

Lake Whatcom Water and Sewer District
Regular Meeting of the Board of Commissioners
April 7, 2014

Board President Leslie Mc Roberts called the Regular Session to order at 8:00 a.m. Other District representatives present included Commissioners Deborah Lambert, Ian Millar, Laura Weide and Todd Citron, General Manager Patrick Sorensen, District Engineer Bill Hunter, Legal Counsel Brian Hansen, Consulting Engineer Melanie Mankamy, Finance Manager Debi Hill and Recording Secretary Lyn Edwards. There were no members of the public present.

- Consent Agenda

- Action Taken

- Lambert moved, Weide seconded, approval of:

- Accounts Payable Vouchers totaling \$178,775.32
 - Payroll for Pay Period # 7 (3/15/2014 through 3/28/2014) totaling \$36,503.88
 - Payroll Benefits for Pay Period #7 totaling \$34,798.50
 - Minutes for the March 26, 2014 meeting

- Motion passed.

- Sewer Comprehensive Plan – Public Hearing

The District is required to hold a public hearing on the Sewer Comprehensive Plan Update. The Public Hearing was advertised in the Bellingham Herald and posted on the District's web site. No members of the public attended the hearing and no written comments have been received to date. The Board briefly discussed the update and re-confirmed that it is now ready to be submitted to the state and local reviewing agencies.

- Lake Whatcom Cooperative Management Program – Resolutions 802 and 803

At the March 26, 2014 Joint Councils and Commissioners Meeting, there was consideration of two joint resolutions; one setting milestones for the 2014-2016 work plan (District Resolution 802) and one to invite Sudden Valley Community Association to send a representative to the Lake Whatcom Policy Group meetings (District Resolution 803).

- Action Taken

- Lambert moved, Citron seconded, to approve Resolution 802 and Resolution 803.
Motion passed.

- Local Government Investment Pool Update – Resolution 804

Hill explained that the Local Government Investment Pool (LGIP) has created a new prospectus in an effort to provide more clarity with respect to how the LGIP operates, and to comply with recently amended WACs. Each local government entity investing in the LGIP needs to submit a Resolution acknowledging that the governmental body responsible for overseeing investment decisions has read and understands the prospectus. District Resolution 804 complies with this requirement. The Board discussed the LGIP Prospectus and Resolution 804.

- Action Taken

- Lambert moved, Millar seconded, to approve Resolution 804 Authorizing Investment of Lake Whatcom Water and Sewer District's monies in the Local Government Investment Pool. Motion passed.

- Monthly Budget Analysis

Hill presented highlights of the Monthly Budget Analysis for March 31, 2014 and answered questions from the Board.

• Legal Counsel Recruitment

At the March 26th meeting, the Board discussed and requested numerous changes to a draft Request for Proposals to recruit new general legal counsel for the District. Sorensen presented a revised version of the draft with the Board's requested changes incorporated. The revised version of the RFP was subsequently considered with a few additional changes requested. Logistics of the selection process were also addressed.

• Summary of Existing District Projects

Hunter gave a status report on the District's projects. Discussion followed.

• Other Business

Rate Study

The District's Rate Study was briefly discussed.


• Manager's Report

The Manager's Report was briefly discussed.

• Executive Session Per RCW 42.30.110(1)(ii) – Potential Litigation-30 Minutes

Mc Roberts recessed the Regular Session to Executive Session at 9:25 a.m. It was estimated that the Executive Session would take about thirty minutes. The purpose of the Executive Session was to discuss Potential Litigation. Mc Roberts recessed the Executive Session and reconvened the Regular Session at 9:45 a.m.

With no further business, Mc Roberts adjourned the Regular Session at 9:45 a.m.

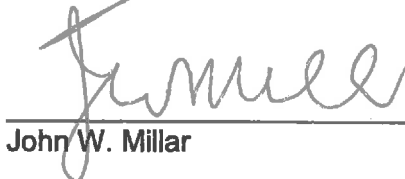

Recording Secretary, Lyn Edwards

4/30/2014
Date Minutes Approved


Leslie Mc Roberts


Deborah Lambert


Todd Citron


John W. Millar


Laura Weide