



Lake Whatcom Water and Sewer District
1220 Lakeway Drive
Bellingham, WA 98229

(360) 734-9224

Application for Water Bill Leak Adjustment Credit

INSTRUCTIONS: Please read Leak Adjustment Policy information on reverse.

Please complete this form and return to the District office
after the leak has been repaired.

THANK YOU.

Account # _____

Site Address: _____

Owner's Name: _____

Owner's Mailing Address: _____

Owner's Contact Phone Number: () - .

How was the leak discovered and repaired?*

Date Leak Was Discovered:* _____ Date Leak Was Repaired: _____.

*I ACKNOWLEDGE THAT THE LEAK WAS

LOCATED BETWEEN THE METER AND THE HOUSE.

I HAVE READ THE LEAK ADJUSTMENT POLICY ON THE BACK: ☐

Party Responsible for Leak Repair: _____.

I, the undersigned, do hereby acknowledge that I have received and understand Lake Whatcom Water and Sewer District's policy regarding Water Bill Leak Adjustments. I understand that it is not the responsibility of Lake Whatcom Water and Sewer District to inform me of any possible leak at my property. As a courtesy, a Field Representative may leave a door tag with information. I may request a meeting with a Field Representative from Lake Whatcom Water and Sewer District to explain the meter reading procedure so that I may determine when a leak has been repaired. I understand that as the property owner, I am ultimately responsible for all water and sewer charges for this property, and therefore the proposed Leak Adjustment Credit will remain on the property utility account. My signature below is my confirmation that this leak has been repaired. I also acknowledge that this property will not be eligible for another Water Leak Adjustment Credit for twelve (12) months from the date the credit has been applied against the property's utility account.

OWNER SIGNATURE _____

NAME _____ DATE _____

PLEASE PRINT NEATLY



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WATER BILL LEAK ADJUSTMENT

Policy:

The District will adjust high water bills resulting from in-ground service line breaks between the water meter and entry point of service into the building. The leak adjustment request must be made in writing and include evidence that the leak is now repaired either by enclosing a paid invoice or a receipt for repair parts. If there are no invoices or receipts available, a written assertion that the leak is now repaired is acceptable.

Water consumption figures from the same billing period in the previous year are used to calculate the leak adjustment. If the customer has occupied the house for less than one year, the highest water consumption figure since the current occupant became a customer will be used. If the leak occurs on the occupant's first bill, 600 cubic feet will be used as a non-leak quantity basis. The District will credit qualifying leak adjustment dollar amounts to the current or next customer bill. There is no cap to limit the customer's costs.

Water leak adjustments are limited to one per account per year. The leak adjustment applies to one billing cycle only. When a leak occurs, the overage may show up on more than one consecutive billing cycle, and therefore, the District will adjust the higher usage billing cycle to assure the customer receives the highest adjustment. This adjustment will be made at the request of the customer. Late charges on the leak will be waived if the customer adheres to a prearranged payment schedule.

Procedure:

1. Leak must be in-ground to qualify for an adjustment.
2. Customer must request a leak adjustment in writing and provide evidence to the District that the leak is now repaired.
3. If the leak affects more than one billing cycle, the leak adjustment applies to the higher usage billing cycle.
4. The District limits water leak adjustments to once per year per account.