

Lake Whatcom Water and Sewer District
Regular Meeting of the Board of Commissioners
March 8, 2017

Board President Laura Weide called the Regular Session to order at 6:30 p.m. Other District representatives present included Commissioners Todd Citron, Curtis Casey and John Carter, General Manager Patrick Sorensen, legal counsel Robert Carmichael, consulting engineer Melanie Mankamyer and Recording Secretary Lyn Edwards. Commissioner Ford was excused from the meeting. A list of interested participants is on file.

- Consent Agenda

- Action Taken

- Casey moved, Citron seconded, approval of:

- Accounts Payable Vouchers totaling \$74,385.25
 - Payroll for Pay Period #5 (2/11/2017 through 2/24/2017) totaling \$39,918.84
 - Payroll Benefits for Pay Period #5 totaling \$42,802.13

- Motion passed.

- North Shore Water Quality Testing

Rob Zisette from Herrera Environmental reported his preliminary findings to the Board via speakerphone. Zisette reviewed the sampling plan, collection methodology, sample sites and timing. The plan is to take samples three different times directly after a rain storm event with at least ½ inch of rain. More testing will be conducted during optimal weather events over the next several months. Discussion and a question and answer period followed the presentation.

- Geneva/Par Lane Sewage Pump Stations Upgrade – Engineering Scope of Work and Fee
Dan Burwell from RH2 Engineering gave an overview of the Geneva and Par Sewer Pump Station Improvement projects scope of work and fee estimate. The initial scope includes topographic surveying, predesign that will evaluate alternative pumping solutions and cost estimates, Whatcom County Substantial Development Permitting, and a feasibility study to eliminate Par Sewer Pump Station and replace it with a gravity sewer line to the Afternoon Beach Sewer Pump Station gravity basin. The Board discussed the Geneva/Par Lane Sewage Pump Stations Project.

- Action Taken

- Carter moved, Casey seconded, to authorize the General Manager to execute an Architectural/Engineering Agreement with RH2 Engineering, Inc. for Geneva and Par Sewer Pump Stations Phase 1A Predesign and Feasibility for time and materials not to exceed \$117,603. Motion passed.

- Academy Road Water Service

Sorensen reported that the owners of the property located at 1915 Academy Road are requesting a waiver from the District's water connection requirements shown in Section 3.4.3 of the Administrative Code. The Code lists several criteria that the Board should consider when deciding whether to approve or deny a Petition to Waive or Adjust Connection Requirements. The Board reviewed the criteria and discussed the issue without making a decision. Further discussion of the matter will be scheduled for consideration at a future meeting.

- Monthly Budget Analysis

The Board discussed the Monthly Budget Analysis for February. Carter mentioned that he would like to see investment activity added to the analysis on a quarterly basis.

• Abandoned Water Tank Update

At the December 14, 2016 meeting, the Board discussed the status of the District's abandoned concrete water tank on Lakeview Street. Melanie Mankamyer from Wilson Engineering was requested to research the potential uses or needs for the tank (if any) and if the intertie with the City of Bellingham's water system would be sufficient to serve the Geneva area in the event of an emergency.

Mankamyer reported that the City's water pressure is high enough now that the Geneva area could be served through a PRV. So, the tank serves no real purpose for emergency backup and there would be no negative impacts on the District's water system if the tank were demolished.


Action Taken

Citron moved, Casey seconded, to direct staff to develop a proposal for demolishing the abandoned concrete water tank on Lakeview Street while retaining the easement. Motion passed.

• Manager's Report


Sorensen reminded the Board that the Joint Lake Whatcom Councils/Commissioner's Meeting is scheduled for March 29, 2017.

With no further business, Weide adjourned the Regular Session at 7:50 p.m.


Recording Secretary, Lyn Edwards

3/28/2017
Date Minutes Approved


Laura Weide


Todd Citron


Curtis J. Casey


John Carter