



LAKE WHATCOM WATER AND SEWER DISTRICT
1220 Lakeway Drive
Bellingham, WA 98229

REGULAR SESSION OF THE BOARD OF COMMISSIONERS Minutes

February 28, 2018

Board President Laura Weide called the Regular Session to order at 8:00 a.m.

Attendees: Commissioner Laura Weide
Commissioner John Carter
Commissioner Todd Citron
Commissioner Bruce Ford
General Manager Patrick Sorensen
District Engineer/Assistant Manager Bill Hunter
Finance Manager/Treasurer Debi Denton
District Legal Counsel Bob Carmichael
Recording Secretary Rachael Hope

Excused Absence(s): Commissioner Curtis Casey

There were no members of the public present.

Consent Agenda

Action Taken

Carter moved, Ford seconded, approval of:

- Minutes for the January 31, 2018 Board Meeting.
- Accounts Payable Vouchers totaling \$173,171.80.
- Payroll for Pay Period #05 (02/10/2018 through 02/23/2018) totaling \$41,005.63.
- Payroll Benefits for Pay Period #05 totaling \$45,967.54.

Motion passed.

Commissioner Vacancy

Sorensen recounted that Commissioner Curtis Casey has issued his resignation effective April 1, 2018. The Board has ninety days from the occurrence of the vacancy to appoint a qualified person to fill the vacancy. Discussion followed. The Board chose a submission deadline date of April 15 for Commissioner applications, and instructed staff to proceed with advertising the commissioner position vacancy.

Monthly Budget Analysis

Denton explained some new options for investing District funds into the Washington Federal Public Funds Account. She also reminded the board that there will be a finance committee meeting in the first part of July to discuss investments coming up for decisions this summer.

Summary of Existing District Projects

Hunter updated the Board on the upcoming Geneva and Par pump station bids, the Dellesta and Edgewater projects, and the transition of job numbers to prefixes for Capital Projects, Maintenance, and Administrative Projects.

Manager’s Report

Sorensen summarized upcoming dates to remember, including the Lake Whatcom Joint Councils & Commission Meeting on March 28 and the WASWD Spring Conference from April 4-6, 2018. He also made the Board aware of an upcoming project the City has planned to update their wastewater treatment process, and informed the Board that he will be inviting someone from the city to come to an upcoming meeting to talk about the plan.

Sorensen updated the Board on progress that has been made regarding the three remaining forced sewer connections. Discussion followed.

Executive Session Per RCW 42.30.110 (1)(g): Considering a personnel matter – 15 Minutes

Weide recessed the Regular Session to Executive Session at 8:45 a.m. It was estimated that the Executive Session would take about 15 minutes. The purpose of the Executive Session was for discussion of a personnel matter. Weide recessed the Executive Session and reconvened the Regular Session at 9:00 a.m.

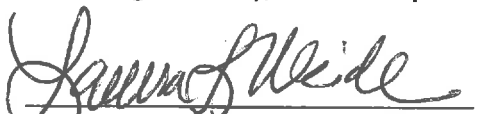
With no further business, Weide adjourned the Regular Session at 9:00 a.m.



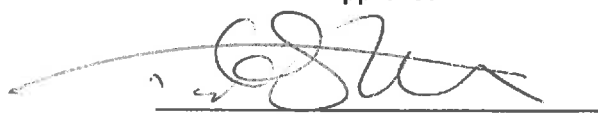
Recording Secretary, Rachael Hope

3/14/2018


Date Minutes Approved



Laura Weide



Todd Citron



Bruce R. Ford

excused

Curtis Casey



John Carter