

Lake Whatcom Water and Sewer District
Regular Meeting of the Board of Commissioners
March 11, 2015

Board President Leslie Mc Roberts called the Regular Session to order at 6:30 p.m. Other District representatives present included Commissioners Todd Citron, Ian Millar and Bruce R. Ford, District Engineer Bill Hunter, consulting engineer Melanie Mankamy, legal counsel Robert Carmichael, Finance Manager Debi Hill, Construction Engineer Kristen Hemenway and Recording Secretary Lyn Edwards. Commissioner Laura Weide was excused from the meeting. There were no members of the public present.

- Consent Agenda

- Action Taken

- Citron moved, Millar seconded, approval of:

- Accounts Payable Vouchers totaling \$58,098.94
 - Payroll for Pay Period # 5 (2/14/2015 through 2/27/2015) totaling \$39,940.75
 - Payroll Benefits for Pay Period #5 totaling \$36,644.60
 - Minutes for the February 25, 2015 Meeting

- Motion passed.

- Geneva A/C Main Replacement Project – Award Contract

Hunter explained that this project will replace approximately 12,500 feet of asbestos-cement water mains with new 8-inch pipe and the associated fire hydrants, service lines, and other appurtenances. An Advertisement for Bids was published and five bids were received and opened on 2/26/2015.

The low bid is dependent upon whether the District selects the Bid Alternate to substitute Ductile Iron pipe in lieu of High Density Polyethylene (HDPE) pipe. All bidders have had equal opportunity to bid on both HDPE and Ductile Iron pipe materials. Faber Construction is low bidder for the Base Bid which includes HDPE pipe. Tiger Construction is low bidder if the Bid Alternate to substitute DI pipe is selected. The Base Bid contract amount (HDPE pipe) would be \$1,833,590.57 including sales tax. The Base Bid with the Bid Alternate (DI pipe) contract amount would be \$1,859,894.96 including sales tax. Both options are within budget estimates.

- Action Taken

- Ford moved, Millar seconded, to select the Bid Alternate to Substitute Ductile Iron Pipe; therefore the low bidder is Tiger Construction. Motion passed.

- Action Taken

- Ford moved, Millar seconded, to award the Geneva A/C Main Replacement contract to Tiger Construction for a total construction contract amount of \$1,859,894.96 including sales tax. Motion passed.

- Whatcom County Council of Governments – Resolution 811

Sorensen stated that the Whatcom Council of Governments is asking each of its participating entities to adopt by Resolution an amended and restated Interlocal Agreement regarding participation in the WCOG. The District has been a participant in the WCOG for a number of years; Commissioner Millar is the District's current representative.

Action Taken

Citron moved, Ford seconded, to adopt Resolution 811 approving an amended and restated Interlocal Agreement and declaring the District's continued participation in the Whatcom Council of Governments. Motion passed.

- **Consolidating Small Water Utilities**

At the February 9, 2015 Special Meeting, the Board heard a report regarding the small water purveyors located within or bordering upon the District's service area and discussed the potential of merging with these smaller entities. Since a full Board was not present at that meeting, the Commissioners requested that this item be included on the agenda for the next regular meeting for further discussion. This issue was raised due to the State Department of Health's desire for small water purveyor consolidations. DOH is making grant funds available to assist with feasibility studies. Sorensen reported that staff is in the process of preparing to contact these small water purveyors in order to gauge their interest in merging with the District. Discussion regarding small water utility consolidations ensued.

- **Discussion; Potential North Shore Sewer Extension**

Mankamyer and Carmichael reported on the technical, political and legal aspects of extending sewer service to an already developed area along the North Shore waterfront that is currently utilizing septic systems. The District's latest Sewer Comprehensive Plan Update envisions the potential of providing sewer service to this area; however Whatcom County's approval of the District's Sewer Comp Plan was based upon the condition that there will be no new sewer extensions. A lengthy discussion followed.

- **Monthly Budget Analysis**

Hill reported that the District is on track with the 2015 Budget. Applications for the Senior/Disabled Discount Rate have been increasing as people become aware of the program. Staff has been working on a new financial chapter for the Administrative Code and will present it for the Board's consideration soon. The District was selected to participate in an audit of the Retirement Systems being conducted by the State Auditor's Office.

- **Summary of Existing District Projects**

Hunter reported on the Division 22 Reservoir Project, Strawberry Point Sewer Pump Station Improvements Project, District Shop Asphalt Bins Project, and the Lake Louise Road Sewer Interceptor Outfall Project. Discussion followed.

- **Manager's Report**

Sorensen reported on upcoming meetings including the next Lake Whatcom Policy Group Meeting and the WASWD Spring Conference.

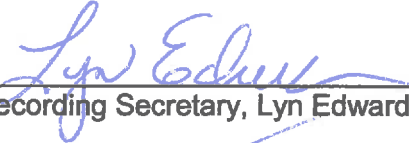
- **Executive Session Per RCW 42.30.140(4)(a) Collective Bargaining and Negotiations – 30 Minutes**

Action Taken

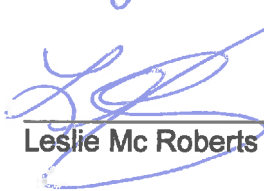
Citron moved, Millar seconded, to recess to Executive Session Per RCW 42.30.140(4)(a) to discuss Collective Bargaining and Negotiations. Motion passed.

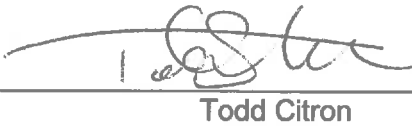
Mc Roberts recessed the Regular Session to Executive Session at 8:40 p.m. It was estimated that the Executive Session would take about 30 Minutes. The purpose of the Executive Session was to discuss Collective Bargaining and Negotiations. Mc Roberts recessed the Executive Session and reconvened the Regular Session at 9:00 p.m.

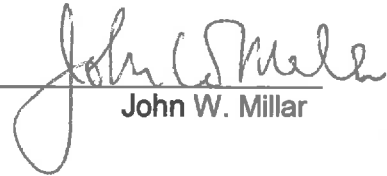
With no further business, Mc Roberts adjourned the Regular Session at 9:00 p.m.


Recording Secretary, Lyn Edwards

4/8/2015
Date Minutes Approved


Leslie Mc Roberts


Todd Citron


John W. Millar


Bruce R. Ford

