

Lake Whatcom Water and Sewer District
Regular Meeting of the Board of Commissioners
December 10, 2014

Board President Leslie Mc Roberts called the Regular Session to order at 6:30 p.m. Other District representatives present included Commissioners Todd Citron, Ian Millar and Laura Weide, District Engineer Bill Hunter, Legal Counsel Bob Carmichael, Finance Manager Debi Hill and Recording Secretary Lyn Edwards. A list of interested participants is on file.

- Consent Agenda

- Action Taken

- Weide moved, Citron seconded, approval of:

- Accounts Payable Vouchers totaling \$148,989.47
 - Payroll for Pay Period #24 (11/8/2014 through 11/21/2014) totaling \$39,908.63
 - Payroll Benefits for Pay Period #24 totaling \$35,199.93
 - Payroll for Pay Period #25 (11/22/2014 through 12/5/2014) totaling \$40,179.57
 - Payroll Benefits for Pay Period #25 totaling \$35,598.50
 - Minutes for the November 24, 2014 meeting

- Motion passed.

- Draft 2015 Budget

Staff presented the Draft 2015 Budget with the Board's previously requested changes incorporated into it. The Board discussed the 2015 Budget and requested several additional changes.

- Action Taken

- Citron moved, Millar seconded, to adopt the 2015 Budget as amended. Motion passed.

- Summary of Existing District Projects

Hunter gave an overview of the Districts current and upcoming projects. Discussion followed.

- Strawberry Point Sewer Pump Station Project – RH2 Contract Amendment

Hunter explained that RH2 has essentially completed the Phase 1 work for the project which included topographic surveying, predesign report, board presentation, meeting with neighbors, and the submittal of a Shoreline Substantial Development Permit application to Whatcom County. The only remaining item for Phase 1 is the public hearing for the shoreline permit which has not yet been scheduled. RH2 is now ready to begin Phase 2 work which includes the detailed design, development of construction contract documents, additional permitting and services during bidding.

- Action Taken

- Citron moved, Weide seconded, to authorize the General Manager to execute an architectural/engineering Agreement Amendment #1 for Phase 2 work for the not-to-exceed amount of \$95,169. Motion passed.

- Boulevard Sewer Pump Station Upgrade – Final Acceptance

Consideration of this item was postponed to the December 31, 2014 meeting.

• Non-union Staff COLA for 2015

Sorensen stated that traditionally the non-represented employees have received the same annual COLA increase as the represented (union) employees. For 2015 the represented employee's COLA will be 2.1%. Non-union employees include the District Engineer/Assistant General Manager, Finance Manager/Treasurer, Maintenance Supervisor, Administrative Assistant and the General Manager. Discussion followed.

Action Taken

Citron moved, Weide seconded, to authorize a 2.1% COLA for the non-represented employees, effective January 1, 2015. Motion passed.

• Other Business

Commissioner Millar reported on the latest Whatcom County Council of Governments meeting.

• Manager's Report


Sorensen reported that the annual WASWD Commissioner workshop has been scheduled for Saturday January 31, 2015 in Lynnwood. The Board members will let staff know if they want to attend the workshop.

• Commissioner Position #3 Vacancy (Executive Session per RCW 42.30.110(h) – 30 Minutes

Mc Roberts recessed the Regular Session to Executive Session at 7:06 p.m. It was estimated that the Executive Session would take about 30 Minutes. The purpose of the Executive Session was to discuss the vacant Commissioner Position #3. Mc Roberts recessed the Executive Session and reconvened the Regular Session at 7:20 p.m.

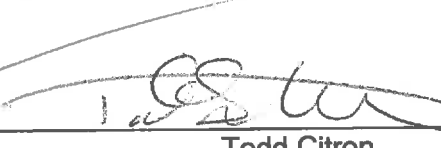
The Board scheduled a special meeting to take place on December 22, 2014 at 8:00 a.m. to interview the three candidates for Commissioner Position #3.

With no further business, Mc Roberts adjourned the Regular Session at 7:25 p.m.

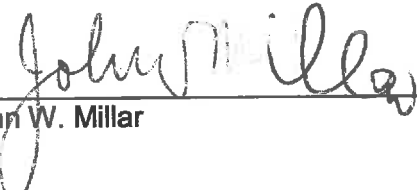

Recording Secretary, Lyn Edwards

12/31/2014
Date Minutes Approved


Leslie Mc Roberts


Todd Citron


Laura Weide


John W. Millar