

Lake Whatcom Water and Sewer District
Regular Meeting of the Board of Commissioners
March 26, 2014

Board President Leslie Mc Roberts called the Regular Session to order at 8:00 a.m. Other District representatives present included Commissioners Todd Citron and Ian Millar, General Manager Patrick Sorensen, Legal Counsel Brian Hansen, Consulting Engineer Melanie Mankamyer and Recording Secretary Lyn Edwards. There were no members of the public present.

- Consent Agenda

- Action Taken

- Citron moved, Millar seconded, approval of:

- Accounts Payable Vouchers totaling \$
 - Payroll for Pay Period # 6 (3/1/2014 through 3/14/2014) totaling \$37,544.02
 - Payroll Benefits for Pay Period #6 totaling \$34,704.15
 - Minutes for the March 12, 2014 Meeting

- Motion passed.

- Draft Sewer Comprehensive Plan

The Board reviewed and discussed the final version of the draft 2014 Sewer Comprehensive Plan Update.

- Action Taken

- Citron moved, Millar seconded, to authorize distribution of the draft 2014 Sewer Comprehensive Plan Update to reviewing agencies. Motion passed.

- Sudden Valley Water Treatment Plant Generator Project – Final Completion

Sorensen reported that Legacy Telecommunications has completed all contract requirements and punch list items for the Sudden Valley Water Treatment Plant Generator Replacement Project. Staff therefore recommends that the Board accept the project as complete.

- Action Taken

- Millar moved, Citron seconded, to accept the Sudden Valley Water Treatment Plant Generator Replacement Project as complete and to direct staff to close out the project. Motion passed.

- Legal Counsel Recruitment Update

Sorensen presented a draft Request for Proposals (RFP) from legal firms to recruit new legal counsel for the District. The District's current legal counsel, Brian Hansen, is planning to retire in July of 2014. The Board discussed and provided their input on the draft RFP. Sorensen will edit the RFP as discussed and present it for further consideration at the April 7, 2014 meeting.

- Other Business

- Lake Whatcom Cooperative Management Joint Councils/Commissioners Meeting

- The Board discussed logistics pertaining to the April 7, 2014 Joint Councils and Commissioners Meeting.

- Lake Whatcom Watershed Land Re-conveyance

- Citron reported that the March 24th deadline to submit comments on the Whatcom County Parks Department Plan for the re-conveyed land has been extended by two weeks. He will submit

comments on behalf of the Board by the new due date and forward the letter to the full Board when completed.

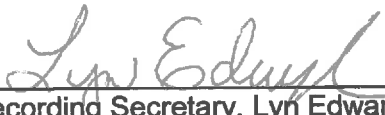
- Manager's Report

The Manager's Report was briefly discussed.

- Executive Session Per RCW 42.30.110(1)(iii) – Potential Litigation-30 Minutes

Mc Roberts recessed the Regular Session to Executive Session at 9:30 a.m. It was estimated that the Executive Session would take about thirty minutes. The purpose of the Executive Session was to discuss Potential Litigation. Mc Roberts recessed the Executive Session and reconvened the Regular Session at 10:00 a.m.

With no further business, Mc Roberts adjourned the Regular Session at 10:00 a.m.



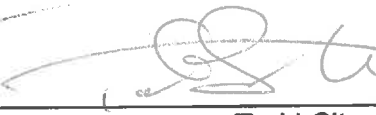
Recording Secretary, Lyn Edwards

4/7/2014


Date Minutes Approved



Leslie Mc Roberts



Todd Citron



John W. Millar