
EXHIBIT I. MASTER FEES AND CHARGES SCHEDULE

LAKE WHATCOM WATER AND SEWER DISTRICT

RESOLUTION No 798

A Resolution of the Board of Commissioners
Updating the Master Fees and Charges with Schedule #21
Effective January 1, 2014

WHEREAS, the District needs to periodically adjust its fees and/or charges to better reflect the actual cost of services rendered,

WHEREAS, the District desires to update the Master Fees and Charges Schedule as follows:

1. Increase Equipment Rental and Labor Rates to reflect current costs.
2. Update Wilson Engineering Consultation to Current hourly rate + 10%.
3. Deletion of obsolete Information Reproduction Fees; meeting minutes, meeting packets and video tapes.
4. Add duplicate billing fee.
5. Add Section #48 Violations of Administrative Code.


NOW, THEREFORE, BE IT RESOLVED THAT:

1. The District adopts the fees and charges as set forth in Schedule #21, attached hereto and incorporated herein by this reference as if fully set forth.
2. This schedule replaces schedule #20

ADOPTED by the Board of Commissioners of Lake Whatcom Water and Sewer District, Whatcom County, Washington, at a Regular Meeting thereof, on the 23rd of December 2013.



Leslie Mc Roberts, Commissioner



Deborah Lambert, Commissioner



Todd Citron, Commissioner

Laura Weide, Commissioner



John W. Millar, Commissioner



Approved as to form, District legal counsel

MASTER FEES AND CHARGES

SCHEDULE #21

Effective December 23, 2013 (Resolution 798)

Item	Administrative Fees	Fee/Charge	Reference
1.	Equipment Charge, Hourly		
	Air Compressor–Ingersol/Rand 185 CFM Diesel	\$20.00	Resolution 798
	Backhoe – John Deere 580D	\$45.00	Resolution 798
	Boom Truck – 6,000 Pound	\$30.00	Resolution 798
	Combination Vacuum/Flush Truck	\$100.00	Resolution 798
	Sewer Camera Van	\$75.00	Resolution 798
	Dump Truck – 2-Yard	\$25.00	Resolution 798
	Dump Truck – 5-Yard	\$45.00	Resolution 798
	Equipment Trailer – 14,000 Pound	\$15.00	Resolution 798
	Flush Truck	\$65.00	Resolution 798
	Portable Engine Pump – 600 gpm @130-Feet	\$40.00	Resolution 798
	Portable Generator – 75 kw	\$45.00	Resolution 798
	Portable Generator – 250 kw	\$85.00	Resolution 798
	Tanker Truck – 3,000 Gallon	\$75.00	Resolution 798
	Tool Truck	\$20.00	Resolution 798
2.	Information Reproduction		
	Digital Recording - Board Meeting	\$35.00	Resolution 680
	Document – standard size – less than 10 pages	No charge	Resolution 680
	Document – standard size –more than 10 pages	.15 per page	Resolution 717
	Document – non-standard size – deposit	\$50.00	Resolution 680
	Document – non standard size – reproduction	Cost	Resolution 680
3.	Labor, Hourly		
	Accounting Clerk	\$34.00	Resolution 798 (Direct Labor Costs)
	Accounts Payable/Payroll	\$38.00	
	Accounts Receivable	\$38.00	
	Administrative Assistant	\$46.00	
	Construction Engineer	\$53.00	
	District Engineer	\$71.00	
	Engineering Technician	\$42.00	
	Finance Manager	\$62.00	
	General Manager	\$80.00	
	Maintenance Electrician	\$53.00	
	Maintenance Supervisor	\$57.00	
	Maintenance Worker	\$42.00	
	Utility Systems Support Specialist	\$42.00	
	Water Treatment Plant Operator	\$46.00	
Wilson Engineering Consultation - Current hourly rate + 10%			
4.	Document Recording Fees		
	Document Recording	\$105.00	Resolution 753
	Lien Record/Release	\$150.00	Resolution 756
	Transfer, real estate closing	\$100.00	Resolution 704
	Segregation of assessment	\$100.00	Resolution 680
	Assessment transfer	\$250.00	Resolution 680
5.	Payment return item	\$40.00	Resolution 744
6.	Web/Phone Pay Convenience Fee		
	E-check Transaction	\$1.00 each	Board Meeting 5/27/09 + Resolution 753
	Credit or Debit Card Transaction	\$2.00 each	
7.	Duplicate Bill Fee-Per Billing Period	\$1.00 each	Resolution 798

MASTER FEES AND CHARGES
SCHEDULE #21
Effective December 23, 2013 (Resolution 798)

Item	Billing – SEWER SERVICE	Fee/Charge	Reference
	<i>Regular Customer Charge Per Billing Cycle - Sewer</i>		
8.	Effective January 1, 2009		
	Billing Cycle Charge	\$109.32	Resolution 747
	Account Charge	\$6.39	
Volume Charge per dwelling unit	\$102.93		
9.	Effective January 1, 2010		
	Billing Cycle Charge	\$120.25	Resolution 747
	Account Charge	\$7.03	
Volume Charge per dwelling unit	\$113.22		
10.	Effective January 1, 2011		
	Billing Cycle Charge	\$125.66	Resolution 747
	Account Charge	\$7.35	
Volume Charge per dwelling unit	\$118.31		
11.	Effective January 1, 2012		
	Billing Cycle Charge	\$131.31	Resolution 747
	Account Charge	\$7.68	
Volume Charge per dwelling unit	\$123.63		
12.	Effective January 1, 2013		
	Billing Cycle Charge	\$137.22	Resolution 747
	Account Charge	\$8.03	
Volume Charge per dwelling unit	\$129.19		
13.	Effective January 1, 2014		
	Billing Cycle Charge	\$141.34	Resolution 774
	Account Charge	\$8.27	
Volume Charge per dwelling unit	\$133.07		
14.	Effective January 1, 2015		
	Billing Cycle Charge	\$145.58	Resolution 774
	Account Charge	\$8.52	
Volume Charge per dwelling unit	\$137.06		
15.	Late Fee Refundable if late due to District staff error or circumstances beyond customer's control (General Manager's approval required)	10% of past due utility services balance	RCW 57.08.081(3)
16.	Bulk sewage disposal	\$100.00 + 0.0018/gallon	Latest actual bill from COB

MASTER FEES AND CHARGES
SCHEDULE #21
Effective December 23, 2013 (Resolution 798)

Item	Billing – WATER SALES	Fee/Charge	Reference
	<i>Regular Customer Charge Per billing cycle – up to 600 cubic feet of water</i>		
17.	5/8 x 3/4 Inch Meter		
	Effective January 1, 2011	\$38.65	Resolution 747
	Effective January 1, 2012	\$42.13	Resolution 747
	Effective January 1, 2013	\$45.92	Resolution 747
	Effective January 1, 2014	\$50.05	Resolution 774
	Effective January 1, 2015	\$52.55	Resolution 774
18.	1 Inch Meter		
	Effective January 1, 2011	\$48.52	Resolution 747
	Effective January 1, 2012	\$52.89	Resolution 747
	Effective January 1, 2013	\$57.65	Resolution 747
	Effective January 1, 2014	\$62.84	Resolution 774
	Effective January 1, 2015	\$65.98	Resolution 774
19.	1½ Inch Meter		
	Effective January 1, 2011	\$66.64	Resolution 747
	Effective January 1, 2012	\$72.64	Resolution 747
	Effective January 1, 2013	\$79.18	Resolution 747
	Effective January 1, 2014	\$86.31	Resolution 774
	Effective January 1, 2015	\$90.63	Resolution 774
20.	2 Inch Meter		
	Effective January 1, 2011	\$84.77	Resolution 747
	Effective January 1, 2012	\$92.40	Resolution 747
	Effective January 1, 2013	\$100.72	Resolution 747
	Effective January 1, 2014	\$109.78	Resolution 774
	Effective January 1, 2015	\$115.27	Resolution 774
21.	3 Inch Meter		
	Effective January 1, 2011	\$163.74	Resolution 747
	Effective January 1, 2012	\$178.48	Resolution 747
	Effective January 1, 2013	\$194.54	Resolution 747
	Effective January 1, 2014	\$212.05	Resolution 774
	Effective January 1, 2015	\$222.65	Resolution 774
22.	4 Inch Meter		
	Effective January 1, 2011	\$225.46	Resolution 747
	Effective January 1, 2012	\$245.75	Resolution 747
	Effective January 1, 2013	\$267.87	Resolution 747
	Effective January 1, 2014	\$291.98	Resolution 774
	Effective January 1, 2015	\$306.58	Resolution 774
23.	Usage Over 600 Cubic Feet		
	Effective January 1, 2011	\$0.0488/cf	Resolution 747
	Effective January 1, 2012	\$0.0532/cf	Resolution 747
	Effective January 1, 2013	\$0.0580/cf	Resolution 747
	Effective January 1, 2014	\$0.0632/cf	Resolution 774
	Effective January 1, 2015	\$0.0664/cf	Resolution 774
24.	Late Fee – One adjustment per account per year with General Manager’s approval.	10% of past due utility services balance	Resolution 766 RCW 57.08.081(3)

MASTER FEES AND CHARGES
SCHEDULE #21
Effective December 23, 2013 (Resolution 798)

Item	Miscellaneous Water Charges	Fee/Charge	Reference
25.	Water Interruption - Voluntary		
	Close/lock curb stop valve <u>With</u> billing suspension		Resolution 661
	During normal business hours	\$150.00	
	Outside normal business hours	\$175.00	
	Unlock/reopen curb stop valve <u>With</u> billing suspension		Resolution 661
	During normal business hours	No charge	
	Outside normal business hours	\$150.00	
26.	Close/lock curb stop valve <u>Without</u> billing suspension	\$50.00	Resolution 661
	Unlock/reopen curb stop valve <u>Without</u> billing suspension		Resolution 661
	During normal business hours	No charge	
	Outside normal business hours	\$150.00	
27.	Water interruption - Involuntary		
	Delinquent Account		Resolution 661
	Close/lock curb stop valve	\$50.00	
	Unlock/reopen curb stop valve		
	During normal business hours	No charge	
	Outside normal business hours	\$150.00	
28.	Water interruption - Other		
	Failure to comply with emergency order	Same as above	Resolution 661
	Failure to eliminate cross connection	Same as above	
	Failure to repair leak	Same as above	
	Request of agency/higher authority	No charge	
	Visible leak in vacant building	No charge	
	Disaster or calamity	No charge	
29.	Unauthorized Lock Removal Fee		
	When customer cuts or removes lock from meter without District authorization.	\$150.00	Resolution 726
	Damaged Meter		
	If meter damaged by the customer	Material and labor to repair meter + \$150.00	Resolution 726
30.	Clear obstructed water meter after request to customer to remove is refused	\$50.00	Board meeting 11/10/99
31.	Hydrant meter, fire hose, fittings		
	Equipment rental – single continuous use	\$35.00	Board meeting 11/10/99
	Bulk water purchase with hydrant meter	\$0.0357/cf	Resolution 696

MASTER FEES AND CHARGES
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Effective December 23, 2013 (Resolution 798)

Item	Developer Extension Agreements	Fee/Charge	Reference
32.	Initial Fees		
	Application – Good for 60 days	\$300.00	Resolution 680
	Conformance Deposit	\$1,000.00	Resolution 680
	General Administration	\$750.00	Resolution 680
33.	Final Design Review		
	District Engineer	Cost + 2%	Resolution 680
34.	Design Review and Inspection*		
	Initial Deposit	\$5,000.00	Resolution 680
	Supplemental Deposit	\$2,000.00	Resolution 680
35.	Contract noncompliance	Cost + 2%	Board Meeting 5/14/97
36.	Latecomers Reimbursement Agreements, Reimbursement processing	\$185.00 per connection	Board Meeting 6/10/09 + Resolution 753
37.	Special Agreements	Cost + 2%	Board Meeting 5/14/97
38.	Third Party Claims	Cost + 2%	
39.	Time Extension		
	Before expiration date	\$250.00	
	After expiration date	\$750.00	

*The name of this fee was changed from Facilities Inspection to Design Review and Inspection deposit. Reference April 11, 2007 Minutes

MASTER FEES AND CHARGES
SCHEDULE #21
Effective December 23, 2013 (Resolution 798)

Item	Permitting			Fee/Charge		Reference
40.	Water Permit					
Water General Facilities & Installation	Meter Size	Continuous Flow Rating (GPM)	Meter Capacity Ratio	Permit Fee	Installation	Resolution 747 Effective 1/1/2009
	5/8 x 3/4	15	1	\$4,110.00	\$700.00	
	1"	30	2	\$8,220.00		
	1.5"	75	5	\$20,550.00		
	2"	120	8	\$32,880.00	\$4,200.00	
	3" Compound	330	22	\$90,420.00		
	4" Compound	440	29.33	\$120,546.30		
41.	Permit administration and processing			\$40.00	Board Meeting 1/30/03	
	Initial Water Inspection			\$25.00	Resolution 667	
	Subsequent Water Inspection			\$75.00	Board Meeting 8/16/96	
42.	Water Permit – Special Charges					
	Agate Heights Water Latecomer's Fee – Class A			\$9,860.38	Giesbrecht	
	Agate Heights Water Latecomer's Fee – Class B			\$2,129.12	Evergreen View Vent	
	Agate Heights Water Latecomer's Fee – 10" Well			\$227.12	NS Well Users Group	
	Columbus Street Water Latecomer's Fee			\$528.50	Pennington	
	North Shore and Eagleridge/COB Reimbursement			\$300.00	6/10/88 Agreement	
43.	Sewer Permit					
Sewer General Facilities	Meter Size	Meter Capacity Ratio	Permit Fee	Installation	Resolution 747 Effective 1/1/2009	
	5/8 x 3/4	1	\$5,201.00	To be done by Owner's Bonded Side Sewer Contractor		
	1"	2	\$10,402.00			
	1.5"	5	\$26,005.00			
	2"	8	\$41,608.00			
	3" Compound	22	\$114,422.00			
	4" Compound	29.33	\$152,545.33			
44.	Service Installation – If District installed stub exists				\$755.00	
	Permit Processing			\$40.00		
	Initial Sewer Inspection			\$75.00		
	Subsequent Sewer Inspection			\$100.00		
45.	Sewer Permit – Special Charges					
	Agate Heights Sewer Latecomer's Fee			\$1,077.46	Sunny Cove Ct Sew Ext	
	Sewer Collection Special Benefit Fee			\$6,000.00	Board Meeting 8/29/03	
	ULID #18 Latecomers Fee – see table, next page			See table	Resolution 672	
46.	Other Sewer Charges					
	Grinder Pump Installation – Customer own/maintain			\$150.00	Resolution 645	
	Review waiver of claim agreements for customer owned side sewers with less than 2% slope			\$50.00	Resolution 645	
	Unauthorized Connection to Sewer					
	Investigation, testing, inspection			\$500.00	Resolution 645	
	Repair and correction			Cost + 2%	Resolution 645	
	Disconnect monitoring/enforcement after 90 days			\$25.00/day	Board Meeting 8/29/03	
	Voluntary sewer service interruption					
	Permit to install two-way clean out			Permit processing & inspection fee		
	Suspend billing – insert plug into side sewer			\$250.00	Resolution 709	
	Resume billing/remove plug /business hours			No charge		
	Resume billing/remove plug/after business hrs			\$150.00		

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47. ULID #18 LATECOMER FEE				
Year	Equivalent to Assessment	Latecomer Penalty	Total	Reference
2003	\$2,792.78	\$265.31	\$3,058.09	Resolution 672
2004	\$2,792.78	\$530.63	\$3,323.41	
2005	\$2,792.78	\$795.94	\$3,588.72	
2006	\$2,792.78	\$1,061.26	\$3,854.04	
2007	\$2,792.78	\$1,326.57	\$4,119.35	
2008	\$2,792.78	\$1,591.88	\$4,384.66	
2009	\$2,792.78	\$1,857.20	\$4,649.98	
2010	\$2,792.78	\$2,122.51	\$4,915.29	
2011	\$2,792.78	\$2,387.83	\$5,180.61	
2012	\$2,792.78	\$2,653.14	\$5,445.92	
2013	\$2,792.78	\$2,918.46	\$5,711.24	
2014	\$2,792.78	\$3,183.77	\$5,976.55	
2015	\$2,792.78	\$3,449.08	\$6,241.86	
2016	\$2,792.78	\$3,714.40	\$6,507.18	
2017	\$2,792.78	\$3,979.71	\$6,772.49	
2018	\$2,792.78	\$4,245.03	\$7,037.81	
2019	\$2,792.78	\$4,510.34	\$7,303.12	
2020	\$2,792.78	\$4,775.65	\$7,568.43	
2021	\$2,792.78	\$5,040.97	\$7,833.75	
2022	\$2,792.78	\$5,306.28	\$8,099.06	

NOTE: As described in Resolution 672, ULID #18 Latecomer Charges were created to put parcels not assessed on the same footing as those that were assessed for the ULID. Assessed parcels could, and many did, prepay their assessments. To provide the same opportunity for non-assesed parcels, prepayment of ULID 18 Latecomer Charges will also be accepted. Therefore, paid in full ULID Latecomer Charges satisfy the ULID Latecomer Charges permanently.

48. VIOLATIONS of Administrative Code		Resolution No. 798
Labor	Staff hourly rates – See page 2	
Equipment use	Hourly rate – See page 2	
Materials	Cost of materials used	
Attorney's Fees and Expenses	Reimburse District's Costs	
Administrative Fee	10% of total expenses	

Any person who violates any provision of the Administrative Code shall be liable to the District for any expense, loss, damage, cost of inspection or cost of correction incurred by the District by reason of such violation, including any expenses and attorney fees incurred by the District in collecting from such person of such loss, damage, expense, cost of inspection or cost of correction, plus an administrative fee equal to 10% of the total expenses. (Administrative Code Section 3.3.1 Liability to District)