

Lake Whatcom Water and Sewer District
Regular Meeting of the Board of Commissioners
December 5, 2012

Board President Leslie Mc Roberts called the Regular Session to order at 6:30 p.m. Other District representatives present included Commissioners Deborah Lambert, Todd Citron, Laura Weide and John W. Millar, General Manager Patrick Sorensen, District Engineer Bill Hunter, legal counsel Brian Hansen, consulting engineer Melanie Mankamyer and Recording Secretary Lyn Edwards. No members of the public were present.

- Consent Agenda

- **Action Taken**

- **Lambert moved, Citron seconded, approval of:**

- **Meeting Minutes for November 14, 2012**
- Motion passed.**

- Non-union Staff Cost of Living Adjustment (COLA) for 2013

Sorensen reported that traditionally the non-represented employees have received the same annual COLA increase as the represented (union) employees. Non-union employees include the District Engineer/Assistant General Manager, Finance Manager/Treasurer, General Manager, Administrative Assistant and the Maintenance Supervisor. For 2013 the represented employee's COLA will be 2.3%.

- **Action Taken**

- **Citron moved, Weide seconded, to authorize a 2.3% Cost of Living increase for all non-represented employees, effective January 1, 2013. Motion passed.**

- Summary of Existing District Projects

Hunter reported on the status of the District's on-going projects and answered questions from the Board.

- Manager's Report

- **December Meetings**

Sorensen reminded the Board of the dates for the next WASWD Section 3 Meeting, Water District's Caucus meeting, and the Geneva Neighborhood Association meeting. The agendas for the District's January meetings were also discussed.

Public Works Trust Fund Loans

As requested at an earlier meeting, Sorensen presented three draft letters that he had written to State Legislators emphasizing the need for and importance of Public Works Trust Fund Loans, particularly for smaller local government entities such as the District.

- **Action Taken**

- **Lambert moved, Millar seconded, to authorize staff to mail the letters to the legislators as soon as possible. Motion passed.**

- Potential Litigation (Executive Session Per RCW 42.30.110)

Mc Roberts recessed the Regular Session to Executive Session at 6:50 p.m. The purpose of the Executive Session was to discuss potential litigation. It was estimated that the Executive Session would take about thirty minutes. At 7:20 p.m. Mc Roberts announced that the

Executive Session would take another fifteen minutes. Mc Roberts recessed the Executive Session and reconvened the Regular Session at 7:35 p.m.

No action was taken following the Executive Session.

• Union Contract Bargaining Update (Executive Session per RCW 42.30.140(4))

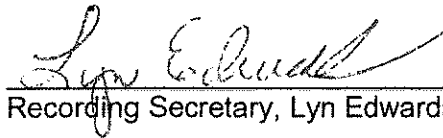
Mc Roberts recessed the Regular Session to Executive Session at 7:36 p.m. The purpose of the Executive Session was to discuss Union Contract Bargaining issues. It was estimated that the Executive Session would take about thirty minutes. At 8:05 p.m. Mc Roberts announced that the Executive Session would take another thirty minutes. Mc Roberts recessed the Executive Session and reconvened the Regular Session at 8:35 p.m.

The Board briefly discussed the proposed District/Union Contract for 2013 through 2015 and requested several minor changes.

Action Taken

Citron moved, Lambert seconded, to authorize the General Manager to proceed with the agreement for the union contract as amended. Motion passed.

With no further business, Mc Roberts adjourned the Regular Session at 8:38 p.m.

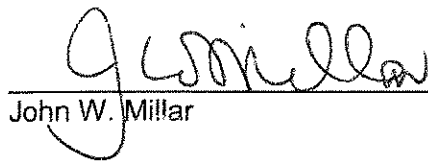

Recording Secretary, Lyn Edwards

12/26/2012
Date Minutes Approved


Leslie Mc Roberts

Deborah Lambert


Todd Citron


John W. Millar

Laura Weide