

Lake Whatcom Water and Sewer District  
Regular Session of the Board of Commissioners  
August 09, 2017

Board President Laura Weide called the Regular Session to order at 6:30 p.m. Other District representatives present included Commissioners Todd Citron and Bruce R. Ford, General Manager Patrick Sorensen, District Engineer Bill Hunter, consulting engineer Melanie Mankamyer, and Recording Secretary and Rachael Hope. Commissioner Casey had an excused absence, and Commissioner John Carter arrived at 6:55 p.m due to traffic. Staff member Ken Zangari, Dan Burwell of RH2 Engineering, and Brian Smith of Wilson Engineering were also present. There were no members of the public present.

- Consent Agenda

- Action Taken

- Weide moved, Ford seconded, approval of:

- Accounts Payable Vouchers totaling \$144,633.35
    - Payroll for Pay Period #16 (7/15/2017 through 7/28/2017) totaling \$44,624.56
    - Payroll Benefits for Pay Period #16 totaling \$49,292.02
    - Second Quarter 2017 Unemployment and L & I Payroll taxes totaling \$8,307.05
    - Minutes for the July 26, 2017 Meeting

- Motion passed.

- Geneva Sewer Pump Station Predesign Report

Dan Burwell from RH2 Engineering presented a predesign report for Geneva Sewer Pump Station improvements. In Spring 2017 the District contracted with RH2 for predesign services. The initial scope of work includes topographic surveying, predesign, and permitting. Burwell ran through 4 possible alternatives for improvements on the Geneva Sewer Pump Station. Alternates 1, 3, and 4 were similar in cost (within 4%) and include outdoor housed generators and panels. Alternative 2 included a building to house the generator and electrical panels at a 16% added expense to the lowest priced alternative. Staff recommendation was to proceed with permitting design on Alternative 4, an outdoor generator with submerged pumps.

- Action Taken

- Ford moved, Citron seconded, to authorize staff to proceed with permitting design Alternative #4 and to begin scope of work and fee negotiations with RH2 for detailed design through bidding for the Geneva Sewer Pump Station Improvements Project. Motion passed.

Burwell and Hunter also gave an update on the status of the Par Sewer Pump Station project. Preliminary information shows there is enough elevation difference to install a gravity pipe. Staff and RH2 are still in the process of gathering information on the feasibility of installing the pipe and potential permitting requirements, with a feasibility study to be presented at a future date.

- Draft Water Consolidation Report and Discussion

Sorensen recounted that last year the District received a \$30,000 grant from the Washington State Department of Health (WDOH) to evaluate the feasibility of consolidating small private water systems and other water users within the North Shore into the District's larger system.

Melanie Mankamyer of Wilson Engineering briefly presented a draft copy of Wilson's evaluation report for discussion. This report was compiled from public opinion gathered at a special meeting held on June 20, 2017; from mailed surveys returned from property owners; and from Wilson's evaluation of options for consolidation.

Sorensen recommended discussion in four areas: how consolidation would fit with our existing mission statement, results from the water consolidation report compiled by Wilson Engineering, discussion of water rights including information compiled by legal counsel, and discussion of other general policy issues. Subjects were suggested for ongoing discussion with no staff recommendation at this time.

In regards to the first proposed topic of discussion, Carter posed the question of whether completing this project would imply that we are endorsing development, as consolidation would allow 18 vacant lots to become buildable. Discussion followed.

Sorensen suggested the Board schedule an Executive Session solely for the purpose of focusing on Carmichael's memo regarding water rights issues. The Board agreed to meet at 6:00 p.m. on Wednesday, November 15 for a study session and discussion solely on that issue.

• Other Business

**Board Attendance at Staff Meetings**

Weide requested that another board member attend the District staff meeting on Thursday, August 10 as she had attended the July meeting. Citron volunteered to attend, and it was decided thereafter attendance would resume alphabetically with Carter attending in September, Casey in October, and Ford in November.

**Reporter Request**

Citron shared that he had been contacted by a reporter from Cascadia Weekly regarding the Herrera Report, and Ford agreed to participate in meeting and discussion with said reporter.

• Manager's Report

Sorensen reminded the Board about upcoming events and agenda items for future meetings.

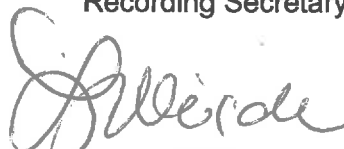
• Executive Session Per RCW 42.30.140(4) General Manager Performance Evaluation – 15 Minutes

Weide recessed the Regular Session to Executive Session at 8:27 p.m. It was estimated that the Executive Session would take about 15 minutes. The purpose of the Executive Session was to discuss the General Manager's Performance Evaluation. Weide recessed the Executive Session and reconvened the Regular Session at 8:45 p.m.

With no further business, Weide adjourned the Regular Session at 8:45 p.m.

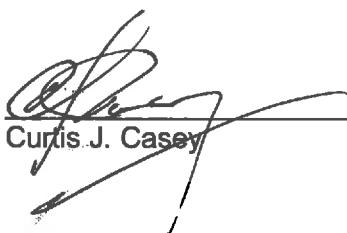
  
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Recording Secretary, Rachael Hope

8.30.2017  
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Date Minutes Approved

  
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Laura Weide

  
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Todd Citron

Bruce R. Ford

  
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Curtis J. Casey

  
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John Carter



