



LAKE WHATCOM WATER AND SEWER DISTRICT
1220 LAKEWAY DRIVE
BELLINGHAM, WASHINGTON 98229

REGULAR MEETING
OF THE BOARD OF COMMISSIONERS

AGENDA

February 24, 2016

8:00 a.m. – Regular Session

1. CALL TO ORDER
2. PUBLIC COMMENT OPPORTUNITY
At this time, members of the public may address the Commission. Please state your name prior to making comments.
3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA
4. CONSENT AGENDA
5. SPECIFIC ITEMS OF BUSINESS:
 - A. Strawberry Point Sewage Pump Station Improvements – Contract Award
6. OTHER BUSINESS
7. MANAGER'S REPORT
8. PUBLIC COMMENT OPPORTUNITY
9. ADJOURNMENT



LAKE WHATCOM WATER AND SEWER DISTRICT

AGENDA BILL

DATE SUBMITTED:	February 17, 2016		
TO BOARD OF COMMISSIONERS			
FROM: Patrick Sorensen	MANAGER APPROVAL <i>Patrick Sorensen</i>		
MEETING AGENDA DATE:	February 24, 2016		
AGENDA ITEM NUMBER:	5.A.		
SUBJECT:	Strawberry Point Sewage Pump Station Improvements – Contract Award		
LIST DOCUMENTS PROVIDED ⇒ NUMBER OF PAGES INCLUDING AGENDA BILL: _____	1. Bid Tabulation		
	2.		
	3.		
TYPE OF ACTION REQUESTED	RESOLUTION <input type="checkbox"/>	FORMAL ACTION/ MOTION <input checked="" type="checkbox"/>	INFORMATIONAL/ OTHER <input type="checkbox"/>

BACKGROUND / EXPLANATION OF IMPACT

This capital improvement project retrofits Strawberry Point Sewer Pump Station’s existing Smith & Loveless wet well mounted pumps with new submersible pumps, controls, telemetry, and retaining wall.

An Advertisement for Bids was published in the Bellingham Herald on 1/6/2016. A non-mandatory pre-bid meeting was held on 2/3/2016. Two (2) bids were received and opened on 2/10/2016. Staff is evaluating the bids and supplemental bidder responsibility criteria. A recommendation will be made at the board meeting.

FISCAL IMPACT

The approved 2016 budget includes \$400,000 for the construction contract. The engineer’s estimate for construction was \$371k. The low bid was \$399k and the second low bid was \$408k. *(All costs include state sales tax.)*

RECOMMENDED BOARD ACTION

See proposed motion.

PROPOSED MOTION

Award the Strawberry Point Sewer Pump Station Improvements Redesign construction contract to _____ for a total contract amount of \$ _____ (including state sales tax) and authorize the general manager to execute the construction contract.

BID TABULATION

LAKE WHATCOM WATER AND SEWER DISTRICT
 1220 LAKEWAY DRIVE
 BELLINGHAM, WA 98229
 BID DATE: 2/10/2016

TIME: 1:05 PM

BID TABULATION

In compliance with the contract documents, the following bid proposal is submitted:

Item	Description	Quantity	Unit	Unit Price	ENGINEER'S ESTIMATE		TIGER CONSTRUCTION		INTERWEST CONSTRUCTION			
					Amount	Unit Price	Amount	Unit Price	Amount	Unit Price		
A.1	Mobilization and Demobilization	1	LS	NA	\$	23,000	NA	\$	16,300	NA	\$	36,000
A.2	Strawberry Point Sewer Pump Station Improvements	1	LS	NA	\$	292,000	NA	\$	331,000	NA	\$	314,000
A.3	Trench Safety and Shoring	1	LS	NA	\$	2,000	NA	\$	300	NA	\$	585
A.4	Unscheduled Excavation	60	CY	\$ 67	\$	4,000	\$ 39	\$	2,340	\$ 44	\$	2,640
A.5	Unscheduled Backfill	120	TON	\$ 33	\$	4,000	\$ 23	\$	2,760	\$ 41	\$	4,920
A.6	Concrete Churner Demolition	60	CF	\$ 67	\$	4,000	\$ 39	\$	2,340	\$ 80	\$	4,800
A.7	Misc Owner Directed Extra Work	1	LS	NA	\$	5,000	NA	\$	5,000	NA	\$	5,000
A.8	Operation and Maintenance Manuals and On Site Owner Training	1	LS	NA	\$	5,000	NA	\$	5,000	NA	\$	5,000
A.9	Construction Records	1	LS	NA	\$	3,000	NA	\$	3,000	NA	\$	3,000
Base Bid (do not include Washington State Sales Tax)					\$	342,000.00	\$	368,040.00	\$	375,945.00	\$	375,945.00

WSST (8.5%) \$ 29,070.00 \$ 31,283.40 \$ 31,955.33
 Base Bid + WSST (8.5%) \$ 371,070.00 \$ 399,323.40 \$ 407,900.33

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LAKE WHATCOM WATER AND SEWER DISTRICT

AGENDA BILL

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TO BOARD OF COMMISSIONERS			
FROM: Patrick Sorensen	MANAGER APPROVAL <i>Patrick Sorensen</i>		
MEETING AGENDA DATE:	February 24, 2016		
AGENDA ITEM NUMBER:	7.0		
SUBJECT:	Manager's Report		
LIST DOCUMENTS PROVIDED ⇒ NUMBER OF PAGES INCLUDING AGENDA BILL: _____	1. Manager's Report		
	2.		
	3.		
TYPE OF ACTION REQUESTED	RESOLUTION <input type="checkbox"/>	FORMAL ACTION/ MOTION <input type="checkbox"/>	INFORMATIONAL/ OTHER <input checked="" type="checkbox"/>

BACKGROUND / EXPLANATION OF IMPACT

Updated information from the General Manager in advance of the Board meeting.

FISCAL IMPACT

None

RECOMMENDED BOARD ACTION

None required.

PROPOSED MOTION

None

General Manager Comments

February 24, 2016

Important Upcoming Dates:

- **Meetings Associated with the Lake Whatcom Management Program:**
 - **Policy Group Meeting:** The next meeting is scheduled for March 14, 2016 at 3:00 p.m. in the City of Bellingham's Fireplace Room located in the bottom floor of the Municipal Court Building at 625 Halleck Street. The Fireplace Room is located next to the City's Information Technology Office on the east side of the Court Building.
 - **Management Meeting:** The date for the next meeting with the Mayor and County Executive has not been set at this time.
- **Next Regular Board Meeting:** The next regular meeting will be held on **March 9, 2016** at 6:30 p.m.
- **Employee Staff Meeting:** The next staff meeting is set for **Thursday, March 10, 2016 at 8:00 a.m.** in the Board Room. Commissioner Citron is scheduled to attend this meeting. Scheduling is rotated by alphabetical order each month.
- **Employee Safety Committee Meeting:** The next meeting is set for **March 10, 2016 at 9:00 a.m.** following the Staff Meeting in the Small Conference Room.
- **Washington Association of Sewer & Water Districts Section III Meeting:** The next Section III meeting will be held on **Tuesday, March 8, 2016** at 6:15 p.m. at Bob's Burger & Brew in Tulalip. All WASWD Section III Meetings are publicly noticed by the District.
- **Whatcom Water District's Caucus Meeting:** The next Caucus meeting is set for **March 16, 2016** at 1:00 p.m. in the Board Room.

Other:

- **Committee Meeting Reports as Needed:** This is a place holder for Board and staff members to report on recent committee meetings, such as the Lake Whatcom Policy Group, since the last Board Meeting.
- **Annual Lake Whatcom Policy Group Meeting:** Reminder, the annual meeting between the Board, City Council, & the County Council is scheduled to be held on Wednesday, March 23, 2016 at Bellingham City Hall at 6:30 p.m.

- **Spring WASWD Conference in Yakima:** As a reminder the Spring Conference is coming again. The meetings in Yakima will be held in April between Wednesday the 13th and Friday the 15th. More information regarding the sessions will be forthcoming.