

Lake Whatcom Water and Sewer District
Regular Meeting of the Board of Commissioners
June 12, 2013

Board President Leslie Mc Roberts called the Regular Session to order at 6:30 p.m. Other District representatives present included Commissioners Deborah Lambert, Todd Citron and Laura Weide, General Manager Patrick Sorensen, District Engineer Bill Hunter, legal counsel Brian Hansen, consulting engineer Melanie Mankamyer, Finance Manager Debi Hill and Recording Secretary Lyn Edwards. Commissioner Millar was excused from the meeting. There were no members of the public present at the meeting.

- Consent Agenda

- Action Taken

- Weide moved, Lambert seconded, approval of:**

- **Accounts Payable Vouchers totaling \$46,061.50**
 - **Accounts Payable Vouchers totaling \$25,044.25**
 - **Accounts Payable Vouchers totaling \$1,650,389.52**
 - **Payroll for Pay Period #10 (4/27/2013 through 5/10/2013) totaling \$38,221.20**
 - **Payroll Benefits for Pay Period #10 totaling \$34,856.20**
 - **Payroll for Pay Period #11 (5/11/2013 through 5/30/2013) totaling \$41,561.10**
 - **Payroll Benefits for Pay Period #11 totaling \$21,994.75**
 - **Payroll for Pay Period #12 (5/25/2013 through 6/7/2013) totaling \$38,539.22**
 - **Payroll Benefits for Pay Period #12 totaling \$35,001.41**

- Motion passed.**

- Rainwater Harvesting Discussion

At the April 10, 2013 Board Meeting, Steve Hood from the Washington State Department of Ecology gave a presentation on the TMDL Water Quality Improvement Report and Implementation Strategy. One of the topics that his presentation touched on was the use of rainwater harvesting to help meet stormwater management requirements. He also suggested that rainwater harvesting could be used as a supplemental household water supply.

Consulting Engineer Melanie Mankamyer gave an overview of a report that she had prepared regarding the potential impacts that household rainwater harvesting systems could have on the District. Potential problems include reduced revenue from water sales, increased potential for cross connection contamination and the possibility of household rainwater collection systems overflowing into the District's sewer system. Discussion followed. No action was taken at this time.

- Summary of Existing District Projects

Hunter gave a status report on the District's projects and answered questions from the Board.

- Monthly Budget Analysis

Hill gave an overview of the Monthly Budget Analysis for May. Discussion ensued

- 2013 Inflow and Infiltration CMOM (Capacity Maintenance Operations Management) – Contract Award

Hunter stated that a recurring item in the District's annual budget is for addressing the inflow, infiltration, maintenance, and restoration of the District's sewer system. This year's Inflow and Infiltration project will include:

- Smoke testing the Airport and Flat Car Pump Stations service area basins. These are two of the larger basins in Sudden Valley that exhibit inflow and infiltration problems.
- Repair of several dozen manholes identified with infiltration.

An Advertisement for Bids was published on 5/10/2013 and one bid was received from Olson Brothers Pro-Vac, LLC, which is the same contractor who did the Geneva area smoke testing and manhole repairs for the District last year. Staff recommends awarding the 2013 contract to Olson Brothers Pro-Vac in the amount of \$50,843.10. Discussion ensued.

Action Taken

Citron moved, Weide seconded, to award the 2013 Inflow and Infiltration CMOM contract to Olson Brothers Pro-Vac, LLC for an initial contract amount of \$50,843.10 including sales tax and to authorize staff to adjust the manhole repair quantity as more manholes are found needing work, not to exceed the total project budget of \$88,000.00. Motion passed.

- **Purchase of Flush/Vac Truck**

Hunter explained that the District has budgeted for the replacement of two pieces of equipment used for maintaining the District's sewer system; the 1978 Flush Truck and the 1983 Vac Truck. Staff consequently developed performance specifications and bid documents for a suitable late model used piece of equipment. An Invitation to Bid was published on March 18, 2013 and three bids were received. One of the bids was for a 2005 Vac-Con combination vac/flush truck that seemed to be a good fit for the District's needs. Field crew staff had the opportunity to drive and operate the truck and were favorably impressed with its capabilities. An overall mechanical assessment of the vehicle also indicated that it is in good condition. Staff therefore recommends that the District purchase the 2005 Vac-Con combination vac/flush truck from Enviro-Clean Equipment for the amount of \$141,434.57 including sales tax. The Board discussed staff's recommendation.

Action Taken

Lambert moved, Citron seconded, to authorize the purchase of the 2005 Vac-Con combination vac/flush truck from Enviro-Clean Equipment for the amount of \$141,434.57 including sales tax. Motion passed.

- **Surplus Vehicles – Flush Truck and Pick-up Truck**

Staff recommends declaring two pieces of equipment that the District no longer needs as surplus; the 1978 GMC Myers Flush Truck that will be replaced by the newer combination Flush/Vac Truck and the 2000 Ford F250 Utility Pickup Truck District Vehicle #26 with 198,817 miles on it, which was replaced last year with a new truck. The two items will be sold at a public auction. A brief discussion followed.


Action Taken

Citron moved, Lambert seconded, to declare the District's 1978 GMC Myers Flush Truck and 2000 Ford F250 Utility Pickup Truck (Vehicle #26) as surplus and authorize the General Manager to dispose of the property in a manner consistent with state law. Motion passed.

- **Manager's Report**

Sorensen reported on the status of wastewater treatment contract negotiations with the City of Bellingham and reminded the Board about the dates and locations of upcoming community meetings.

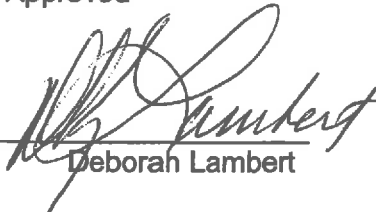
With no further business, Mc Roberts adjourned the Regular Session at 7:30 p.m.


Recording Secretary, Lyn Edwards

6-26-2013
Date Minutes Approved


Leslie Mc Roberts


Todd Citron


Deborah Lambert


Laura Weide

