



LAKE WHATCOM WATER AND SEWER DISTRICT
1220 LAKEWAY DRIVE
BELLINGHAM, WASHINGTON 98229

REGULAR MEETING
OF THE BOARD OF COMMISSIONERS

AGENDA

September 26, 2012

8:00 a.m. – Regular Session

1. CALL TO ORDER
2. PUBLIC COMMENT OPPORTUNITY
At this time, members of the public may address the Commission. Please state your name prior to making comments.
3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA
4. CONSENT AGENDA
5. OTHER BUSINESS
6. MANAGER'S REPORT
7. PUBLIC COMMENT OPPORTUNITY
8. ADJOURNMENT



LAKE WHATCOM WATER AND SEWER DISTRICT

AGENDA BILL

| | | | |
|---|--|---|---|
| DATE SUBMITTED: | September 17, 2012 | | |
| TO BOARD OF COMMISSIONERS | | | |
| FROM: Patrick Sorensen | MANAGER APPROVAL <i>Patrick Sorensen</i> | | |
| MEETING AGENDA DATE: | September 26, 2012 | | |
| AGENDA ITEM NUMBER: | 7 | | |
| SUBJECT: | Manager's Report | | |
| LIST DOCUMENTS PROVIDED ⇒ NUMBER OF PAGES INCLUDING AGENDA BILL: _____ | 1. Manager's Report | | |
| | 2. | | |
| | 3. | | |
| TYPE OF ACTION REQUESTED | RESOLUTION <input type="checkbox"/> | FORMAL ACTION/ MOTION <input type="checkbox"/> | INFORMATIONAL/ OTHER <input checked="" type="checkbox"/> |

BACKGROUND / EXPLANATION OF IMPACT

Updated information from the General Manager in advance of the Board meeting.

FISCAL IMPACT

None

RECOMMENDED BOARD ACTION

None required.

PROPOSED MOTION

None

General Manager Comments

September 26, 2012

Important Upcoming Meetings:

- **Meetings Associated with the Lake Whatcom Management Program:**
 - **Policy Group Meeting:** The next meeting is scheduled for November 5, 2012. There is no October meeting. The agenda has not been set as of this time. All Policy Group Meetings are publicly noticed by the District.
 - **Management Meetings:** There is no meeting scheduled at this time.
- **Next Regular Board Meeting:** Wednesday, October 10, 2012 at 6:30 p.m.
- **Next Employee Staff Meeting:** Thursday, October 11, 2012 at 8:00 a.m. in the Board Room. Commissioner Millar is scheduled to attend. Scheduling is rotated by alphabetical order each month.
- **Washington Association of Sewer & Water Districts (WASWD) Section III Meeting:** The next Section III meeting will be held at Bob's Burger & Brew in Tulalip on Tuesday, October 9, 2012 starting at 6:00 p.m. in the Davenport Hotel. All Section III Meetings are publicly noticed by the District.
- **Next Employee Safety Committee Meeting:** Wednesday, October 10, 2012 at 8:00 a.m. in the District Conference Room.
- **Whatcom Water Districts Caucus Meeting:** Wednesday, September 26, 2012 at 3:30 p.m. in the District Board Room. Commissioner Mc Roberts and I represent the District at this meeting, which is held on the last Wednesday of the month. Commissioner representatives from other districts in the County typically attend this meeting. I do not have an agenda as of this date. This meeting is publicly noticed and you are welcome to attend.

Other

- **Wastewater Treatment Agreement with the City:** Staff is still working at addressing your questions raised at the September 12, 2012 meeting. We just received the requested additional financial information from the City's consultant in order to further evaluate the previously presented scenarios. Because of the WASWD Conference and other required staff training during this week we do not have the final draft document available for discussion at this time. However, we may be able to address some of your questions by the time of the Wednesday meeting.

- **Public Works Trust Fund Loan Application Status:** As you may recall, early this year the District applied for a loan from the Washington State Public Works Trust Fund (PWTF) for future large projects identified within our capital improvement plan. The District had originally planned to go out into the private bond market in the 2013/2014 time frame in order to fund some of these projects. However, we had the opportunity to secure funding through the State at more favorable rates and conditions.

As previously reported, we applied for \$5,695,000.00 through the PWTF. We received notice on September 17th that we are being recommended for funding of the full amount for 2014. The recommended amount will now go forward to the State Legislature in January 2013 for final approval. The Legislature typically approves the PWTF's recommended funding level. Interest rates are projected to be between .05% and 1% over a 20 year time frame. Final acceptance of any loan would ultimately come back to the Board for approval.