



LAKE WHATCOM WATER AND SEWER DISTRICT
1220 Lakeway Drive
Bellingham, WA 98229

REGULAR SESSION OF THE BOARD OF COMMISSIONERS Minutes

April 11, 2018

Board President Laura Weide called the Regular Session to order at 6:30 p.m.

Attendees: Commissioner Laura Weide
Commissioner Bruce Ford
Commissioner John Carter
Commissioner Todd Citron
General Manager Patrick Sorensen
Finance Manager/Treasurer Debi Denton
District Engineer/Assistant Manager Bill Hunter
District Legal Counsel Bob Carmichael
Consulting Engineer Melanie Mankamyer

Excused Absence(s): Recording Secretary Rachael Hope

A list of interested parties is attached.

Consent Agenda

Action Taken

Carter moved, Ford seconded, approval of:

- Minutes for the March 29, 2018 Board Meeting.
- Accounts Payable Vouchers totaling \$124,159.51.
- Payroll for Pay Period #08 (03/24/2018 through 04/06/2018) totaling \$37,801.97.
- Payroll Benefits for Pay Period #08 totaling \$43,625.21.

Motion passed.

Water Quality/Herrera Consulting Update

Rob Zisette from Herrera Consulting joined the meeting by phone to provide the Board of Commissioners an update on the response to the questions asked by City and County staff regarding the North Shore Technical Report presented in January 2018. Discussion followed.

Succession Planning

Sorensen and Hunter recapitulated the proposed plan to replace the vacant Maintenance Supervisor position, including a draft job description for an Operations & Maintenance Manager to be added to the District's organizational structure. Discussion followed, including talk about succession planning and staff opportunities.

Manager's Report

Sorensen mentioned the upcoming Storm Water Utility meeting coming up on April 18. The Commissioners also spoke about the upcoming May 19 Safety Fair in Sudden Valley and how the District might be able to participate.

Public Comment

Ratepayer Brian Lydiard spoke to the Board about the positive benefits of hiring someone from outside the area/organization to bring new blood and ideas to a position. He also stated it would be useful to rate payers to have the total cost of a new employee including benefits rather than just the salary information.

Jack McBride, who submitted an application for the open commissioner position, expressed doubt at his qualification for the position after attending this meeting and seeing how technical conversation can be. Commissioner Weide spoke of her experience in coming in as a commissioner with no specific water and sewer experience.

Executive Session Per RCW 42.30.110 (1)(g): Considering a personnel matter – 30 Minutes

Weide recessed the Special Session to Executive Session at 8:20 p.m. It was estimated that the Executive Session would take about 15 minutes. The purpose of the Executive Session was for discussion of a personnel matter. Weide recessed the Executive Session and reconvened the Special Session at 8:35 p.m.

Executive Session Per RCW 42.30.110 (1)(g): Considering a personnel matter – 15 Minutes

Weide re-recessed the Special Session to Executive Session at 8:35 p.m. It was estimated that the Executive Session would take about 15 minutes. The purpose of the Executive Session was for discussion of a personnel matter. Weide recessed the Executive Session and reconvened the Special Session at 8:40 p.m.

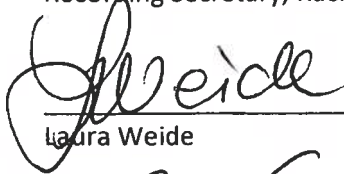
With no further business, Weide adjourned the Regular Session at 8:40 p.m.



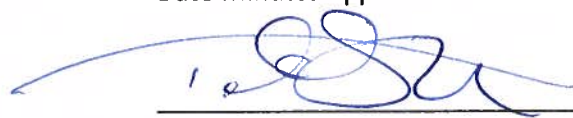
Recording Secretary, Rachael Hope

5.9.18

Date Minutes Approved



Laura Weide



Todd Citron



Bruce R. Ford

Position 4 - Vacant



John Carter

