

Lake Whatcom Water and Sewer District  
Regular Meeting of the Board of Commissioners  
**November 30, 2012**

Board President Leslie Mc Roberts called the Regular Session to order at 8:00 a.m. Other District representatives present included Commissioners Deborah Lambert, Laura Weide, Todd Citron and John W. Millar, District Engineer Bill Hunter and Consulting Engineer Melanie Mankamyer. No members of the public were present.

- Consent Agenda

- Action Taken

- Citron moved, Weide seconded, approval of:

- **General and Construction Fund Vouchers totaling \$20,574.66**
    - **Payroll for Pay Period #24 (11/10/2012 through 11/23/2012) totaling \$42,155.94**
    - **Payroll Benefits for Pay Period #24 totaling \$21,389.88**

- **Motion passed.**

- Adopt 2013 Budget

At the November 14, 2012 meeting the Board held an in-depth discussion of the 2013 Budget and requested several minor changes. The revised 2013 Budget was presented for further consideration.

Hunter reminded the Board that there is one unresolved budget item to be dealt with, and that is the disposition of the 1.1 million dollars in excess ULID #18 funds. After a brief discussion, the consensus was that the fund will be used for unanticipated expenses that are outside of the District's normal operating budget and that relate to the District's sewer system or stormwater management. The fund will be called the Sewer/Stormwater Contingency Fund. Citron noted that "the Sewer/Stormwater Contingency Fund is being created to ensure that unforeseen projects related to the sewer system and/or stormwater system will have funding, as approved by the Board".

Hunter reported that the first expense staff proposes to cover with the Sewer/Stormwater Contingency Fund is the purchase of three pieces of sewer-related maintenance equipment. These are items that the District needs, but does not have the funds for, including a flush truck, a vac trailer, and a boom truck for a total estimated cost of \$225,000.00. The Board agreed to allocate \$225,000.00 from the fund to purchase the needed equipment.

Mankamyer added that the District's Sewer Comprehensive Plan is due for an update and this would be the most cost effective time to add a stormwater/drainage chapter to the document. Depending upon the scope of the chapter and which options/alternatives the board is considering, the additional cost would be around \$10,000.00 to \$15,000.00. The Board agreed to allocate \$10,000.00 to \$15,000.00 from the fund to add a stormwater/drainage chapter to the District's Sewer Comprehensive Plan.

- Action Taken

- Citron moved, Weide seconded, to adopt the 2013 Budget as amended. Motion passed.

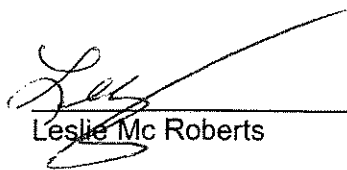
- Manager's Report

Due to the Christmas Holiday, the Board discussed and confirmed that the next regular meeting date and time will be December 26<sup>th</sup> at 8:00 a.m.

With no further business, Mc Roberts adjourned the Regular Session at 8:30 a.m.


  
\_\_\_\_\_  
Recording Secretary, Bill Hunter

12/26/2012  
\_\_\_\_\_  
Date Minutes Approved

  
\_\_\_\_\_  
Leslie Mc Roberts

\_\_\_\_\_  
Deborah Lambert

  
\_\_\_\_\_  
Todd Citron

  
\_\_\_\_\_  
John W. Millar

\_\_\_\_\_  
Laura Weide