

Lake Whatcom Water and Sewer District
Regular Meeting of the Board of Commissioners
July 27, 2016

Board President Laura Weide called the Regular Session to order at 8:00 a.m. Other District representatives present included Commissioners Todd Citron, Curtis Casey and Bruce R. Ford, General Manager Patrick Sorensen, District Engineer Bill Hunter, Finance Manager Debi Denton and Recording Secretary Lyn Edwards. There were no members of the public present.

- Consent Agenda

- Action Taken

- Casey moved, Citron seconded, approval of:

- Accounts Payable Vouchers totaling \$132,812.96
 - Accounts Payable Vouchers totaling \$16,069.54
 - Payroll for Pay Period #15 (7/2/2016 through 7/15/2016) totaling \$41,344.57
 - Payroll Benefits for Pay Period #15 totaling \$40,798.74
 - Minutes for the July 11, 2016 Meeting

- Motion passed.

- Herrera Environmental Scope of Work and Budget

At a previous Board meeting Rob Zisette from Herrera Environmental gave a presentation on a proposal to provide water quality testing services along the North Shore of Lake Whatcom. Sorensen presented a Scope of Services and Budget for Herrera's proposal. The total fee for professional services including travel and per diem costs are \$18,052.00. Discussion ensued.

- Action Taken

- Ford moved, Casey seconded to approve and authorize the General Manager to sign the presented Professional Services Agreement with Herrera Environmental in an amount not to exceed \$18,052.00. Motion passed.

- Other Business

- Cascadia Rising Exercise

- Engineering Technician Rich Munson reviewed the District's Cascadia Rising earthquake drill; explaining what was learned and how the District can be better prepared for this eventuality. Discussion followed.

- General Manager Performance Evaluation

- The General Manager's annual Performance Evaluation was scheduled to take place at the August 31, 2016 meeting.

- Interviewing Applicants for Commissioner Position #5

- The Board scheduled applicant interviews for vacant Commissioner Position #5 which will be conducted at the September 14, 2016 meeting.


- Reschedule August 10, 2016 Regular Meeting

- The Board discussed rescheduling the August 10th meeting to August 18th at 6:30 p.m. Commissioners will notify staff if they will be able to attend on August 18th or if the date of the meeting should remain as August 10, 2016 at 6:30 p.m.


- **Manager's Report**

Sorensen reminded the Board that the Fall WASWD Conference is taking place in Spokane on September 21st through the 23rd. Ford, Casey and Weide expressed an interest in attending the Conference.


With no further business, Weide adjourned the Regular Session at 9:15 a.m.



Recording Secretary, Lyn Edwards

8-18-2016
Date Minutes Approved


Laura Weide

Todd Citron


Bruce R. Ford


Curtis J. Casey