

Lake Whatcom Water and Sewer District
Special Meeting of the Board of Commissioners
November 9, 2015

Acting Board President Todd Citron called the Special Session to order at 6:30 p.m. Other District representatives present included Commissioners Ian Millar, Laura Weide and Bruce R. Ford, General Manager Patrick Sorensen, District Engineer Bill Hunter, consulting engineer Melanie Mankamyer, legal counsel Robert Carmichael, Finance Manager Debi Denton and Recording Secretary Lyn Edwards. Commissioner Mc Roberts was excused from the meeting. There were no members of the public present.

- Consent Agenda

- Action Taken

- **Weide moved, Millar seconded, approval of:**

- **Accounts Payable Vouchers totaling \$191,291.38**
 - **Third Quarter 2015 Payroll Taxes totaling \$6,848.03**
 - **Minutes for the October 28, 2015 Meeting**

- **Motion passed.**

- Resolution 820 Update Master Fees and Charges with Schedule #23

Sorensen explained that the Master Fees and Charges Schedule needs to be updated as shown in Resolution 820. The updates include a language change generated by adoption of Resolution 819; the District's new bank charges substantially less for Payment Return Items, so the District's fee is being reduced from \$40.00 to \$25.00 per item; in the Permitting Fees, section of the schedule the title of a column has been changed from "Permit Fee" to "Connection Fee" for clarification. The Board discussed Resolution 820.

- Action Taken

- **Weide moved, Ford seconded, to adopt Resolution 820 updating the District's Master Fees and Charges with Schedule #23 as presented. Motion passed.**

- Monthly Budget Analysis

Hill gave an overview of the Monthly Budget Report for November and mentioned that the draft 2016 Budget will be ready for the Board's consideration at the November 24, 2015 meeting.


- Summary of Existing District Projects

Hunter gave a status report on the District's projects. Topics discussed included the Division 22 Reservoir Project, Geneva A/C Mains Project, Strawberry Point Pump Station Project and the Sewer Smoke Testing Project.

- Manager's Report

Sorensen reported that the November 30, 2015 Lake Whatcom Policy Group Meeting may be cancelled.

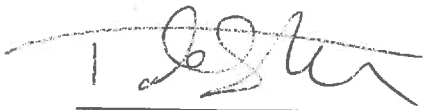
With no further business, Citron adjourned the Special Session at 7:35 p.m.



Recording Secretary, Lyn Edwards

11-24-2015

Date Minutes Approved



Todd Citron



John W. Millar



Laura Weide



Bruce R. Ford