



LAKE WHATCOM WATER AND SEWER DISTRICT

1220 Lakeway Drive
 Bellingham, WA 98229
 (360)734-9224
 FAX (360)738-8250

EMPLOYMENT APPLICATION

PERSONAL INFORMATION	
Name	Position Applied For
Address	
City, State, Zip	Home Phone (Include Area Code if not local)
Social Security Number	Work/Message Phone (Include Area Code if not local)

EMPLOYMENT EXPERIENCE	Start with present or most recent employer (Attach additional sheets in similar format if more than four previous employers). A resume will not substitute for information required in this section.	
1) Employer	Telephone (Include Area Code if not local)	
Complete Address	Employed (Month & Year) From: To:	Hourly Rate/Salary Starting: Ending:
Name of Supervisor	State Job Title and Work Performed	
Reason for Leaving		
May we contact this employer? ☐ Yes ☐ No		
2) Employer	Telephone (Include Area Code if not local)	
Complete Address	Employed (Month & Year) From: To:	Hourly Rate/Salary Starting: Ending:
Name of Supervisor	State Job Title and Work Performed	
Reason for Leaving		
May we contact this employer? ☐ Yes ☐ No		
3) Employer	Telephone (Include Area Code if not local)	
Complete Address	Employed (Month & Year) From: To:	Hourly Rate/Salary Starting: Ending:
Name of Supervisor	State Job Title and Work Performed	
Reason for Leaving		
May we contact this employer? ☐ Yes ☐ No		

4) Employer	Telephone (Include Area Code if not local)		
Complete Address	Employed (Month & Year)	Hourly Rate/Salary	
	From: To:	Starting:	Ending:
Name of Supervisor	State Job Title and Work Performed		
Reason for Leaving			
May we contact this employer? ☐ Yes ☐ No			

EDUCATION AND TRAINING				
School Name and Location		Attendance Period	Course of Study/Major	Certificate or Degree Earned
High School				
College(s) or University(s)				
Other				

LICENSE/REGISTRATION/CERTIFICATE			
Description	State	Number	Expiration
1)			
2)			

PERSONAL REFERENCES		
Name and Address	Phone Number	Relationship
1)		
2)		
3)		

ADDITIONAL INFORMATION

1) Are you a United States citizen, or if not, are you eligible for legal employment in the United States?.....☐ Yes ☐ No

- 2) Have you ever been discharged, fired, or asked to resign from a position? (If yes, please explain on an additional sheet of paper).....☐ Yes ☐ No
- 3) Have you, within the last seven years, been convicted of a crime or released from prison? (If yes, please explain on an additional sheet of paper).....☐ Yes ☐ No
- 4) Have you ever been warned about or otherwise disciplined for:
- A. Absenteeism, tardiness, or any other attendance problem?.....☐ Yes ☐ No
- B. Sexual harassment, fighting, assault, or related offenses?.....☐ Yes ☐ No
- C. Violating any State, Federal, or Employer safety rules?.....☐ Yes ☐ No
- (If yes on any of the above, please explain on an additional sheet of paper)
- 5) Have you ever served in the military?.....☐ Yes ☐ No
- (If yes, list branch of service, dates of service, rank at discharge, and discharge status on an additional sheet of paper)
- 6) Have you been convicted of any moving violations in the past five years? ☐ Yes ☐ No
- (If yes, please explain on an additional sheet of paper)
- 7) Do you have any physical limitations, chronic injuries (neck, back, knees, etc.), or ailments which may prevent you from performing certain aspects of the job description you have applied for?.....☐ Yes ☐ No
- (If yes, please explain in full on an additional sheet of paper)

AUTHORIZATION

I hereby authorize Lake Whatcom Water & Sewer District, or its agent, to verify or to supplement information given by me in this application and any other submitted materials. I understand this information may be the basis of an employment decision, and I hereby release any and all of my employers from any liability or claim that I might have as a result of disclosure of this information.

Signature

Date

READ BEFORE SIGNING

I certify that this application and any other submitted materials contain no willful misrepresentations or falsifications, and that the information given by me is true and complete to the best of my knowledge and belief. I am aware that should investigation at any time disclose any misrepresentation or falsification, I may be summarily terminated or disqualified from holding any position with Lake Whatcom Water & Sewer District. I understand that this application will become part of my permanent personnel record if hired.

Signature

Date

Applications may be submitted by E-mail to general.inbox@lwwsd.org. A completed, signed hard copy must follow within 3 days. Mail completed application to:

Lake Whatcom Water and Sewer District
1220 Lakeway Drive
Bellingham, WA 98229

3/11/2014