



LAKE WHATCOM WATER AND SEWER DISTRICT
1220 LAKEWAY DRIVE
BELLINGHAM, WASHINGTON 98229

REGULAR MEETING
OF THE BOARD OF COMMISSIONERS

AGENDA

July 30, 2014

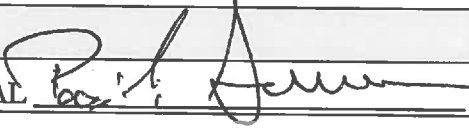
8:00 a.m. – Regular Session

1. CALL TO ORDER
2. PUBLIC COMMENT OPPORTUNITY
At this time, members of the public may address the Commission. Please state your name prior to making comments.
3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA
4. CONSENT AGENDA
5. SPECIFIC ITEMS OF BUSINESS:
 - A. Review of Rate Hearing
 - B. 2014 Water System Rehab and Replace Project – Award Contract
6. OTHER BUSINESS
7. MANAGER'S REPORT
8. PUBLIC COMMENT OPPORTUNITY
9. ADJOURNMENT



LAKE WHATCOM WATER AND SEWER DISTRICT

AGENDA BILL

DATE SUBMITTED:	July 22, 2014		
TO BOARD OF COMMISSIONERS			
FROM: Patrick Sorensen	MANAGER APPROVAL 		
MEETING AGENDA DATE:	July 30, 2014		
AGENDA ITEM NUMBER:	5.A.		
SUBJECT:	Review of Rate Hearing		
LIST DOCUMENTS PROVIDED ⇒ NUMBER OF PAGES INCLUDING AGENDA BILL: _____	1.		
	2.		
	3.		
TYPE OF ACTION REQUESTED	RESOLUTION	FORMAL ACTION/ MOTION	INFORMATIONAL/ OTHER
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

BACKGROUND / EXPLANATION OF IMPACT

On July 29th the District held a Rate Review Hearing on the rates and rate structure for the years 2015 through 2019. Written comments are also being accepted from the public through August 13, 2014.

FISCAL IMPACT

Unknown at this time.

RECOMMENDED BOARD ACTION

Discuss the Rate Review Hearing.

PROPOSED MOTION

No motion proposed at this time.



LAKE WHATCOM WATER AND SEWER DISTRICT

AGENDA BILL

DATE SUBMITTED:	July 23, 2014		
TO BOARD OF COMMISSIONERS			
FROM: Bill Hunter	MANAGER APPROVAL <i>Paul Hunter</i>		
MEETING AGENDA DATE:	July 30, 2014		
AGENDA ITEM NUMBER:	5.B.		
SUBJECT:	2014 Water System Rehab and Repair Project-Award Contract		
LIST DOCUMENTS PROVIDED ⇒ NUMBER OF PAGES INCLUDING AGENDA BILL: _____	1. Bid Summary		
	2.		
	3.		
TYPE OF ACTION REQUESTED	RESOLUTION <input type="checkbox"/>	FORMAL ACTION/ MOTION <input checked="" type="checkbox"/>	INFORMATIONAL/ OTHER <input type="checkbox"/>

BACKGROUND / EXPLANATION OF IMPACT

As part of the 2014 Capital Improvement Plan, the District allocated \$120,000 for water system reinvestment. This year's project replaces old fire hydrants in Sudden Valley for which replacement parts are no longer available. The project has two objectives: (1) replace some of the 30 to 40-year old fire hydrants, and (2) stockpile old hydrants as a source of spare parts for remaining hydrants.

An Advertisement for Bids was published in the Bellingham Herald on 6/20/2014. A pre-bid meeting was held on 7/10/2014. Bids were due on 7/16/2014. Staff is reviewing the low bidder's references and Bidder Responsibility Criteria. Tentatively, a recommendation to award will be presented at the meeting.

FISCAL IMPACT

The District's 2014 budget includes \$120,000 for water system rehabilitation and replacement. While preparing the rate study this last spring FCSG recommended reducing funding of this project to \$100,000 if possible. Staff prepared bid documents that allow bid item quantity adjustments to meet the District's target budget of \$100k.

Based on the low bidder's unit prices, approximate 23 hydrants can be installed as estimated below.

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
A	Mobilization	1	\$ 6,500.00	\$ 6,500.00
B	Traffic Control	5	\$ 310.00	\$ 1,550.00
C	Trench Safety	10	\$ 1.00	\$ 10.00
D	Fire Hydrant Replacement	23	\$ 3,576.00	\$ 82,248.00
E	Guard Post/Bollard Installation	16	\$ 110.00	\$ 1,760.00

Subtotal	\$ 92,068.00
8.5% Sales Tax	\$ 7,825.78
Total Contract Amount	\$ 99,893.78

RECOMMENDED BOARD ACTION

See proposed motion.

PROPOSED MOTION

Award contract to _____ for a total construction contract amount not to exceed \$100,000 (including tax) and authorize staff to adjust bid item quantities to maximize the number of installed hydrants with the project budget.

Bid Summary
2014 Water System Rehab & Repair
LWWSR Project #C1403
 Bid Opening: 7/16/2014



Name of Firm	Carman's Construction LLC.	Stremler Gravel Inc.	Henifn Construction	Interwest Construction Inc.
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ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
A	Mobilization	1	\$ 6,500.00	\$ 6,500.00	\$ 5,800.00	\$ 5,800.00	\$ 184,600.00	\$ 184,600.00	\$ 9,345.00	\$ 9,345.00
B	Traffic Control	15	\$ 310.00	\$ 4,650.00	\$ 600.00	\$ 9,000.00	\$ 1.00	\$ 15.00	\$ 450.00	\$ 6,750.00
C	Trench Safety	15	\$ 1.00	\$ 15.00	\$ -	\$ -	\$ 1.00	\$ 15.00	\$ 50.00	\$ 750.00
D	Fire Hydrant Replacement	40	\$ 3,576.00	\$ 143,040.00	\$ 3,750.00	\$ 150,000.00	\$ 500.00	\$ 20,000.00	\$ 4,400.00	\$ 176,000.00
E	Guard Post/Bollard Installation	40	\$ 110.00	\$ 4,400.00	\$ 500.00	\$ 20,000.00	\$ 1.00	\$ 40.00	\$ 100.00	\$ 4,000.00

Subtotal	\$ 158,605.00
8.5% Sales Tax	\$ 13,481.43
Total Contract Amount	\$ 172,086.43

\$ 184,800.00
\$ 15,708.00
\$ 200,508.00

\$ 204,670.00
\$ 17,396.95
\$ 222,066.95

\$ 196,845.00
\$ 16,731.83
\$ 213,576.83

Bid Bond	Yes	Bid Bond	Yes	Bid Bond	Yes
Addenda		Addenda		Addenda	
Acknowledge	Yes	Acknowledge	Yes	Acknowledge	Yes



LAKE WHATCOM WATER AND SEWER DISTRICT

AGENDA BILL

DATE SUBMITTED:	July 24, 2014		
TO BOARD OF COMMISSIONERS			
FROM: Patrick Sorensen	MANAGER APPROVAL <i>Patrick Sorensen</i>		
MEETING AGENDA DATE:	July 30, 2014		
AGENDA ITEM NUMBER:	7		
SUBJECT:	Manager's Report		
LIST DOCUMENTS PROVIDED ⇒ NUMBER OF PAGES INCLUDING AGENDA BILL: _____	1. Manager's Report		
	2.		
	3.		
TYPE OF ACTION REQUESTED	RESOLUTION	FORMAL ACTION/ MOTION	INFORMATIONAL/ OTHER
	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

BACKGROUND / EXPLANATION OF IMPACT

Updated information from the General Manager in advance of the Board meeting.

FISCAL IMPACT

None

RECOMMENDED BOARD ACTION

None required.

PROPOSED MOTION

None

General Manager Comments

July 30, 2014

Board Meeting

Important Upcoming Dates:

- **Meetings Associated with the Lake Whatcom Management Program:**
 - **Policy Group Meeting:** The next meeting is scheduled for Monday, September 15 at 1:30 p.m. in the Garden Room. Remember, all Policy Group Meetings are publicly noticed by the District.
 - **Management Meeting:** The next meeting has not been scheduled at this time.
- **Next Regular Board Meeting:** The next regular meeting is scheduled for **Wednesday, August 13, 2014** at 6:30 a.m.
- **Employee Staff Meeting:** The next meeting is set for **Thursday, July 31, 2014 at 8:00 a.m.** in the Board Room. This meeting is for July. Commissioner Lambert is scheduled to attend this coming meeting. The August meeting will be on the 14th at 8:00 a.m. Commissioner McRoberts is scheduled to attend this meeting. Scheduling is rotated by alphabetical order each month.
- **Washington Association of Sewer & Water Districts (WASWD) Section III Meeting:** The next Section III meeting will be held at Bob's Burger & Brew in Tulalip at 6:15 p.m. on **Tuesday, August 12, 2014**. All WASWD Section III Meetings are publicly noticed by the District.
- **Whatcom Water District's Caucus Meeting:** The next meeting is scheduled for **Wednesday, August 20, 2014** from 1:00 p.m. to 3:00 p.m. in the District's Board Room. These meetings are held on the third Wednesday of each month.

Other:

- **Committee Meeting Reports as Needed:** This is a place holder for Board and staff members to report on recent committee meeting reports since the last Board Meeting.
- **Out of Area:** Commissioner Lambert will be out of the area for the August 13 meeting.



LAKE WHATCOM WATER AND SEWER DISTRICT

AGENDA BILL

FYI

Lyn Edwards

From: Van De Velde, Paul J <paul.vandavelde@bp.com>
Sent: Tuesday, July 22, 2014 8:56 AM
To: General Inbox
Subject: Stop the Madness NOW! NO to a Rate Increase!!

Dear Lake Whatcom Water & Sewer District

Thank you for your correspondence making us aware of your purposed rate increase and review hearing.

I believe like most residence who live in the Lake Whatcom area, between the ridiculous property taxes and now this out of control water and sewer cost, it is very difficult to continue to live in this area.

I have taken the time to go into your budgeting system and review your expenditures over the last several years and I believe your spending habits need to be controlled which in my opinion is not currently happening! It appears that over the last couple of years, you have spent beyond your budget with the purchases of new equipment such as a new vacuum truck this last year, I'm not sure was warranted, three cars for the secretarial staff, are you kidding!

I thought when I saw your new office complex being built, it was a bit extravagant, but I figured as long as you have it budgeted without raising our rates, I could support it, but here we are now! Claiming that with the current rate structure, you cannot afford to operate. That does not surprise me!

What you need to do is NOT continually raise our rate but do a severe budget cut and reduce your extravagant spending practices! Maybe even look at selling that over the top office complex, get into a more cost efficient building and consider renting equipment rather than making these huge purchases!

As I'm sure you can conclude, I am definitely against any more rate increases for water or sewer in the Whatcom Water and Sewer District! Please DO NOT increase our rates! Reduce your overhead NOW!

Thank You for your time!

Paul Van De Velde
2460 Lake Whatcom Blvd.
Bellingham, WA. 98229

Lyn Edwards

From: Gerhardt's <karengerhardt@comcast.net>
Sent: Tuesday, July 22, 2014 1:39 PM
To: General Inbox
Subject: Rate Increase

I have received your new rate proposal. The proposal is totally unacceptable. The current water rates are already very high as well as higher than any one else. You are operating a monopoly and are imposing fees that are not reasonable. Many of us customer can simply not afford your new rates. As a customer of your Association I strongly object to this new rate proposal.

Respectfully
Werner Gerhardt
4122 Ridgewood Ave,
Bellingham, WA 98229
360-671-0101