



Lake Whatcom Water and Sewer District
1220 Lakeway Drive
Bellingham, WA 98229

(360) 734-9224

BILLING SUSPENSION REQUEST

- WATER SERVICE WILL BE LOCKED ON THE DISTRICT'S SIDE OF THE METER ON THE DATE REQUESTED BELOW.
- THE CURRENT BALANCE DUE ON THE ACCOUNT *AND* THE \$150.00 LOCK FEE MUST BE PAID AND SUBMITTED *ALONG WITH THIS FORM* BEFORE WATER SERVICE WILL BE DISCONNECTED AND SUSPENDED FROM CHARGES.
- BILLING WILL BE SUSPENDED BASED ON THE DATE THE SERVICE IS LOCKED.
- PLEASE CALL THE DISTRICT OFFICE AT (360) 734-9224 TO GIVE 24-HOUR NOTICE OF YOUR REQUEST TO HAVE WATER SERVICE RESTORED.
- PLEASE REFER TO THE BILLING SUSPENSION INFORMATION ON THE BACK OF THIS FORM.
- SEWER-ONLY ACCOUNTS: A ONE-TIME PERMIT FOR A SEWER PLUG AND SITE INSPECTION IS REQUIRED PRIOR TO FIRST BILLING SUSPENSION. THIS PERMIT COSTS \$215.00 WHICH INCLUDES SEWER INSPECTION, PROCESSING, AND SEWER PLUG FOR CUSTOMERS WITH SEWER-ONLY ACCOUNTS WHO WISH TO SUSPEND THEIR SERVICE.

Account Number: _____

Site Address: _____

Customer Name: _____

REQUESTED LOCK DATE: _____

Emergency Contact Phone Number: () – _____

Forwarding Address: _____

As property owner, my signature below confirms that I have read and understand the Temporary Billing Suspension information on the back of this form, and that I have paid the current balance owing on the account in addition to the Billing Suspension Fee. I understand that my property will be locked from services and suspended from charges on the date requested above.

Customer Signature: _____

Date: _____

OFFICE USE ONLY:

Sewer-Only Permit # _____

Date: _____



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TEMPORARY BILLING SUSPENSION

Water and sewer service billing may be temporarily suspended at the property owner's request. The property owner must submit a written request (Billing Suspension Form) stating the date that the service is to be stopped. The property owner must also pay a \$150.00 Administrative Fee and must bring the water and sewer account current. Upon receipt of the property owner's written request and required payments listed above, the meter will be locked and billing will be suspended as of the requested date. A request to unlock the meter and resume water and sewer service must be made by the property owner at least 24 hours in advance during regular business hours.

RE-STARTING SERVICE FOR SUSPENDED SEWER-ONLY ACCOUNTS:

- SCHEDULED MAINTENANCE FOR PLUG REMOVAL IS REQUIRED.
- PLEASE CALL TO REQUEST REMOVAL.
- NO OTHER FEES APPLY FOR THIS SERVICE.