

Lake Whatcom Water and Sewer District  
Regular Meeting of the Board of Commissioners  
January 28, 2015

Board President Leslie Mc Roberts called the Regular Session to order at 8:00 a.m. Other District representatives present included Commissioners Todd Citron, Ian Millar and Laura Weide, District Engineer Bill Hunter, consulting engineer Melanie Mankamyer, legal counsel Robert Carmichael and Recording Secretary Lyn Edwards. Commissioner Bruce Ford was excused from the meeting. There were no members of the public present.

- Additions, Deletions or Changes to the Agenda

Sorensen requested to add an Executive Session to the end of the meeting to discuss potential litigation.

- Consent Agenda

- Action Taken

- Millar moved, Weide seconded, approval of:

- **Accounts Payable Vouchers totaling \$152,958.77**
    - **Payroll for Pay Period # 2 (1/3/2015 through 1/16/2015) totaling \$41,520.19**
    - **Payroll Benefits for Pay Period #2 totaling \$37,275.04**
    - **Minutes for the January 14, 2015 Meeting**

- Motion passed.

- 2014 Sewer System Rehab & Replacement Project – Final Acceptance

Hunter reported that Olson Brothers Pro-Vac, LLC has completed all of the contract requirements of the project. Staff recommends that the Board accept the project as complete. The work included grouting 54 manholes, smoke testing 118,294 lineal feet of sewer line, 30 sewer main chemical grout repairs, and 3 cured-in-place sewer main spot repairs. Additional minor deficiencies found during smoke testing are in the process of being repaired by District crews. Discussion followed.

- Action Taken

- Citron moved, Weide seconded, to accept the 2014 Sewer Manhole Repair & Sewer Smoke Testing Project as complete and to direct staff to close out the project. Motion passed.

- Reschedule February 11, 2015 Regular Meeting

The Board discussed scheduling conflicts pertaining to the February 11, 2015 regular meeting. It was decided that the regularly scheduled meeting would be cancelled and a special meeting held on Monday February 9<sup>th</sup> at 8:00 a.m.

- Other Business

The Board briefly discussed two new Water and Sewer Insurance Pool resolutions. Weide announced that she will be moving out of the area in late summer of 2015.

- Manager's Report

Sorensen reported that the Lake Whatcom Joint Councils/Commissioner's annual meeting has been scheduled to take place on April 22, 2015 at 6:30 p.m. The meeting will be held at Bellingham City Hall.

• Executive Session Per RCW 42.30.110(i) - Potential Litigation

**Action Taken**

**Citron moved, Weide seconded, to recess to Executive Session to discuss potential litigation. Motion passed.**

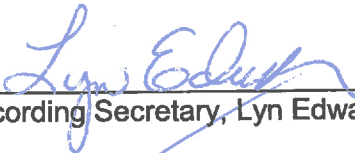
Mc Roberts recessed the Regular Session to Executive Session at 8:20 a.m. it was estimated that the Executive Session would take about 10 minutes. The purpose of the Executive Session was to discuss potential litigation. Mc Roberts recessed the Executive Session and reconvened the Regular Session at 8:28 a.m.

The Board discussed a settlement agreement to resolve an issue regarding the District's inadvertent removal of a neighboring property owner's tree while removing danger trees from the District's Lakeview Street property.

**Action Taken**

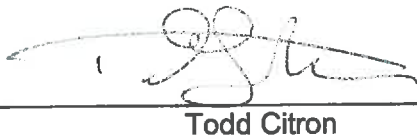
**Weide moved, Citron seconded, to authorize settlement of a potential claim for damage to a Douglas Fir tree by Ms. Hogle; settlement in the amount of \$4,500.00 cash payment conditioned on prior signature on a settlement and release document that has been prepared by District legal counsel Robert Carmichael which will protect the district from any further claims in this matter. Motion passed.**

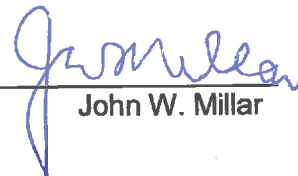
With no further business, Mc Roberts adjourned the Regular Session at 8:30 a.m.

  
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Recording Secretary, Lyn Edwards

2/9/2015  
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Date Minutes Approved

  
\_\_\_\_\_  
Leslie Mc Roberts

  
\_\_\_\_\_  
Todd Citron

  
\_\_\_\_\_  
John W. Millar

  
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Laura Weide