

Lake Whatcom Water and Sewer District
Special Meeting of the Board of Commissioners
March 28, 2017

Board President Laura Weide called the Special Session to order at 8:00 a.m. Other District representatives present included Commissioners Todd Citron, Curtis Casey, Bruce R. Ford, and John Carter, General Manager Patrick Sorensen, District Engineer Bill Hunter, consulting engineer Melanie Mankamyer, legal counsel Robert Carmichael and Recording Secretary Lyn Edwards. Also present were staff members Kevin Cook Rich Munson, Jason Dahlstrom and Kristen Hemenway. A list of interested participants is on file.

- Consent Agenda

- Action Taken

- Citron moved, Casey seconded, approval of:

- Accounts Payable Vouchers totaling \$139,372.12
 - Payroll for Pay Period #6 (2/25/2017 through 3/10/2017) totaling \$38,849.75
 - Payroll Benefits for Pay Period #6 totaling \$42,840.89
 - Minutes for the February 23, 2017 and March 8, 2017 Meetings

- Motion passed.

- Academy Road Water Service

Hunter summarized a request for a waiver from the District's water connection requirements for the property located at 1915 Academy Road. After examining the improvements that would be required to serve the property, staff recommends that due to the small number of potential connections and the great distance from the District's water infrastructure, that the developer's request to waive connection requirements be approved. However, for these types of waivers, the District's policies require that a Covenant Binding Property Regarding Future Water and/or Sewer Service be recorded with the Whatcom County Auditor's Office. The property owners are hesitant to sign the Covenant due to several complicating factors including that the property is located where the District's boundaries overlap with Water District #7's boundaries. Discussion ensued.

- Action Taken

- Casey moved, Ford seconded, to adjourn to Executive Session to deliberate on the petition to waive or adjust connection requirements for the property located at 1915 Academy Road. Motion passed.

- Executive Session Per RCW 42.30.110(i)(b) – Potential Litigation

Weide recessed the Special Session to Executive Session at 8:30 a.m. The purpose of the Executive Session was to discuss potential litigation. It was estimated that the Executive Session would take about 15 minutes. Weide recessed the Executive Session and reconvened the Special Session at 8:45 a.m.

- Action Taken

- Casey moved, Ford seconded, to direct staff to revise the Covenant Binding Property Regarding Future Water and/or Sewer Service for the property located at 1915 Academy Road to recognize that Water District #7 also claims this territory as their service area and that if in the future this territory is ever removed from the District's service area that the Covenant will be removed and that staff will bring the revised Covenant back to the Board for their consideration at the April 12, 2017 Regular Meeting. Motion passed.

• Emergency Management Council

At the January 25, 2017 regular meeting, Whatcom County Sheriff Bill Elfo and John Gargett from Whatcom County Division of Emergency Management spoke to the Board about joining the Whatcom County Emergency Management Council and contracting with the County for specialized emergency management services. The Board requested that staff provide more information for their consideration at a future meeting.

Sorensen reviewed a list of services that the District would receive by joining the Whatcom County Emergency Management Council. With current staffing levels, the District cannot perform the functions described in the draft agreement without outside assistance. As proposed, the Division of Emergency Management would serve as a consultant, using their expertise to help us in further developing and managing our existing emergency management programs. Their proposal is for a three year agreement and would be categorized as a "Professional Service". The cost would be approximately \$20,000.00 per year. Discussion followed.


• Summary of Existing District Projects

Hunter gave a status report on the Division 22 reservoir project and the Country Club Sewage Pump station project. Lead Maintenance Worker Jason Dahlstrom explained how pump station signals are transmitted. The District's Safety Program Summary was also discussed.

• Manager's Report

Sorensen reminded the Board about the annual Lake Whatcom Management Joint Councils and Commissioner's Meeting is scheduled for Wednesday March 29, 2017 at 6:30 p.m.

With no further business, Weide adjourned the Special Session at 9:33 a.m.



Recording Secretary, Lyn Edwards

4/12/2017

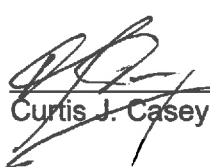
Date Minutes Approved



Laura Weide

Todd Citron

Bruce R. Ford



Curtis J. Casey



John Carter