

Lake Whatcom Water and Sewer District  
Regular Meeting of the Board of Commissioners  
January 28, 2013

Board President Leslie Mc Roberts called the Regular Session to order at 8:00 a.m. Other District representatives present included Commissioners Todd Citron, John W. Millar, and Laura Weide, General Manager Patrick Sorensen, District Engineer Bill Hunter, Finance Manager Debi Hill, and Recording Secretary Lyn Edwards. Commissioner Lambert was excused from the meeting. There were no members of the public present at the meeting.

- Consent Agenda

- Action Taken

- **Weide moved, Millar seconded, approval of:**

- **General and Construction Fund Vouchers totaling \$41,407.81**
    - **Payroll for Pay Period #2 (1/5/2013 through 1/18/2013) totaling \$387,134.30**
    - **Payroll Benefits for Pay Period #2 totaling \$11,481.24**
    - **Late Fee Adjustments through December 12, 2012 totaling \$144.65**
    - **Meeting Minutes for January 9, 2013 and January 18, 2013**

- **Motion passed.**

- Lowell & Oriental PRVs – Project Closeout

Hunter reported that Dirt Works Bellingham, Inc. has completed all of the contract and punch list items for the Lowell and Oriental PRVs Project. Staff consequently recommends accepting the project as complete. Discussion followed.

- Action Taken

- **Millar moved, Citron seconded, to accept Lowell & Oriental Pressure Reducing Valves Project as complete and to direct staff to close out the project. Motion passed.**

- Disposal of Surplus Item – Sewer Camera

Sorensen stated that since the District has purchased a new sewer camera system, staff would like to dispose of the old sewer camera that the District no longer needs. The Board discussed various aspects pertaining to the disposal of the old sewer camera.

- Action Taken

- **Citron moved, Weide seconded, to declare the District's old sewer camera as surplus and authorize the General Manager to dispose of the property in a manner consistent with state law. Motion passed.**

- Request for Proposals

Hunter explained that the District is requesting proposals from qualified engineering firms for the design of four separate projects: (1) Sudden Valley Water Treatment Plant Generator Replacement, (2) Strawberry Point and Boulevard Sewer Pump Station Improvements, (3) Division 22 Reservoir, and (4) Geneva Area Asbestos Cement Water Main Replacement. Consultants will be invited to submit proposals for one, all, or any combination of the four projects. The District intends to select the most qualified firm for each individual project. This type of selection process is usually carried out by a committee comprised of staff members and one or two of the commissioners. After a brief discussion, it was decided that Commissioners Millar and Weide will serve on the selection committee.

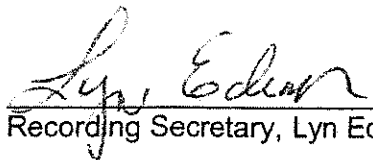
- Other Business

The Board discussed the January 26, 2013 WASWD Commissioner's Workshop.

- Manager's Report

Sorensen provided the Board with a status report on the wastewater treatment contract negotiation process with the City of Bellingham and reminded them of the dates and locations of several upcoming meetings.

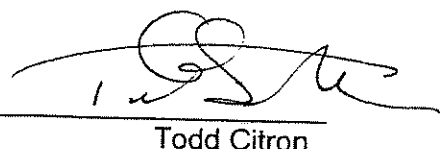
With no further business, Mc Roberts adjourned the Regular Session at 9:07 a.m.

  
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Recording Secretary, Lyn Edwards

2-13-2013  
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Date Minutes Approved

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Leslie Mc Roberts

  
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Laura Weide

  
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Todd Citron

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John W. Millar