

Lake Whatcom Water and Sewer District
Special Meeting of the Board of Commissioners
August 10, 2015

Board President Leslie Mc Roberts called the Special Session to order at 6:30 p.m. Other District representatives present included Commissioners Todd Citron, Ian Millar, Laura Weide and Bruce R. Ford, General Manager Patrick Sorensen, District Engineer Bill Hunter, consulting engineer Melanie Mankamyer, legal counsel Robert Carmichael, Finance Manager Debi Hill and Recording Secretary Lyn Edwards. There were no members of the public present.

- Consent Agenda

- Action Taken

- Weide moved, Citron seconded, approval of:

- Accounts Payable Vouchers totaling \$13,110.62
 - Accounts Payable Voucher totaling \$411,126.51
 - Accounts Payable Voucher totaling \$3,810.00
 - Payroll for Pay Period # 16 (7/18/2015 through 7/31/2015) totaling \$39,145.25
 - Payroll Benefits for Pay Period #16 totaling \$38,254.14
 - Second Quarter Payroll Taxes totaling \$9,919.08
 - Minutes for the July 29, 2015 Meeting

- Motion passed.

- Award Contract for Generator Maintenance and Load Testing

Hunter explained that as part of the emergency preparedness program the District does periodic maintenance and load testing on all standby and portable generators. An advertisement for bids was published in the Bellingham Herald on 7/10/2015. A pre-bid meeting was held on 7/14/2015. Bids were opened on 7/28/2015. Staff has reviewed the bids and checked the contractor's references and recommends that the contract be awarded to Tri County Diesel Marine. The Board discussed the Generator Maintenance and Load Testing Project.

- Action Taken

- Ford moved, Citron seconded, to award the 2015 Generator Maintenance & Load Testing contract to Tri County Diesel Marine for a total contract amount not to exceed \$21,177.97 (including sales tax). Motion passed.

- Monthly Budget Analysis

Hill gave an overview of the Monthly Budget Analysis for July. Discussion followed.

- Summary of Existing District Projects

Hunter gave a status report on the Division 22 Reservoir Project, smoke testing and the upcoming structural assessment of the District's reservoirs. Mankamyer reported on the Geneva A/C Mains Project. Discussion followed.

- Other Business

- North Shore Sewer Extension

- Legal Counsel Robert Carmichael and Consulting Engineer Melanie Mankamyer outlined options for testing lake water quality near the area where approximately 100 homes are using septic systems. The area is currently beyond the District's North Shore Sewer Main.

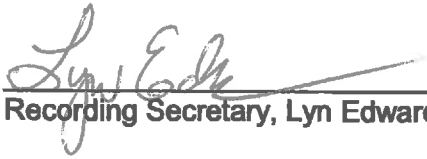
- Manager's Report

Sorensen reported on the Sudden Valley Spirit Day celebration, Fall WASWD Conference, and Union Contract Negotiations.

- General Manager Performance Evaluation – Executive Session Per RCW 42.30.140(4) - 30 Minutes

Mc Roberts recessed the Special Session to Executive Session at 7:41 p.m. it was estimated that the Executive Session would take about 30 minutes. The purpose of the Executive Session was to discuss the General Manager's Performance Evaluation. Mc Roberts recessed the Executive Session and reconvened the Special Session at 8:13 p.m.

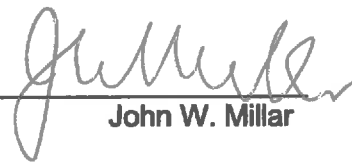
With no further business, Mc Roberts adjourned the Special Session at 8:13 p.m.


Recording Secretary, Lyn Edwards

8/26/2015
Date Minutes Approved


Leslie Mc Roberts


Todd Citron


John W. Millar


Laura Weide


Bruce R. Ford