



## LAKE WHATCOM WATER AND SEWER DISTRICT

1220 Lakeway Drive  
Bellingham, WA 98229

### REGULAR SESSION OF THE BOARD OF COMMISSIONERS Minutes

*September 26, 2018*

Board President Laura Weide called the Regular Session to order at 8:01 a.m.

**Attendees:** Commissioner Laura Weide  
Commissioner John Carter  
Commissioner Todd Citron  
Commissioner Bruce Ford  
Commissioner Leslie McRoberts  
Acting General Manager/District Engineer Bill Hunter  
Recording Secretary Rachael Hope  
Consulting Engineer Melanie Mankamyer

**Excused Absence(s):** Finance Manager/Treasurer Debi Denton

No public were in attendance.

#### Consent Agenda

##### Action Taken

McRoberts moved, Citron seconded, approval of:

- Meeting Notes from the 9/12/2018 Board Meeting
- Accounts Payable Vouchers totaling \$202,003.74.

Motion passed.

#### Operations and Maintenance Manager Recruitment Update

Hunter reported to the Board that the three remaining candidates would be interviewed on Monday, October 1. The selection committee hopes to fill the position as soon as possible after all five finalist interviews are completed.

#### Monthly Budget Analysis

Hunter briefly explained that the District's Finance Manager is beginning work on the 2019 budget. There were no special notes on the monthly summary. Commissioner Carter asked some questions about the budget process. Discussion followed.

**Summary of Existing District Projects**

Hunter presented highlights of this year's completed Capital Projects, as well as briefly touching on each ongoing project. On behalf of the Board, Commissioner Citron offered recognition and thanks for Bill Hunter's work and flexibility as Acting General Manager this year. Commissioner Weide exited the meeting at 9:00 a.m. and Commissioner Citron stepped in as chair.

**Other Business**

- North Shore Water Quality Report  
Commissioner Ford updated the Board on goings on at the monthly Data Group meetings. Discussion followed.
- District 50<sup>th</sup> Anniversary  
Hunter updated the Board on staff recommendations for recognizing the District's 50<sup>th</sup> Anniversary, including signage and a press release.

With no further business, Citron adjourned the Regular Session at 9:10 a.m.

  
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Recording Secretary, Rachael Hope


10/10/2018  
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Date Minutes Approved

  
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Laura Weide

  
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Todd Citron

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Bruce R. Ford

  
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Leslie McRoberts

  
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John Carter