

Lake Whatcom Water and Sewer District
Regular Meeting of the Board of Commissioners
July 30, 2014

Board President Leslie Mc Roberts called the Regular Session to order at 8:00 a.m. Other District representatives present included Commissioners Todd Citron, Laura Weide and Ian Millar, General Manager Patrick Sorensen, District Engineer Bill Hunter and Finance Manager Debi Hill. Commissioner Lambert was excused from the meeting. One member of the public was present.

- Public Comment

Geneva resident Rick Kiene spoke to the Board about the proposed low income senior disabled rate and the continuance of the 600 cubic foot base rate allowance.

- Consent Agenda

- Action Taken

- Weide moved, Citron seconded, approval of:**

- **Accounts Payable Vouchers totaling \$107,196.92**
 - **Payroll for Pay Period # 15 (7/5/2014 through 7/18/2014) totaling \$40,300.75**
 - **Payroll Benefits for Pay Period #15 totaling \$35,975.79**
 - **Minutes for the July 9, 2014 Meeting**

- Motion passed.**

- Review of July 29, 2014 Rate Review Hearing

The Board discussed the July 29th Rate Hearing and noted that the presentation by Financial Consulting Solutions Group seemed to be well received by the public. Written comments will be accepted through August 14, 2014 and all comments will be reviewed by the Commissioners before a final decision is made on the proposed Rate Structure for the years 2015 through 2019.

- 2014 Water System Rehab and Replacement Project – Award Contract

Hunter reported that the District's 2014 budget included \$120,000 for water system rehabilitation and replacement. While preparing the rate study FCSG recommended reducing the funding of this project to \$100,000 if possible. This year's water system rehab project replaces some of the 30 to 40 year old fire hydrants in Sudden Valley for which replacement parts are no longer available. Based upon the low bidder's unit prices, approximately 23 hydrants can be replaced this year. An Advertisement for Bids was published in the Bellingham Herald with bids due on 7/16/2014. After reviewing the low bidder's references and bidder responsibility criteria, staff recommends that the contract be awarded to Carman's Construction in the amount of not to exceed \$100,000.00.

- Action Taken

- Citron moved, Weide seconded, to award the 2014 Water System Rehab and Replacement Project contract to Carman's Construction for a total construction contract amount not to exceed \$100,000 (including sales tax) and authorize staff to adjust bid item quantities to maximize the number of installed hydrants within the project budget. Motion passed.**

- Other Business

- General Manager's Performance Evaluation

The Board scheduled an executive session to take place at the August 27, 2014 meeting to begin the General Manager's annual performance evaluation process.

- Manager's Report

The Manager's Report was briefly discussed.

With no further business, Mc Roberts adjourned the Regular Session at 8:32 a.m.

Debi Hill
Recording Secretary, Debi Hill

8-13-2014
Date Minutes Approved

[Signature]
Leslie Mc Roberts

[Signature]
Todd Citron

[Signature]
John W. Millar

[Signature]
Laura Weide