



LAKE WHATCOM WATER AND SEWER DISTRICT  
1220 LAKEWAY DRIVE  
BELLINGHAM, WASHINGTON 98229

REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS

AGENDA

*May 30, 2012*

8:00 a.m. – Regular Session

1. CALL TO ORDER

2. PUBLIC COMMENT OPPORTUNITY

At this time, members of the public may address the Commission. Please state your name prior to making comments.

3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA

4. CONSENT AGENDA

5. SPECIFIC ITEMS OF BUSINESS:

A. Discussion with Whatcom County Executive Jack Louws

B. Contract Bargaining Update Strategy (Executive Session Per RCW 42.30.140 (4), 30 Minutes)

6. OTHER BUSINESS

7. MANAGER'S REPORT

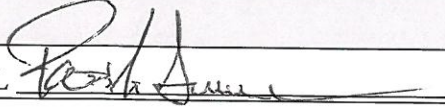
8. PUBLIC COMMENT OPPORTUNITY

9. ADJOURNMENT



## LAKE WHATCOM WATER AND SEWER DISTRICT

### AGENDA BILL

DATE SUBMITTED:	May 23, 2012		
TO BOARD OF COMMISSIONERS			
FROM: Patrick Sorensen	MANAGER APPROVAL 		
MEETING AGENDA DATE:	May 30, 2012		
AGENDA ITEM NUMBER:	5.A.		
SUBJECT:	Discussion with Whatcom County Executive Jack Louws		
LIST DOCUMENTS PROVIDED ⇨ NUMBER OF PAGES INCLUDING AGENDA BILL: _____	1.		
	2.		
	3.		
TYPE OF ACTION REQUESTED	RESOLUTION <input type="checkbox"/>	FORMAL ACTION/ MOTION <input type="checkbox"/>	INFORMATIONAL/ OTHER <input checked="" type="checkbox"/>

#### BACKGROUND / EXPLANATION OF IMPACT

General discussion

#### FISCAL IMPACT

N/A

#### RECOMMENDED BOARD ACTION

N/A

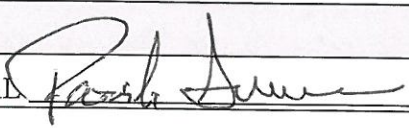
#### PROPOSED MOTION

N/A



## LAKE WHATCOM WATER AND SEWER DISTRICT

### AGENDA BILL

DATE SUBMITTED:	May 23, 2012		
TO BOARD OF COMMISSIONERS			
FROM: Patrick Sorensen	MANAGER APPROVAL 		
MEETING AGENDA DATE:	May 30, 2012		
AGENDA ITEM NUMBER:	5.B.		
SUBJECT:	Contract Bargaining Update and Strategy – Executive Session Per RCW 42.30.140(4), 30 Minutes		
LIST DOCUMENTS PROVIDED ⇒	1.		
NUMBER OF PAGES	2.		
INCLUDING AGENDA BILL:	3.		
TYPE OF ACTION REQUESTED	RESOLUTION <input type="checkbox"/>	FORMAL ACTION/ MOTION <input type="checkbox"/>	INFORMATIONAL/ OTHER <input checked="" type="checkbox"/>

#### **BACKGROUND / EXPLANATION OF IMPACT**

N/A

#### **FISCAL IMPACT**

Not applicable at this time.

#### **RECOMMENDED BOARD ACTION**

None at this time.

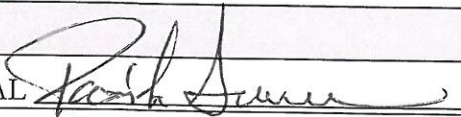
#### **PROPOSED MOTION**

No action required.



## LAKE WHATCOM WATER AND SEWER DISTRICT

### AGENDA BILL

DATE SUBMITTED:	May 23, 2012		
TO BOARD OF COMMISSIONERS			
FROM: Patrick Sorensen	MANAGER APPROVAL 		
MEETING AGENDA DATE:	May 30, 2012		
AGENDA ITEM NUMBER:	7		
SUBJECT:	Manager's Report		
LIST DOCUMENTS PROVIDED ⇒ NUMBER OF PAGES INCLUDING AGENDA BILL: _____	1. Manager's Report		
	2. _____		
	3. _____		
TYPE OF ACTION REQUESTED	RESOLUTION <input type="checkbox"/>	FORMAL ACTION/ MOTION <input type="checkbox"/>	INFORMATIONAL/ OTHER <input checked="" type="checkbox"/>

#### **BACKGROUND / EXPLANATION OF IMPACT**

Updated information from the General Manager in advance of the Board meeting.

#### **FISCAL IMPACT**

None

#### **RECOMMENDED BOARD ACTION**

None required.

#### **PROPOSED MOTION**

None

## General Manager Comments

May 30, 2012

### Important Upcoming Meetings:

- **Meetings Associated with the Lake Whatcom Management Program:**
  - **Policy Group Meeting:** The next Policy Group Meeting would normally be scheduled for Monday, June 4 at 9:30 a.m. in the Garden Room of the Whatcom County Civic Center Building. At this time it appears that there will not be a meeting for June. If things change I will notify the Board members in advance. All Policy Group Meetings are publicly noticed by the District.
  - **Management Meetings:** There is not a meeting scheduled at this time.
- **Next Regular Board Meeting:** Wednesday, June 13 at 6:30 p.m.
- **Next Employee Staff Meeting:** Thursday, June 14 at 8:00 a.m. at the District Office. Commissioner Lambert is scheduled to attend. Scheduling is rotated by alphabetical order each month.
- **Washington Association of Sewer & Water Districts Section III Meeting:** The next Section III meeting will be held at Bob's Burger & Brew in Tulalip on June 12 at 6:20 p.m. All Section III Meetings are publicly noticed by the District.
- **Next Employee Safety Committee Meeting:** Tuesday, June 12 at 8:00 a.m.
- **Other Topics:**
  - **Update - COB Sewer Contract Discussions:** As late as May 17 Bill and I met again with the City's Public Works Director and Operations Superintendent regarding the wastewater treatment agreement. With the help of our legal counsel and Wilson Engineering, preliminary draft language for a new agreement is being developed. Presently we are testing financial assumptions based upon our usage of the City's collections and treatment system and the District's basic terms as established within the policy paper presented to the Board back in November 2010.

This is a complicated process because the existing agreement is not easy to follow. There are multiple components and strategies found within this document. In addition, we are waiting to hear back from the City and their rate consultant in the near future regarding our share of proposed improvement costs to the treatment plant. When we have a full picture of the financial consequences staff will meet with the Board before we present any proposed agreement to the City.



- **Update - County Franchise Agreement Meeting:** On May 16 Brian Hansen and I met with Jon Hutchings and Deputy County Prosecutor Dan Gibson to address concerns the District has regarding the existing franchise agreement language. We suggested a change that would formally recognize the District as the keeper of all fire hydrants within our service area while also addressing liability issues. County staff expressed potential concerns regarding the precedent such a change might have on in their working relationships with other special purpose districts. The issue is now under evaluation by County staff.
- **Follow-up to WRIA Letter:** On May 16, Melanie and I met with Jon Hutchings from the County regarding the letter previously sent to the County Executive about the District's concerns over WRIA participation. It was agreed that a meeting with Roger Brown and myself with the County Executive in the near future regarding the concerns raised would be valuable. However, in preparation for this visit Roger and I will meet with Mr. Hutchings and County Deputy Prosecutor Dan Gibson on May 29 in order to preview the WRIA # 1 concerns in advance of a meeting with the County Executive.
- **WWU's Lake Whatcom Monitoring Program Annual Report:** I plan on taking a few moments addressing a request that has come through the City regarding this program.
- **FYI - Water Conservation Information to Rate Payers:** Attached is a copy of a bill stuffer and an office counter hand-out used to address water conservation in the District for the summer of 2012. There are early indications from the Weather Service that this summer may be a dryer season. We had earlier scheduled to include the attached information in the upcoming billing cycle.



Lake Whatcom Water & Sewer District  
360-734-9224



## WATER: Are you using it wisely?

### Why is water metered in Lake Whatcom Water and Sewer District?

Lake Whatcom Water and Sewer District meters all accounts connected to its water distribution system to encourage conservation. Without water conservation, utilities have to develop a large volume of new water. Water-conserving districts do not need to pay as much to develop new water supplies or to expand or upgrade infrastructure. Most importantly, Lake Whatcom Water and Sewer District is within the watershed of our precious drinking water source. It is important to remember that as residents and employees of Lake Whatcom Water and Sewer District, we must make every effort to encourage conservation to protect our beautiful lake for many years to come.

#### What is Water Conservation?

- ◆ **Water conservation** is improved water management practices that reduce or enhance the beneficial use of water.
- ◆ A **water conservation measure** is an action, change, or improved process implemented to reduce water loss, waste, or use.
- ◆ **Water efficiency** is a tool of water conservation that results in more efficient water use which reduces water demand.



Lake Whatcom Water and Sewer District requests that customers irrigate on a **voluntary watering schedule**: even numbered addresses to only water outside on **Tuesdays, Thursdays, and Saturdays**, and **odd numbered addresses to water on Wednesdays, Fridays, and Sundays**, with **no outdoor watering on Mondays**.

Call Lake Whatcom Water & Sewer District if you have any questions.  
(360) 734-9224  
Monday—Thursday  
8:00am—5:00pm



#### The Dos and Don'ts of Water Conservation

##### Bathroom

- ◆ **Do** take short showers and save 5-7 gallons a minute!
- ◆ **Do** fill the tub halfway and save 10-15 gallons.
- ◆ **Do** install water-saving toilets, shower-heads and faucet aerators. Place a plastic bottle filled with water in your toilet tank if you can't switch to a low-flow toilet.
- ◆ **Don't** run the water while shaving, washing your hands or brushing your teeth. Faucets use 2-3 gallons a minute.
- ◆ **Don't** use the toilet as a wastebasket, and don't flush it unnecessarily.



##### Everywhere

- ◆ **Do** repair leaky faucets and turn taps off tightly. A slow drip wastes 15-20 gallons each day.
- ◆ **Don't** open fire hydrants.



##### Kitchen & Laundry

- ◆ **Do** run the dishwasher and washing machine only when full. Save even more by using the short cycle.
- ◆ **Do** install faucet aerators.
- ◆ **Don't** let the water run while washing dishes. Kitchen faucets use 2-3 gallons a minute. Filling a basin only takes 10 gallons to wash and rinse.



##### Outdoors

- ◆ **Do** use a self-closing nozzle on your hose.
- ◆ **Don't** water your sidewalk or driveway—instead, sweep them clean.