



Lake Whatcom Water and Sewer District  
1220 Lakeway Drive  
Bellingham, WA 98229

(360) 734-9224

### **BILLING SUSPENSION REQUEST**

- **Water service will be locked on the District's side of the meter on the date requested below.**
- **The current balance due on the account *and* the \$150.00 lock fee must be paid and submitted *along with this form before* water service will be disconnected and suspended from charges.**
- **Billing will be suspended based on the date the service is locked.**
- **Please call the District Office at (360) 734-9224 to give 24-hour notice of your request to have water service restored.**
- **Please refer to the billing suspension information on the back of this form.**

Account Number: \_\_\_\_\_

Site Address: \_\_\_\_\_

Customer Name: \_\_\_\_\_

**REQUESTED LOCK DATE:** \_\_\_\_\_

Forwarding Address for Final Bill: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Emergency Contact Phone Number: (       )       — \_\_\_\_\_

As property owner, my signature below confirms that I have read and understand the Temporary Billing Suspension information on the back of this form, and that I have paid the current balance owing on the account in addition to the \$150 Billing Suspension Fee. I understand that my property will be locked from water services and suspended from charges on the date requested above.

Customer Signature: \_\_\_\_\_

Date: \_\_\_\_\_



Lake Whatcom Water and Sewer District  
1220 Lakeway Drive  
Bellingham, WA 98229

(360) 734-9224

### ***Temporary Billing Suspension***

Water and sewer service billing may be temporarily suspended at the property owner's request. The property owner must submit a written request (Billing Suspension Form) stating the date that the service is to be stopped. The property owner must also pay a \$150.00 Administrative Fee and must bring the water and sewer account current. Upon receipt of the property owner's written request and required payments listed above, the meter will be locked and billing will be suspended as of the requested date. A request to unlock the meter and resume water and sewer service must be made by the property owner at least 24 hours in advance during regular business hours.