

Lake Whatcom Water and Sewer District
Regular Meeting of the Board of Commissioners
November 14, 2012

Board President Leslie Mc Roberts called the Regular Session to order at 6:30 p.m. Other District representatives present included Commissioners John W. Millar and Todd Citron, General Manager Patrick Sorensen, District Engineer Bill Hunter, legal counsel Brian Hansen, consulting engineer Melanie Mankamyer, Finance Manager Debi Hill and Recording Secretary Lyn Edwards. Commissioner Weide attended via speaker phone. Commissioner Lambert was excused from the meeting. There were no members of the public present.

- Consent Agenda

- Action Taken

- Citron moved, Millar seconded, approval of:

- General and Construction Fund Vouchers totaling \$70,862.22
 - Payroll for Pay Period #23 (October 26, 2012 through November 9, 2012) totaling \$36,928.45
 - Payroll Benefits for Pay Period #23 totaling \$34,810.11
 - Meeting Minutes for October 31, 2012

- Motion passed.

- Replacement of Sewer Camera Equipment

Hunter explained that \$37,960.00 was included in the 2012 budget to replace the District's failing sewer camera equipment. The sewer camera is an essential tool used year-round for sewer main inspections. Earlier this year staff recognized that the budget estimate for the camera was too low and set aside an additional \$40,000.00 from the Smoke Testing project budget to augment the camera purchase funds. The amount available for the sewer camera is now \$77,960.00.

The District published an advertisement for bids and received four responses. After carefully reviewing the bids and performance specifications, staff found that only one bid met all of the District's criteria. Staff therefore recommends awarding the sewer camera purchase to Owens Equipment Company in the amount of \$67,828.78 including sales tax. Since the total cost is \$67,828.78, the remaining \$10k budget will be used to reconfigure the camera van and purchase a portable computer and video inspection software for use with the sewer camera. The Board discussed the sewer camera purchase.

- Action Taken

- Citron moved, Millar seconded, to award the sewer camera purchase to Owens Equipment Company in the amount of \$67,828.78 including sales tax. Motion passed.

- Summary of Existing District Projects

Hunter gave a brief overview of the District's ongoing projects. Discussion followed.

- Draft 2013 Budget

The Board discussed the draft proposed 2013 Budget in depth and provided staff direction. Further discussion of the Budget will take place at the November 30, 2012 meeting.

• Other Business

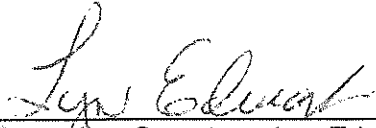
Public Works Trust Fund Loan (PWTF)

Discussion was held regarding the status of the Public Works Trust Fund and the District's application for 2013 project funding. Sorensen was directed to draft a letter to the legislators regarding the importance of ensuring that the PWTF loans continue to be available in 2013 and into the future.

Whatcom Water District's Caucus

Millar raised the issue of the Whatcom Water District's Caucus proposal to jointly hire a water rights attorney. Discussion ensued.

With no further business, Mc Roberts adjourned the Regular Session at 8:25 p.m.



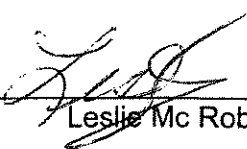
Recording Secretary, Lyn Edwards

12-5-2012

Date Minutes Approved



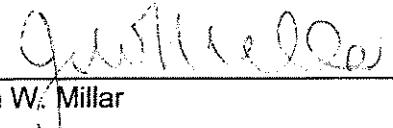
Todd Citron



Leslie Mc Roberts



Laura Weide



John W. Millar