



LAKE WHATCOM WATER AND SEWER DISTRICT
1220 LAKEWAY DRIVE
BELLINGHAM, WASHINGTON 98229

SPECIAL MEETING
OF THE BOARD OF COMMISSIONERS

AGENDA

September 23, 2013

8:00 a.m. – Regular Session

1. CALL TO ORDER
2. PUBLIC COMMENT OPPORTUNITY
At this time, members of the public may address the Commission. Please state your name prior to making comments.
3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA
4. CONSENT AGENDA
5. OTHER BUSINESS
6. MANAGER'S REPORT
7. PUBLIC COMMENT OPPORTUNITY
8. SPECIFIC ITEMS OF BUSINESS:
 - A. General Manager Performance Evaluation (Executive Session per RCW 42.30.140(4) – 60 Minutes
 - B. Personnel Issue (Executive Session per RCW 42.30.110(1) (f) – 30 Minutes
9. ADJOURNMENT



LAKE WHATCOM WATER AND SEWER DISTRICT

AGENDA BILL

DATE SUBMITTED:	September 4, 2013		
TO BOARD OF COMMISSIONERS			
FROM: Patrick Sorensen	MANAGER APPROVAL <i>Patrick Sorensen</i>		
MEETING AGENDA DATE:	September 23, 2013		
AGENDA ITEM NUMBER:	5.A.		
SUBJECT:	General Manager Performance Evaluation (Executive Session – 60 Minutes)		
LIST DOCUMENTS PROVIDED ⇨ NUMBER OF PAGES INCLUDING AGENDA BILL: _____	1.		
	2.		
	3.		
TYPE OF ACTION REQUESTED	RESOLUTION <input type="checkbox"/>	FORMAL ACTION/ MOTION <input type="checkbox"/>	INFORMATIONAL/ OTHER <input checked="" type="checkbox"/>

BACKGROUND / EXPLANATION OF IMPACT

At an earlier meeting the Board scheduled the General Manager's Performance Evaluation as a two-step process; the first step is to coordinate the individual Commissioner's information and perspectives into a single evaluation format.

FISCAL IMPACT

n/a

RECOMMENDED BOARD ACTION

n/a

PROPOSED MOTION

n/a



LAKE WHATCOM WATER AND SEWER DISTRICT

AGENDA BILL

DATE SUBMITTED:	September 23, 2013		
TO BOARD OF COMMISSIONERS			
FROM: Patrick Sorensen	MANAGER APPROVAL <i>Patrick Sorensen</i>		
MEETING AGENDA DATE:	September 23, 2013		
AGENDA ITEM NUMBER:	6		
SUBJECT:	Manager's Report		
LIST DOCUMENTS PROVIDED ⇒ NUMBER OF PAGES INCLUDING AGENDA BILL: _____	1. Manager's Report		
	2.		
	3.		
TYPE OF ACTION REQUESTED	RESOLUTION <input type="checkbox"/>	FORMAL ACTION/ MOTION <input type="checkbox"/>	INFORMATIONAL/ OTHER <input checked="" type="checkbox"/>

BACKGROUND / EXPLANATION OF IMPACT

Updated information from the General Manager in advance of the Board meeting.

FISCAL IMPACT

None

RECOMMENDED BOARD ACTION

None required.

PROPOSED MOTION

None

General Manager Comments

September 23, 2013

Board Meeting

Important Upcoming Dates:

- **Meetings Associated with the Lake Whatcom Management Program:**
 - **Policy Group Meeting:** The next meeting will be on **October 7, 2013 at 9:30 a.m.** (not the 14th as previously reported) in the Garden Room at the County's Civic Center (Public Works) Building. The October meeting agenda has not been set yet. There will be no November meeting. Remember, all Policy Group Meetings are publicly noticed by the District.
 - **Management Meeting:** A meeting with the Mayor and County Executive is tentatively scheduled to be held in September or early October, though the exact date and agenda have not been set as of this time.
- **Next Regular Board Meeting:** Is scheduled for **Wednesday, October 9, 2013 at 6:30 p.m.** (NOTE: Patrick will not be able to attend this meeting but Bill will be there).
- **Next Employee Staff Meeting:** Scheduled for **Thursday, October 10, 2013 at 8:00 a.m.** in the Board Room. Commissioner Lambert is scheduled to attend this meeting. Scheduling is rotated by alphabetical order each month.
- **Washington Association of Sewer & Water Districts (WASWD) Section III Meeting:** The next Section III meeting will be held at the Red Lion Hotel in Pasco, WA located at 2525 North 20th Avenue on **Thursday September 26, 2013** starting at 7:00 a.m. The actual meeting location & room number will be posted at the conference. All WASWD Section III Meetings are publicly noticed by the District.
- **Whatcom Water Districts Caucus Meeting:** The next regular meeting is scheduled for **Monday, September 23, 2013**. The regularly scheduled September 25 meeting would have been in conflict with the WASWD Fall Conference and was rescheduled. This meeting is held in the District's Board Room and is publicly noticed.

Other:

- **Board Members Out of the Area:** Reminder:
 - ✓ Commissioner Millar will be out of the area and miss the November 13, 2013 Board Meeting.