

Lake Whatcom Water and Sewer District
Regular Meeting of the Board of Commissioners
November 12, 2014

Board President Leslie Mc Roberts called the Regular Session to order at 6:30 p.m. Other District representatives present included Commissioners Todd Citron, Ian Millar and Laura Weide, District Engineer Bill Hunter, Legal Counsel Bob Carmichael, Finance Manager Debi Hill and Recording Secretary Lyn Edwards. A list of interested participants is on file.

- Consent Agenda

- Action Taken

- Weide moved, Citron seconded, approval of:

- Accounts Payable Vouchers totaling \$442,821.27
 - Payroll for Pay Period #22 (10/11/2014 to 10/24/2014) totaling \$41,090.41
 - Payroll Benefits for Pay Period #22 totaling \$23,718.36
 - Payroll Benefits-Third Quarter Payroll Taxes totaling \$6,125.27
 - Payroll for Pay Period #23 (10/25/2014 to 11/7/2014) totaling \$38,263.87
 - Payroll Benefits for Pay Period #23 totaling \$36,099.50
 - Minutes for the October 29, 2014 meeting
 - Motion passed.

- Public Hearing Regarding Updates to the District's SEPA Policy – Resolution 808
Sorensen stated that the District is updating its SEPA Policy to conform with the new rules for implementation of the State Environmental Policy Act per RCW 43.21C. One of the legal requirements for updating the District's policy is to hold a public hearing on the District's updated rules for implementation of the State Environmental Policy Act. Staff has advertised the Public Hearing in the Bellingham Herald and on the District's web site. Mc Roberts called the public hearing to order at 6:40 p.m. A brief discussion ensued.

- Action Taken

- Citron moved, Weide seconded, to close the Public Hearing on the Update to the District's SEPA Implementation Policy at 6:41 p.m. Motion passed.

- Resolution 808 – Adopt SEPA Policy Update
Sorensen reported that Resolution 808 adopts the District's SEPA Policy Update. Once Resolution 808 is adopted by the Board, it will replace the outdated SEPA Policy that is currently a part of the District's Administrative Code. The Board discussed Resolution 808.

- Action Taken

- Citron moved, Millar seconded, to adopt Resolution 808 Updating the District's SEPA Policy. Motion passed.

- Summary of Existing District Projects
Hunter gave a progress report on the District's projects. Topics of discussion included the Division 22 Reservoir Project, Geneva A/C Water Main Replacements Project and the Fire Hydrant Replacements Project. Discussion followed.

- Resolution 807 – Administration of the Low Income Senior/Disabled Reduced Rate
Resolution 807 establishes the District's policies for the administration of the Low Income Senior/Disabled Reduced Rate. The Board discussed Resolution 807 and requested one minor wording change.

Action Taken

Citron moved, Millar seconded, to adopt Resolution 807 Establishing Policies for the Administration of the Newly Adopted Low-Income Senior/Disabled Reduced Rate as amended. Motion passed.

• **Draft 2015 Budget**

The Board discussed and provided their comments on the draft budget for 2015. Further discussion will take place at the December 10, 2014 meeting.

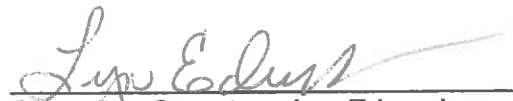
• **Other Business**

Hunter and Sorensen reported on the removal of several "hazard trees" from the District's Lakeview property.

• **Manager's Report**

The Manager's Report was briefly discussed.

With no further business, Mc Roberts adjourned the Regular Session at 8:10 p.m.



Recording Secretary, Lyn Edwards

11/24/2014

Date Minutes Approved



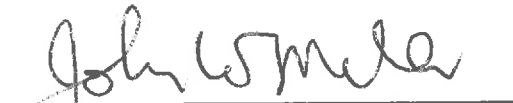
Leslie Mc Roberts



Todd Citron



Laura Weide



John W. Millar