

Lake Whatcom Water and Sewer District
Regular Meeting of the Board of Commissioners
January 11, 2017

Acting Board President Todd Citron called the Regular Session to order at 6:30 p.m. Other District representatives present included Commissioners Curtis Casey, Bruce R. Ford, and John Carter, District Engineer Bill Hunter, consulting engineer Melanie Mankamyer, legal counsel Robert Carmichael and Recording Secretary Lyn Edwards. Commissioner Laura Weide was excused from the meeting. A list of interested participants is on file.

- Consent Agenda

- Action Taken

- **Casey moved, Ford seconded, approval of:**

- **Accounts Payable Vouchers totaling \$132,834.71**
 - **Payroll for Pay Period #1 (12/17/16 through 12/30/16) totaling \$39,972.82**
 - **Payroll Benefits for Pay Period #1 totaling \$43,001.23**
 - **Minutes for the December 28, 2016 Meeting**

- **Motion passed.**

- Election of Officers for 2017 – Resolution 831

Per RCW 57.12.010, the Board shall annually elect one of its members as president and another as secretary. The Commissioners briefly discussed who should serve as Board President for 2017 and who should serve as Board Secretary for 2017

- Action Taken

- **Carter moved, Casey seconded, to elect Laura Weide as Board President for 2017. Motion passed.**

- Action Taken

- **Casey moved, Carter seconded, to elect Todd Citron as Board Secretary for 2017. Motion passed.**

Commissioner Casey will serve as the District's representative to the Whatcom County Council of Governments for 2017.

Commissioner Ford will serve as the District's representative to the Lake Whatcom Policy Group for 2017.

- Regular Meeting Dates and Times for 2017 – Resolution 832

At the first meeting in January of each year, the Board establishes the regular meeting dates and times by Resolution. For 2016, the regular board meetings were held on the second Wednesday of each month at 6:30 p.m. with a second meeting on the last Wednesday of each month at 8:00 a.m. The Board has the option of rescheduling the regular meeting dates and times for the year if they wish to do so.

- Action Taken

- **Casey moved, Carter seconded, to adopt Resolution #832 Establishing the Regular Meeting Dates and Times for 2017 as the second Wednesday of each month at 6:30 p.m. and the last Wednesday of the month at 8:00 a.m. Motion passed.**

• Whatcom Falls Manhole Replacement Project Close-out

Hunter reported that Carman's Construction LLC has completed all contract requirements and punch list items. Staff therefore recommends accepting the Whatcom Falls Manhole Rehabilitation Project as complete.

Action Taken

Casey moved, Ford seconded, to accept the Whatcom Falls Manhole Rehabilitation Project as complete and direct staff to close out the project. Motion passed.

• North Shore Water Consolidation Study

The District applied for and received a \$30,000.00 grant from the Washington State Department of Health to study the feasibility of consolidating its two water systems on the North Shore and potentially adding other small Group A and Group B water systems in the area. The District's sewer only customers who are currently getting their water from wells or direct lake draws could also potentially be served by the water system consolidation.

Melanie Mankamyer from Wilson Engineering gave a status update on the North Shore Water Consolidation Study. An in-depth discussion followed.

• Monthly Budget Analysis

The Monthly Budget Analysis December 2016 was reviewed and briefly discussed.

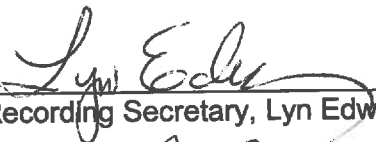
• Other Business

Commissioner Citron requested that the March 29, 2017 meeting be rescheduled. The Board will discuss the meeting schedule for March at the January 25, 2017 meeting.

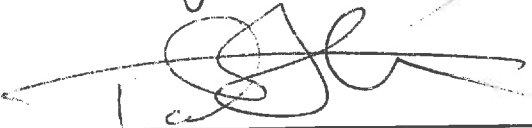
• WASWD Representative

Jim Kuntz from the Washington Association of Sewer and Water Districts spoke to the Board about recent WASWD activities and thanked them for Patrick Sorensen's participation and leadership on the WASWD Board of Directors.

With no further business, Citron adjourned the Regular Session at 8:25 p.m.


Recording Secretary, Lyn Edwards

1-25-2017
Date Minutes Approved


Todd Citron


Bruce R. Ford

Curtis J. Casey


John Carter