

Lake Whatcom Water and Sewer District
Regular Meeting of the Board of Commissioners
February 26, 2014

Board President Leslie Mc Roberts called the Regular Session to order at 8:00 a.m. Other District representatives present included Commissioners Deborah Lambert, Laura Weide, Ian Millar and Todd Citron, General Manager Patrick Sorensen, District Engineer Bill Hunter, consulting engineer Melanie Mankamyer and Recording Secretary Lyn Edwards. There were no members of the public present.

- Consent Agenda

- Action Taken

- Lambert moved, Weide seconded, approval of:

- Accounts Payable Vouchers totaling \$73,704.22
 - Payroll for Pay Period # 4 (2/1/2014 through 2/14/2014) totaling \$39,516.85
 - Payroll Benefits for Pay Period #4 totaling \$36,045.96
 - Minutes for the February 12, 2014 Meeting

- Motion passed.

- Review Draft Joint Resolutions

Sorensen presented two draft resolutions that will be introduced for consideration at the annual Lake Whatcom Joint Councils and Commissioners meeting on March 26, 2014, explaining that each body will be requested to individually adopt both Resolutions at the meeting. Resolution #1 is a reaffirmation by the City Council, County Council and Board of Commissioners of their commitment towards the health of Lake Whatcom. Resolution #2 formally recognizes Sudden Valley Community Association's role in the Lake Whatcom Policy Group. The Board examined and discussed the two draft resolutions without taking any action.

- Surplus Standby Generator

Hunter stated that staff would like to dispose of the District's 1978 Waukesha Portable Generator (Generator #19) as it is beyond its useful life and no longer used for emergency power issues. Discussion ensued.

- Action Taken

- Citron moved, Lambert seconded, to declare the 1978 Waukesha Portable Generator as surplus and authorize staff to dispose of it in a manner consistent with state law. Motion passed.

- Fire Hydrant Maintenance Contract

Sorensen reported that the District currently has an agreement with South Whatcom Fire Authority to share equally in the costs of fire hydrant maintenance within the district. The Fire Chief of South Whatcom Fire Authority has requested that the compensation amount be adjusted from the current not to exceed actual cost of \$2,000.00 per year to \$4,000.00 per year. The Board discussed the Fire Hydrant Maintenance Contract.

- Action Taken

- Citron moved, Weide seconded, to approve the amended contract with South Whatcom Fire Authority in the amount not to exceed actual costs of \$4,000.00 for routine fire hydrant maintenance, including brush and vegetation clearing, painting and inventorying. Motion passed.

• Draft Sewer Comprehensive Plan

Over the last several meetings the Board has been providing their input on the draft Sewer Comprehensive Plan. Accordingly, the Environmental Checklist was reviewed and discussed with some minor changes requested by the Board. The final section of the Comprehensive Plan; Exhibits A through N will be discussed at the March 12, 2014 meeting.

• Strawberry Point Sewer Pump Station Engineering Agreement-Cost Revision

Hunter explained that at the February 12, 2014 meeting, the Board authorized a scope of work and not-to-exceed fee of \$101,453.00 for the Strawberry Point Sewer Pump Station Phase 1 engineering work to be done by RH2 Engineers. In the meantime, RH2 sent an updated estimate of \$103,411.00; a difference of \$1,958.00. Hunter therefore recommended revising the Phase 1 authorized amount from \$101,453.00 to \$103,411.00.

Action Taken

Lambert moved, Weide seconded, to revise the authorized not-to-exceed amount for Strawberry Point Sewer Pump Station Phase 1 Pre-Design & Shoreline Permitting work from \$101,453.00 to \$103,411.00. Motion passed.

• Other Business

Whatcom Water District's Caucus

The Board briefly discussed a Whatcom Water District's Caucus issue.

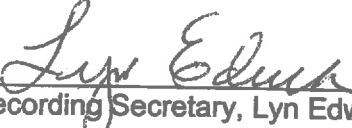
February 24, 2014 Sewage Overflow

Hunter recounted the staff's overflow prevention efforts during the snowstorm on the weekend of February 22nd. The storm knocked out power and telemetry service to the District's sewage pump stations and trees were down over Lake Louise Road and Lake Whatcom Boulevard. Despite the staff's diligent efforts, a malfunctioning generator at the Marina Park pump station in Sudden Valley ultimately caused sewage to escape the system and enter a storm drain that feeds into Lake Whatcom. The spill occurred late in the day on Monday February 24th.

• Manager's Report

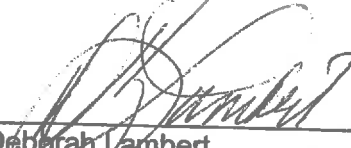
Sorensen reminded the Board that it's time to register for the Washington Association of Sewer and Water District's spring conference which is taking place April 9th through the 11th in Yakima. The Commissioners will let staff know by March 13th if they want to attend the conference.

With no further business, Mc Roberts adjourned the Regular Session at 9:45 a.m.



Recording Secretary, Lyn Edwards

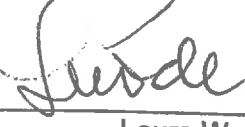
3-12-2014
Date Minutes Approved


Leslie Mc Roberts


Deborah Lambert


Todd Citron


John W. Millar


Laura Weide

LAKE WHATCOM WATER AND SEWER DISTRICT

Budget Action Worksheet

Meeting Date: February 26, 2014

COMMISSIONER APPROVAL:

Laura Weide
Todd Citron
Deb Lambert
Leslie Mc Roberts
John W. Millar

[Handwritten signatures: Laura Weide, Todd Citron, Deb Lambert, John W. Millar]

ACTION ITEM DESCRIPTION/PURPOSE	\$Amount +/-NTE	FUND	
		General	Construction
Strawberry Point Sewer Pump Station Phase 1 Engineering Contract Cost Revision	+\$1,958.00		X

Cc: Finance Manager