book to be kept at the front counter for the enjoyment of the District's customers and staff.

- **Manager's Report**

Sorensen reported on recent and upcoming District activities. A lengthy discussion ensued.

- **Public Comment**

Scott Mc Kinney spoke to the Board about the Public Works Trust Fund and the great likelihood that it will be swept by the legislature. He urged the Board to contact the local candidates for the house and senate and inform them of the importance of the Public Works Trust Fund and the projects that it has funded for the District.

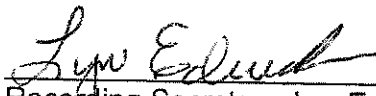
- **Consent Agenda**

Action Taken

Lambert moved, Citron seconded, approval of:

- **General Fund Claims totaling \$428,644.84**
 - **Construction Fund Claims totaling \$663,063.12**
 - **Department of Employment Security Claim totaling \$61.41**
 - **Minutes for the August 24, 2010 and August 25, 2010 meetings.**
- Motion passed.**

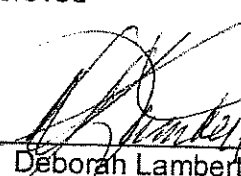
With no further business, Mc Roberts adjourned the Regular Session at 7:43 p.m.


Recording Secretary, Lyn Edwards

10-29-2010
Date Minutes Approved


Todd Citron


Leslie Mc Roberts


Deborah Lambert