

Lake Whatcom Water and Sewer District
Regular Meeting of the Board of Commissioners
September 10, 2014

Board President Leslie Mc Roberts called the Regular Session to order at 6:30 p.m. Other District representatives present included Commissioners Deborah Lambert, Todd Citron, Ian Millar and Laura Weide, General Manager Patrick Sorensen, District Engineer Bill Hunter, Legal Counsels Bob Carmichael, Finance Manager Debi Hill and Recording Secretary Lyn Edwards. There were no members of the public present.

- Consent Agenda

- Action Taken

- Citron moved, Lambert seconded, approval of:

- Accounts Payable Vouchers totaling \$114,161.04
 - Payroll for Pay Period # 18 (8/16/2014 through 8/29/2014) totaling \$38,988.20
 - Payroll Benefits for Pay Period #18 totaling \$36,116.34
 - Minutes for the August 27, 2014 meeting

- Motion passed.

- Resolution 806 – Adopt Rates and Charges for 2015 through 2019

Over the last several months following the completion of the Rate Study by FCSG, the Board has been considering the rate structure for the years 2015 through 2019. A Rate Hearing was held on July 29th where the public was given the opportunity to ask questions and provide their input to the Board. In addition, written public comments have been received, read, and responded to. Adoption of the proposed Rate Schedule will enable the completion of needed Capital Improvement Projects as identified in both the water and sewer Comprehensive Plans over the next five years. The Board discussed Resolution 806.

- Action Taken

- Lambert moved, Citron seconded to adopt Resolution 806, Master Fees and Charges Schedule #22. Motion passed.

- Reservoir Cathodic Protection Systems – Contract Award

Hunter explained that the District included \$75,000.00 in the 2014 Budget to install cathodic corrosion protection systems on five steel water reservoirs. An Advertisement for Bids was published on 8/2/2014 with bids due on 8/26/2014 and two bids were received. Staff has reviewed the low bidder's references and Bidder Responsibility Criteria and recommends awarding the contract to the low bidder, Norton Corrosion Limited.

- Action Taken

- Lambert moved, Citron seconded, to award the Cathodic Protection Systems Contract to Norton Corrosion Limited for a total construction contract cost of \$37,650.59, which includes sales tax. Motion passed.

- Monthly Budget Analysis

Hill gave an overview of the Monthly Budget Report for August, 2014. She also reported that the State Auditor will begin their audit of the District's records from 2012 and 2013 sometime within the next few weeks. A brief discussion followed.

- Summary of Existing District Projects

Hunter reported on the status of the District's current projects.

• Other Business

Weide reported on a free car leak analysis that she had received from Re-Sources for Sustainable Communities and suggested that the service could be offered in conjunction with storm water and water quality management efforts in the watershed.

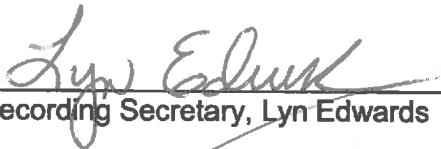
• Manager's Report

Sorensen reported on the schedule for the September Lake Whatcom Management Committee meeting and the Fall WASWD Conference taking place September 17 through the 20th in Spokane.

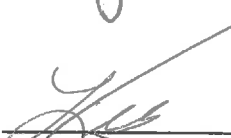
• General Manager Performance Evaluation – Executive Session Per RCW 42.30.140(4) – 15 Minutes

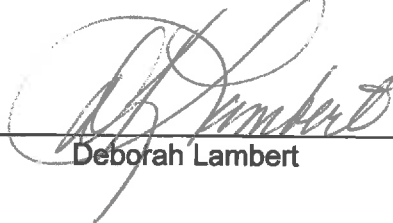
Mc Roberts recessed the Regular Session to Executive Session at 7:00 p.m. The purpose of the Executive Session was to give the General Manager's Annual Performance Evaluation. Mc Roberts recessed the Executive Session and reconvened the Regular Session at 7:16 p.m.

With no further business, Mc Roberts adjourned the Regular Session at 7:17 p.m.


Recording Secretary, Lyn Edwards

9/24/2014
Date Minutes Approved


Leslie Mc Roberts


Deborah Lambert


Todd Citron


Laura Weide

John W. Millar