

Lake Whatcom Water and Sewer District  
Regular Meeting of the Board of Commissioners  
**April 23, 2012**

Board President Leslie Mc Roberts called the Regular Session to order at 8:00 a.m. Other District representatives present included Commissioners Deborah Lambert, Laura Weide and Todd Citron, General Manager Patrick Sorensen; District Engineer Bill Hunter, Finance Manager Debi Hill and Consulting Engineer Melanie Mankamyer. Commissioner Millar was excused from the meeting. A list of interested participants is on file.

- Consent Agenda

- Action Taken

- **Lambert moved, Citron seconded, approval of:**

- **General and Construction Fund Vouchers totaling \$34,019.17**
    - **Payroll for Pay Period 8 (March 31, 2012 through April 13, 2012) totaling \$38,987.39**
    - **Payroll Benefits for Pay Period 8 totaling \$34,804.71**
    - **Payroll Benefits for Pay Period 7 totaling \$34,748.04**
    - **Late Fee Adjustments through March 12, 2012 totaling \$191.28**
    - **Minutes for February 8, 2012, February 29, 2012, March 14, 2012, March 16, 2012, March 28, 2012 and April 9, 2012**

- **Motion passed.**

- Discussion of Storm Water Management – Kirk Christensen and Chip Anderson  
Kirk Christensen and Chip Anderson from Whatcom County Public Works spoke to the Board about the storm water management facilities that the County has installed in the watershed. Topics included project funding, facility maintenance, effectiveness monitoring and testing, public education and future projects. A lengthy discussion followed.

- Sudden Valley Water Treatment Plant and Division 30 Booster Station Coatings  
Hunter informed the Board that \$37,000 was budgeted as a part of the 2012 Capital Improvement Plan to complete pipe and tank coating work at the Sudden Valley Water Treatment Plant and Division 30 Booster Station. The project was advertised and two bids were received and opened on April 17, 2012. Staff recommends awarding the contract to the lowest bidder, Dunkin & Bush, Inc. in the amount of \$20,930.74 including sales tax.

- Action Taken

- **Lambert moved, Citron seconded, to award the Sudden Valley Water Treatment Plant and Division 30 Booster Station Coatings Project to Dunkin & Bush, Inc. for a total contract amount of \$20,930.74, including sales tax. Motion passed. (Due to a potential conflict, Weide abstained from voting).**

- Continuing Education – Resolution 791

At the April 9, 2012 meeting the Board discussed Draft Resolution 791 entitled "Reimbursement for Continuing Education" and requested several revisions. Action was postponed to the next meeting. Sorensen presented the revised Resolution 791 for the Board's consideration. Discussion ensued.

**Action Taken**

**Lambert moved, Weide seconded, to adopt Resolution #791 adding Section 5.09 entitled "Continuing Education" to the District's Personnel Policies Manual as presented. Motion passed.**

• WRIA 1 – Follow-up Discussion

The Board briefly talked about the April 9, 2012 WRIA 1 presentation and agreed to send a letter to the Whatcom County Executive and the Department of Ecology requesting that the Whatcom County Water District's Caucus be allowed to participate in the continuing WRIA 1 process.

• Other Business

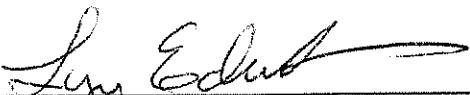
**WASWD Conference**

Board members discussed what they learned at the recent Washington Association of Sewer and Water Districts Conference.

• Manager's Report

Sorensen reported on the recent Lake Whatcom Management Committee meetings and District participation in "Water Week". Discussion followed.


With no further business, Mc Roberts adjourned the Regular Session at 9:55 a.m.

  
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Recording Secretary, Lyn Edwards

5-9-2012  
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Date Minutes Approved

  
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Todd Citron

  
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Leslie Mc Roberts

  
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Deborah Lambert

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Laura Weide