

Lake Whatcom Water and Sewer District  
Regular Meeting of the Board of Commissioners  
**April 9, 2012**

Board President Leslie Mc Roberts called the Regular Session to order at 4:30 p.m. Other District representatives present included Commissioners Todd Citron, Laura Weide and John W. Millar, District Engineer Bill Hunter, legal counsel Brian Hansen, consulting engineer Dave Carpenter, Finance Manager Debi Hill and Recording Secretary Lyn Edwards. Birch Bay Water and Sewer District General Manager Roger Brown and Commissioner Don Montfort were also present for the discussion regarding WRIA.

Consent Agenda

**Action Taken**

**Citron moved, Weide seconded, approval of:**

- **General and Construction Fund Vouchers totaling \$254,264.65**
- **Payroll for Pay Period 7 (March 17, 2012 through March 30, 2012) totaling \$38,611.91**
- **Minutes for the January 11, 2012 and January 25, 2012 meetings**

**Motion passed.**

- WRIA Discussion - Presentation by Roger Brown and Don Montfort

Roger Brown from Birch Bay Water and Sewer District gave a presentation regarding the history and current status of the WRIA (Water Resource Inventory Areas) process. Discussion followed.

- Lakeview Maintenance Facility – Project Close out

Hunter reported that Express Construction has completed all contract and punch list items for the Lakeview Maintenance Facility Project and recommended that the Board accept the project as complete. Discussion followed.

**Action Taken**

**Citron moved, Weide seconded, to accept the Lakeview Operations Center Remodel project as complete and direct staff to close out the project. Motion passed.**

- Draft Resolution 791 – Reimbursement for Continuing Education

Sorensen presented draft Resolution 791 for the Board's consideration. If approved, Resolution 791 would add a tuition reimbursement provision to the District's training policy. Following discussion, staff was requested to revise the draft and present it for further consideration at the April 23, 2012 meeting.

- Draft Resolution 790 – Reimbursement for Refreshments Served at District Meetings

Sorensen presented draft Resolution 790 for the Board's consideration. If approved, Resolution 790 would provide the General Manager with the authorization to allow the purchase of coffee and light refreshments for District meetings when appropriate. Discussion ensued.

**Action Taken**

**Citron moved, Millar seconded, to adopt Resolution #790 adding Section 5.08 entitled "Coffee and Light Refreshments" to the District's Personnel Policies Manual as presented. Motion passed.**

- Summary of Existing District Projects

Hunter gave a brief status report on the District's projects. Discussion followed.

- Other Business


**Storm Water Management**

Millar called attention to a number of storm water management issues that had not been previously addressed by the Board. Discussion followed.

- Manager's Report

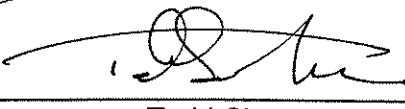
Sorensen reviewed a schedule of upcoming meetings for the month of April.

With no further business, Mc Roberts adjourned the Regular Session at 6:50 p.m.

  
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Recording Secretary, Lyn Edwards

4-23-2012  
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Date Minutes Approved

  
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Leslie Mc Roberts

  
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Todd Citron

  
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Laura Weide

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John W. Millar