

Lake Whatcom Water and Sewer District
Regular Meeting of the Board of Commissioners
October 14, 2015

Board President Leslie Mc Roberts called the Regular Session to order at 6:30 p.m. Other District representatives present included Commissioners Todd Citron, Ian Millar, Laura Weide and Bruce R. Ford, General Manager Patrick Sorensen, District Engineer Bill Hunter, consulting engineer Melanie Mankamyer, legal counsel Robert Carmichael, Finance Manager Debi Denton and Recording Secretary Lyn Edwards. There were no members of the public present.

- Consent Agenda

- Action Taken

- Weide moved, Ford seconded, approval of:

- Accounts Payable Vouchers totaling \$692,759.45
 - Payroll for Pay Period # 21 (9/26/2015 through 10/9/2015) totaling \$40,087.48
 - Payroll Benefits for Pay Period #21 totaling \$38,274.99
 - Minutes for the September 30, 2015 Meeting

- Motion passed.

- Stormwater Management

After substantial discussion regarding stormwater management and the formation of a stormwater utility district, the Board scheduled further discussion of the subject to take place at the October 28, 2015 regular meeting.

- Monthly Budget Analysis

Hill gave a brief overview of the Monthly Budget Analysis for September. She also stated that staff will have the draft Budget for 2016 ready for the Board's review at the second meeting in November.

- Geneva A/C Mains Project – Wilson Engineering Contract Amendment

Hunter reported that Wilson Engineering is nearing completion of their Phase 2 scope of work. The Phase 2 scope of work budget anticipated construction to last 16 weeks with full time inspection at 40 hours per week for a total of 640 hours. As of 10/7/2015 the Consultant has provided 989 hours of inspection and estimates that it will take an additional 40 hours to close out the field work. Staff therefore recommends amending the Architectural/Engineering Agreement with Wilson Engineering LLC to include an additional construction inspection budget reflecting the actual hours of onsite inspection.

- Action Taken

- Weide moved, Millar seconded, to authorize the General Manager to execute Amendment 2 to the Architectural/Engineering Agreement with Wilson Engineering LLC for an extra construction inspection services budget of \$36,774. Motion passed.

- Summary of Existing District Projects

Hunter gave a status report on the District's projects. Projects discussed were the Division 22 Reservoir, Strawberry Point Sewage Pump Station, Seismic Study of the District's Water Reservoirs and the Water Use Efficiency Goals.

- The Firs Water Service – Resolution 819

Hunter explained that The Firs Bible and Missionary Conference has submitted a request to replace an existing 1.5" water meter serving multiple structures on their property with a 5/8"

meter for each individual structure. The request is to accommodate a recent separation and sale of a Firs owned property as a privately owned lot. This change will allow The Firs to divide their property into smaller parcels and sell each existing house or building separately. After extensive research, staff proposes to establish a policy for segregation of equivalent residential units and water/sewer permits as described in draft Resolution 819. The Board discussed Resolution 819.

Action Taken

Weide moved, Millar seconded, to adopt Resolution 819 as presented. Motion passed.

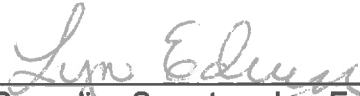
• **Manager's Report**

Sorensen reviewed upcoming events for October and early November.

• **Executive Session Per RCW 42.30.110(1)(i) - Litigation and RCW 42.30.140 (4)(b) Collective Bargaining Negotiations – 60 Minutes**

Mc Roberts recessed the Regular Session to Executive Session at 8:30 p.m. The purpose of the Executive Session was to discuss Litigation and Collective Bargaining. It was estimated that the Executive Session would take about one hour. Mc Roberts recessed the Executive Session and reconvened the Regular Session at 9:35 p.m.

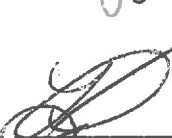
With no further business, Mc Roberts adjourned the Regular Session at 9:35 p.m.




Recording Secretary, Lyn Edwards

10-28-2015


Date Minutes Approved



Leslie Mc Roberts




Todd Citron



John W. Millar



Laura Weide



Bruce R. Ford