

Lake Whatcom Water and Sewer District  
Regular Meeting of the Board of Commissioners  
January 9, 2013

Board President Leslie Mc Roberts called the Regular Session to order at 6:30 p.m. Other District representatives present included Commissioners Deborah Lambert, John W. Millar and Todd Citron, District Engineer Bill Hunter, legal counsel Brian Hansen, consulting engineer Melanie Mankamyer, Finance Manager Debi Hill and Recording Secretary Lyn Edwards. Commissioner Weide attended via speaker phone. There were no members of the public present.

- Consent Agenda

- Action Taken

Citron moved, Lambert seconded, approval of:

- General and Construction Fund Vouchers totaling \$81,291.47
- Payroll for Pay Period #26 (12/8/2012 through 12/21/2012) totaling \$39,675.18
- Payroll Benefits for Pay Period #26 totaling \$23,116.35
- Payroll for Pay Period #1 (12/22/2012 through 1/4/2013) totaling \$37,624.87
- Meeting Minutes for December 26, 2012

Motion passed.

- Election of Board Officers for 2013 – Resolution 797

Per RCW 57.12.010, the Board shall annually elect one of its members as president and another as secretary.

- Action Taken

Lambert moved, Millar seconded, to elect Leslie Mc Roberts as Board President for 2013. Motion passed.

- Action Taken

Lambert moved, Millar seconded, to elect Todd Citron as Board Secretary for 2013. Motion passed.

- Confirm Regular Meeting Dates and Times for 2013 – Resolution #796

The Board establishes the regular meeting dates and times in January of each year. Resolution 796 establishes the dates and times for 2013 as the second Wednesday of the month at 6:30 p.m. and the last Wednesday of the month at 8:00 a.m. The meeting schedule for 2013 was briefly discussed.

- Action Taken

Citron moved, Lambert seconded, to adopt Resolution 796 Establishing the Regular Meeting Dates and Times for 2013 as the second Wednesday of each month at 6:30 p.m. and the last Wednesday of the month at 8:00 a.m. Motion passed.

Due to scheduling conflicts, the January 30, 2013 regular meeting was rescheduled to Monday January 28, 2013 at 8:00 a.m.

- Monthly Budget Analysis

Finance Manager Debi Hill presented an overview of the 2012 Year End Budget Analysis. A question and answer period followed.

• Summary of Existing District Projects

Hunter gave a status report on the Whatcom Overlook Short Plat (Polly's Plat) DEA. The District's current ongoing projects were also a topic of discussion.

• Other Business

**Employee Information and Recognition Program - Resolution 795**

At the December 26, 2012 meeting, the Board adopted Resolution 795 as amended. Commissioner Millar requested one additional change to the Resolution. After briefly discussing Millar's request, it was decided that the first sentence in Section 2 will be amended from:

The Employee Information and Recognition Program shall be administered by the Board of Commissioners; to:

The Employee Information and Recognition Program shall be overseen by the Board of Commissioners.

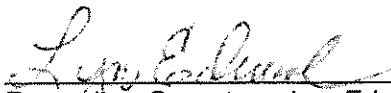
**Action Taken**

**Millar moved, Lambert seconded, to amend Resolution 795 as discussed. Motion passed.**


• Manager's Report

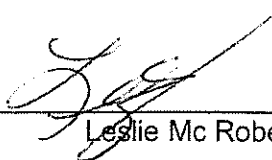
The Manager's Report was reviewed and discussed.

With no further business, Mc Roberts adjourned the Regular Session at 7:30 p.m.

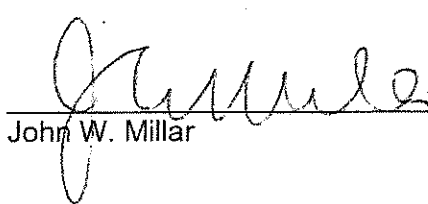
  
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Recording Secretary, Lyn Edwards

1-28-2013  
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Date Minutes Approved

  
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Todd Citron

  
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Leslie Mc Roberts

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Deborah Lambert

  
\_\_\_\_\_  
John W. Millar

  
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Laura Weide