



LAKE WHATCOM WATER AND SEWER DISTRICT
1220 Lakeway Drive
Bellingham, WA 98229

REGULAR SESSION OF THE BOARD OF COMMISSIONERS
Minutes
April 10, 2019

Board Secretary Todd Citron called the Regular Session to order at 6:30 p.m.

Attendees: Commissioner Todd Citron
Commissioner John Carter
Commissioner Bruce Ford
Commissioner Leslie McRoberts
General Manager Justin Clary
Asst. General Manager/District Engineer Bill Hunter
Operations & Maintenance Manager Brent Winters
Recording Secretary Rachael Hope
District Legal Counsel Bob Carmichael
Consulting Engineer Melanie Mankamyer

Excused Absences: Commissioner Laura Abele

Also in attendance was former Commissioner and District customer Don Oehler.

Changes to Agenda

Clary requested the addition of Agenda Item 9, an Executive Session. Commissioner Ford requested discussion regarding the Post Point Treatment Plant be added to the agenda. The Board agreed.

Consent Agenda

Action Taken

McRoberts moved, Ford seconded, approval of:

- Meeting Notes from the 03/27/2018 Board Meeting
- Accounts Payable Vouchers totaling \$115,312.03.
- Payroll for Pay Period #08 (03/23/2019 through 04/05/2019) totaling \$42,355.50.
- Payroll Benefits for Pay Period #08 totaling \$49,869.46.

Motion passed.

Commissioner Protocol Manual Review

Clary recalled that the board performed an initial review of the Commissioner Protocol Manual during its regularly scheduled March 27 meeting. During this review, the board identified an incomplete

sentence at the end of Section 4.03 and requested revision to Section 7.10 pertaining to meeting attendance via speakerphone, and to clarify the policy on Commissioner eligibility for compensation when attending a meeting remotely. Discussion followed.

Action Taken

McRoberts moved, Ford seconded, to approve the Lake Whatcom Water and Sewer District Commissioner Protocol Manual, as presented. Motion passed.

Other Business

Post Point Water Treatment Plant

Commissioner Ford briefed the board on topics he wished to address at an upcoming meeting scheduled with City of Bellingham staff. The meeting is for a make-up presentation regarding plans for the Post Point Water Treatment Plant project since he was unable to attend the February 27, 2019 regular meeting when the original presentation occurred. Discussion followed.

Whatcom County Boundary Review Board

District constituent Don Oehler provided information to the Board about his seat on the Whatcom County Boundary Review Board, including the purpose and activities of the Review Board. Discussion followed.

General Manager's Report

Clary updated the Board on several topics, including the open Maintenance Worker I position and collaboration with the County on projects scheduling with the goal of mitigating impacts to citizens. Discussion followed.

Public Comment

Mankamyer noted that Evergreen Rural Water has now officially rolled out their apprentice program and further details are available on their website.

Executive Session – 30 Minutes

Citron recessed the Regular Session to Executive Session at 7:32 p.m. It was estimated that the Executive Session would take about 30 minutes. There were multiple purposes for this Executive Session:

- *Executive Session Per RCW 42.30.140(4)(b): Planning or adopting strategy or position to be taken by the governing body during the course of any . . . grievance or mediation proceedings*
- *Executive Session Per RCW 42.30.110(1)(a)(i): Discuss with legal counsel "potential litigation."*
- *Executive Session Per RCW 42.30.110(1)(f): To evaluate complaints brought against a public employee.*
- *Executive Session Per RCW 42.30.110(1)(g): To review the performance of a public employee.*

Citron recessed the Executive Session and reconvened the Regular Session at 8:00 p.m.

Executive Session – 10 Minutes

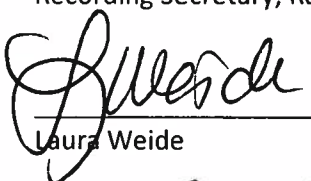
Citron re-recessed the Regular Session to Executive Session at 8:00 p.m. It was estimated that the Executive Session would take about 10 minutes. There were multiple purposes for this Executive Session:

- *Executive Session Per RCW 42.30.140(4)(b): Planning or adopting strategy or position to be taken by the governing body during the course of any . . . grievance or mediation proceedings*
 - *Executive Session Per RCW 42.30.110(1)(a)(i): Discuss with legal counsel "potential litigation."*
 - *Executive Session Per RCW 42.30.110(1)(f): To evaluate complaints brought against a public employee.*
 - *Executive Session Per RCW 42.30.110(1)(g): To review the performance of a public employee.*
- Citron recessed the Executive Session and reconvened the Regular Session at 8:09 p.m.


With no further business, Citron adjourned the Regular Session at 8:09 p.m.

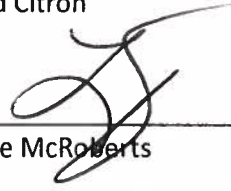

 Recording Secretary, Rachael Hope

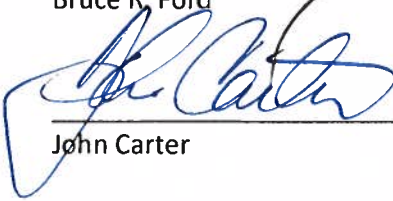
4/24/19
 Date Minutes Approved


 Laura Weide


 Todd Citron


 Bruce R. Ford


 Leslie McRoberts


 John Carter

