

Lake Whatcom Water and Sewer District
Regular Meeting of the Board of Commissioners
February 10, 2016

Board President Laura Weide called the Regular Session to order at 6:30 p.m. Other District representatives present included Commissioners Todd Citron, Ian Millar, Curtis Casey and Bruce R. Ford, General Manager Patrick Sorensen, District Engineer Bill Hunter, consulting engineer Melanie Mankamyer, legal counsel Robert Carmichael, Finance Manager Debi Denton and Recording Secretary Lyn Edwards. A list of interested participants is on file.

- Public Comment

Phil Rogers and Chris Weitzel commented on the current status of water availability forms for the South Shore water system.

- Consent Agenda

- Action Taken

- Citron moved, seconded, approval of:

- **Accounts Payable Vouchers totaling \$61,209.82**
 - **Payroll for Pay Period #3 (1/16/2016 through 1/29/2016) totaling \$37,824.87**
 - **Payroll Benefits for Pay Period #3 totaling \$38,470.88**
 - **4th Quarter 2015 Employment Security totaling \$88.94**
 - **Minutes for the January 27, 2016 Meeting**

- Motion passed.**

- New Commissioner Oath of Office

Finance Manager Debi Denton gave the oath of office to Curtis J. Casey, the newly appointed Commissioner for Position #4.

- Division 22 Reservoir Project

Hunter presented a status report on the Division 22 Reservoir project including the target construction schedule, completion date, and its impact to water system capacity. The purpose of the project is to construct a new 630,000 gallon reservoir in Sudden Valley to provide adequate capacity for the development of vacant lots in both the Sudden Valley and Geneva areas. The Board discussed the Division 22 Reservoir Project at length. One of the principle concerns discussed was the current capacity of the District's South Shore water system, existing service commitments, and whether to continue to issue water permits or wait until the new reservoir is ready for use.

- Action Taken

- Casey moved, Ford seconded, to direct staff to continue issuing water permits for the South Shore water system. Motion passed. Citron opposed.**

- Sudden Valley Sewer Pump Station Repair Contract

Hunter described a problem at the Sudden Valley Sewer Pump Station that needs to be repaired as quickly as possible. The District's General Manager has issued a Declaration of Emergency to speed the contract award process. The repairs will cost approximately \$30,000.00. Staff recommends making the emergency repairs using funds from the Sewer/Water Contingency Fund which was created to ensure that unforeseen projects will have funding, as approved on a case-by-case basis by the Board.

Action Taken

Citron moved, Casey seconded, to authorize the use of the Sewer/Storm Water Contingency Fund to pay for the emergency repair of the Sudden Valley Sewage Pump Station and to ratify the Declaration of Emergency for the Sudden Valley Sewage Pump Station that was issued by the General Manager on February 4, 2016. Motion passed.

- **Budget Update Report**

Denton reported on the status of the 2016 Budget and talked about refinancing the District's Bond Issue to get a better interest rate. She also reported on the cost of the District's reduced rate program for 2015.

- **Summary of Existing District Projects**

Hunter reported on the status of the District's projects including the Strawberry Point Pump Station Improvements Project. Staff is checking references for the contractors who bid on the project and will be making a recommendation for contract award at the February 24th meeting.

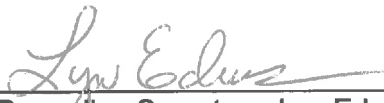
- **Manager's Report**

Sorenson reported on the schedule for the Lake Whatcom Policy Group meetings, the Joint Lake Whatcom Management meeting on March 23rd and the Washington Association of Sewer and Water Districts Spring conference in April.

- **Executive Session Per RCW 42.30.110(1)(i) – Pending Litigation – 30 Minutes**

Weide recessed the Regular Session to Executive Session at 8:20 p.m. The purpose of the Executive Session was to discuss pending litigation. It was estimated that the Executive Session would take about 30 minutes. Weide recessed the Executive Session and reconvened the Regular Session at 8:56 p.m.

With no further business, Weide adjourned the Regular Session at 9:08 p.m.


 Recording Secretary, Lyn Edwards

2/24/2016
 Date Minutes Approved

 Laura Weide

 Todd Citron


 John W. Millar


 Bruce R. Ford


 Curtis J. Casey