



LAKE WHATCOM WATER AND SEWER DISTRICT  
1220 LAKEWAY DRIVE  
BELLINGHAM, WASHINGTON 98229

REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS

AGENDA

*October 28, 2015*

8:00 a.m. – Regular Session

1. CALL TO ORDER
2. PUBLIC COMMENT OPPORTUNITY  
At this time, members of the public may address the Commission. Please state your name prior to making comments.
3. ADDITIONS, DELETIONS, OR CHANGES TO THE AGENDA
4. CONSENT AGENDA
5. SPECIFIC ITEMS OF BUSINESS:
  - A. Stormwater Management
  - B. Reservoir Seismic Vulnerability Assessment
6. OTHER BUSINESS
7. MANAGER'S REPORT
8. PUBLIC COMMENT OPPORTUNITY
9. ADJOURNMENT



LAKE WHATCOM WATER AND SEWER DISTRICT

AGENDA BILL

|   |  |   |   |
|---|--|---|---|
| DATE SUBMITTED:   | October 20, 2015                         |   |   |
| TO BOARD OF COMMISSIONERS   |  |   |   |
| FROM: Patrick Sorensen  | MANAGER APPROVAL <i>Patrick Sorensen</i> |   |   |
| MEETING AGENDA DATE:  | October 28, 2015                         |   |   |
| AGENDA ITEM NUMBER:   | 5.A.                                     |   |   |
| SUBJECT:  | Stormwater Management                    |   |   |
| LIST DOCUMENTS PROVIDED ⇒<br>NUMBER OF PAGES<br>INCLUDING AGENDA BILL:<br>_____ | 1.                                       |   |   |
|   | 2.                                       |   |   |
|   | 3.                                       |   |   |
| TYPE OF ACTION REQUESTED  | RESOLUTION<br><input type="checkbox"/>   | FORMAL ACTION/<br>MOTION <input type="checkbox"/> | INFORMATIONAL/<br>OTHER <input checked="" type="checkbox"/> |

**BACKGROUND / EXPLANATION OF IMPACT**

This item is a continuation of the discussion from the October 14, 2015 meeting regarding stormwater management. Staff has prepared the following table using approximations.

**Approximate Number of Developed Parcels in the Lake Whatcom Watershed**

|                                    |       |       |
|------------------------------------|-------|-------|
| Within LWWS D Boundary             | 4232  | 69.0% |
| Within COB Boundary                | 1192  | 19.5% |
| Outside LWWS D and COB Boundaries  | 702   | 11.5% |
| Total                              | 6,126 | 100%  |
| LWWS D Water and/or Sewer Accounts | 3936  | 64%   |

**FISCAL IMPACT**

None at this time

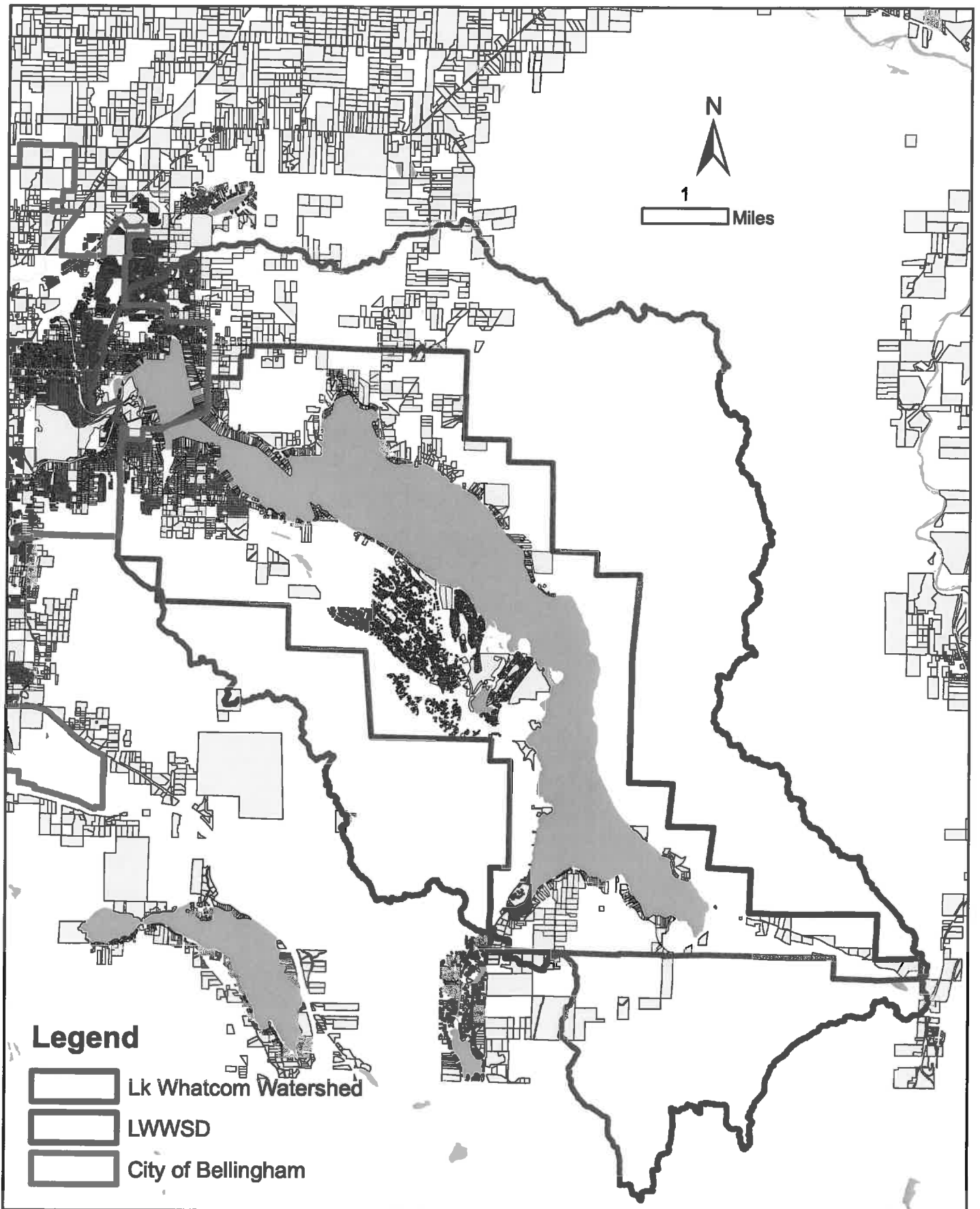
**RECOMMENDED BOARD ACTION**

Discussion only.

**PROPOSED MOTION**

No proposed motion.

# Developed Parcels in Lake Whatcom Watershed





LAKE WHATCOM WATER AND SEWER DISTRICT

AGENDA BILL

|   |  |  |  |
|---|--|--|--|
| DATE SUBMITTED:   | October 21, 2015                           |  |  |
| TO BOARD OF COMMISSIONERS   |  |  |  |
| FROM: Patrick Sorensen  | MANAGER APPROVAL <i>Patrick Sorensen</i>   |  |  |
| MEETING AGENDA DATE:  | October 28, 2015                           |  |  |
| AGENDA ITEM NUMBER:   | 5.B.                                       |  |  |
| SUBJECT:  | Reservoir Seismic Vulnerability Assessment |  |  |
| LIST DOCUMENTS PROVIDED ⇒<br>NUMBER OF PAGES<br>INCLUDING AGENDA BILL:<br>_____ | 1.   |  |  |
|   | 2.   |  |  |
|   | 3.   |  |  |
| TYPE OF ACTION REQUESTED  | RESOLUTION<br><input type="checkbox"/>     | FORMAL ACTION/<br>MOTION <input checked="" type="checkbox"/> | INFORMATIONAL/<br>OTHER <input type="checkbox"/> |

**BACKGROUND / EXPLANATION OF IMPACT**

Lake Whatcom Water and Sewer District advertised in the Bellingham Herald on August 19, 2015 requesting proposals from qualified engineering firms to perform a seismic vulnerability assessment for 5 welded steel reservoirs. Proposals were due on September 16, 2015. The District received 5 proposals from the following firms in alphabetical order:

- BHC Consultants (Seattle, WA)
- Gray & Osborne, Inc (Seattle, WA)
- RH2 Engineering, Inc (Bellingham, WA)
- Tetra Tech, Inc (San Dimas, CA)
- Wilson Engineering LLC (Bellingham, WA)

A selection committee was formed that consisted of 4 District staff to review the proposals and make a recommendation to the Board of Commissioners. The committee met on October 15, 2015 to discuss the proposals. The Committee selected the most qualified firm and is calling references and past clients of the selected firm. Staff will make a verbal recommendation at the meeting following reference and past project checks.

**FISCAL IMPACT**

The approved 2015 budget includes \$35,000 to complete the seismic vulnerability assessment.

**PROPOSED MOTION**

Authorize staff to begin negotiations for the scope of work and fee for the Reservoir Seismic Vulnerability Assessment with \_\_\_\_\_.



LAKE WHATCOM WATER AND SEWER DISTRICT

AGENDA BILL

|   |  |                          |                                     |
|---|--|--------------------------|-------------------------------------|
| DATE SUBMITTED:   | October 20, 2015                         |                          |                                     |
| TO BOARD OF COMMISSIONERS   |  |                          |                                     |
| FROM: Patrick Sorensen  | MANAGER APPROVAL <i>Patrick Sorensen</i> |                          |                                     |
| MEETING AGENDA DATE:  | October 28, 2015                         |                          |                                     |
| AGENDA ITEM NUMBER:   | 7.0                                      |                          |                                     |
| SUBJECT:  | Manager's Report                         |                          |                                     |
| LIST DOCUMENTS PROVIDED ⇒<br>NUMBER OF PAGES<br>INCLUDING AGENDA BILL:<br>_____ | 1. Manager's Report                      |                          |                                     |
|   | 2.                                       |                          |                                     |
|   | 3.                                       |                          |                                     |
| TYPE OF ACTION REQUESTED  | RESOLUTION                               | FORMAL ACTION/<br>MOTION | INFORMATIONAL/<br>OTHER             |
|   | <input type="checkbox"/>                 | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

**BACKGROUND / EXPLANATION OF IMPACT**

Updated information from the General Manager in advance of the Board meeting.

**FISCAL IMPACT**

None

**RECOMMENDED BOARD ACTION**

None required.

**PROPOSED MOTION**

None

# General Manager Comments

October 28, 2015

## Important Upcoming Dates:

- **Meetings Associated with the Lake Whatcom Management Program:**
  - **Policy Group Meeting:** The next meeting is set for **November 2, 2015 at 2:30 p.m.** in the City of Bellingham's Fireplace Meeting Room located in the bottom floor of the Municipal Court Building next to the City's Information Technology Office at 625 Halleck Street. Remember, all Policy Group Meetings are publicly noticed by the District.
  - **Management Meeting:** The next meeting with the Mayor and County Executive has not been set at this time.
- **Next Regular Board Meeting:** The next regular meeting will be held on **Tuesday, November 10, 2015 at 6:30 p.m.**
- **Employee Staff Meeting:** The next staff meeting is set for **Thursday, November 12, 2015 at 8:00 a.m.** in the Board Room. Commissioner Mc Roberts is scheduled to attend this meeting. Scheduling is rotated by alphabetical order each month.
- **Employee Safety Committee Meeting:** The next meeting is set for **November 12, 2015 at 9:00 a.m.** in the Small Conference Room.
- **Washington Association of Sewer & Water Districts (WASWD) Section III Meeting:** The next Section III meeting will be held on **Tuesday, November 10, 2015 at 6:15 p.m.** at Bob's Burger & Brew in Tulalip. All WASWD Section III Meetings are publicly noticed by the District.
- **Whatcom Water District's Caucus Meeting:** The next Caucus meeting is set for **November 18, 2015 at 1:00 p.m.** in the Board Room.

## Other:

- **Committee Meeting Reports as Needed:** This is a place holder for Board and staff members to report on recent committee meeting reports since the last Board Meeting.