



LAKE WHATCOM WATER AND SEWER DISTRICT
1220 Lakeway Drive
Bellingham, WA 98229

REGULAR SESSION OF THE BOARD OF COMMISSIONERS Minutes

August 08, 2018

Board Secretary Todd Citron called the Regular Session to order at 6:30 p.m.

Attendees: Commissioner John Carter
Commissioner Todd Citron
Commissioner Bruce Ford
Commissioner Leslie McRoberts
Acting General Manager/District Engineer Bill Hunter
Finance Manager/Treasurer Debi Denton
Recording Secretary Rachael Hope
Consulting Engineer Melanie Mankamyer
District Legal Counsel Bob Carmichael

Excused Absence(s): Commissioner Laura Weide

Also in attendance were Justin Clary, General Manager Finalist, and Ken Zangari, District Engineer.

Consent Agenda

Action Taken

Ford moved, McRoberts seconded, approval of:

- Meeting Notes from the 7/25/2018 Board Meeting
- Meeting Notes from the 7/30/2018 Board Meeting
- Meeting Notes from the 8/06/2018 Board Meeting
- Accounts Payable Vouchers totaling \$2,010.00.
- Accounts Payable Vouchers totaling \$170,217.46.
- Payroll for Pay Period #16 (07/14/2018 through 07/27/2018) totaling \$38,543.56.
- Payroll Benefits for Pay Period #16 totaling \$61,014.96.

Motion passed.

Agate Heights Water System Overview

Hunter presented aerial and site photographs of the water treatment plant, booster station, and reservoirs in Agate Heights. The purpose of this agenda item was to give a broad overview of the Agate Heights Water System and current site conditions, as well as acting as a placeholder for discussion about upcoming improvements to the system. Discussion followed.

North Shore On-Site Septic System Study Discussion

Hunter recalled that at the June 27 Board Meeting, Herrera's final technical memorandum that addresses comments received from the Board and various agencies was presented. Discussion followed regarding the Board's response and Commissioner Ford subsequently prepared a draft outline to begin discussion on the Board's official position and desires for next steps in this process. This agenda item was a placeholder for further discussion.

Other Business

- **Sewage Spill**
Hunter reported that on the morning of August 5 there was a small sewer spill due to a corroded pipe. The spill was contained easily, and the air release valves were already scheduled for maintenance this summer so parts are on their way.
- **Finance Committee**
Meeting has tentatively been scheduled for 6:00 p.m. on September 12 before the regular board meeting.
- **Outreach Request**
The District received a request from the City of Bellingham regarding supporting a Resident Stewardship Survey to be sent to Lake Whatcom residents every 5 years. The Board agreed to support the city's efforts and list the District on the survey cover letter.

Executive Session – 30 Minutes

Citron recessed the Special Session to Executive Session at 8:04 p.m. It was estimated that the Executive Session would take about 30 minutes. There were multiple purposes for this Executive Session:

- *Executive Session Per RCW 42.30.110 (1)(c): Considering a potential sale of property*
- *Executive Session Per RCW 42.30.110 (1)(i): Discussion of potential litigation*
- *Executive Session Per RCW 42.30.110 (1)(g): Considering a personnel matter/evaluating an application for employment*

Citron recessed the Executive Session and reconvened the Regular Session at 8:30 p.m.

Executive Session – 30 Minutes

Citron re-recessed the Special Session to Executive Session at 8:30 p.m. It was estimated that the Executive Session would take about 30 minutes. There were multiple purposes for this Executive Session:

- *Executive Session Per RCW 42.30.110 (1)(c): Considering a potential sale of property*
- *Executive Session Per RCW 42.30.110 (1)(i): Discussion of potential litigation*
- *Executive Session Per RCW 42.30.110 (1)(g): Considering a personnel matter/evaluating an application for employment*

Citron recessed the Executive Session and reconvened the Regular Session at 9:00 p.m.

General Manager Candidate Selection

The District has been working with The Prothman Company to fill the vacant General Manager position. After interviews with four finalist candidates on Monday, July 30, the Board made a decision on the finalist to be offered the General Manager position.

Action Taken

McRoberts moved, Ford seconded, to approve selection of Kari Chennault as General Manager for Lake Whatcom Water & Sewer District, subject to execution of an Employment Agreement under terms agreed upon by the Board of Commissioners and Kari Chennault. Motion passed.

McRoberts moved, Ford seconded, to appoint John Carter to negotiate terms of an Employment Agreement with Kari Chennault for the position of General Manager, with the assistance of legal counsel, and subject to approval of the Board of Commissioners. Motion passed.


With no further business, Citron adjourned the Regular Session at 9:12.m.




Recording Secretary, Rachael Hope

Aug 29, 2018


Date Minutes Approved



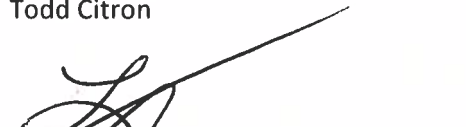
Laura Weide



Todd Citron



Bruce R. Ford



Leshe McRoberts

John Carter

