

Lake Whatcom Water and Sewer District
Regular Meeting of the Board of Commissioners
October 9, 2013

Board President Leslie Mc Roberts called the Regular Session to order at 6:30 p.m. Other District representatives present included Commissioners Deborah Lambert, Todd Citron and Ian Millar, District Engineer Bill Hunter, legal counsel Tom Fryer, Finance Manager Debi Hill and Recording Secretary Lyn Edwards. Commissioner Laura Weide was excused from the meeting. There were no members of the public present.

- Consent Agenda

- Action Taken

- Lambert moved, Citron seconded, approval of:**

- **Accounts Payable Vouchers totaling \$121,346.70**
 - **Accounts Payable Voucher in the amount of \$6,868.50**
 - **Payroll for Pay Period # 20 (9/14/2013 through 9/27/2013) totaling \$37,640.17**
 - **Payroll Benefits for Pay Period #20 totaling \$35,900.80**
 - **Minutes for the September 23, 2013 Meeting**

- Motion passed.**

- City of Bellingham Wastewater Treatment Contract Update

Hunter reported that the technical and financial aspects of the District's proposed new Wastewater Treatment Contract with the City have been agreed upon. However, the Bellingham Municipal Code requires that all new and renegotiated contracts include language regarding new sewer extensions outside of UGAs (Urban Growth Areas) or LAMIRDs (Limited Areas of More Intensive Rural Development). After a brief discussion, the Board indicated that they would like to review the specific language that the City is proposing to include in the contract before resuming negotiations.

- Monthly Budget Analysis

Hill stated that the revenues and expenses for 2013 are on track and that budget preparations for 2014 are now in progress. The District's rate study is in the process of being prepared by the rate consultants with a completion date sometime in January. Discussion followed.

- Summary of Existing District Projects

Hunter presented a detailed update on the District's current projects.

- Other Business

- Lake Whatcom Policy Group Meeting**

Mc Roberts presented highlights of the most recent Lake Whatcom Policy Group Meeting. One of the key points of discussion was the outcome of the Lake Whatcom Aquatic Invasive Species Prevention Program which was so successful that it may be expanded next year.

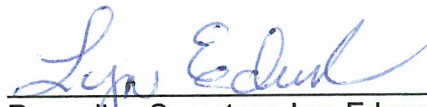
- Manager's Report

The manager's report was briefly reviewed.

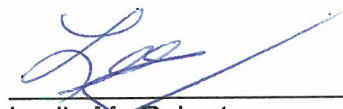
- General Manager Performance Evaluation – Executive Session per RCW 42.30.140(4)

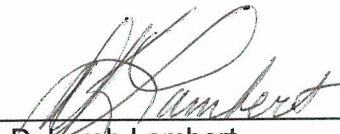
Mc Roberts recessed the Regular Session to Executive Session at 7:05 p.m. It was estimated that the Executive Session would take about fifteen minutes. The purpose of the Executive Session was to discuss the General Manager's Performance Evaluation. Mc Roberts recessed the Executive Session and reconvened the Regular Session at 7:20 p.m.

With no further business, Mc Roberts adjourned the Regular Session at 7:20 p.m.

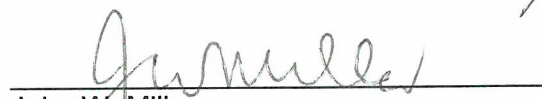

Recording Secretary, Lyn Edwards

10/30/2013
Date Minutes Approved


Leslie Mc Roberts


Deborah Lambert


Todd Citron


John W. Millar