



LAKE WHATCOM WATER AND SEWER DISTRICT
1220 Lakeway Drive
Bellingham, WA 98229

REGULAR SESSION OF THE BOARD OF COMMISSIONERS
Minutes
February 12, 2020

Board Secretary Todd Citron called the Regular Session to order at 6:30 p.m.

Attendees: Commissioner Todd Citron
Commissioner John Carter
Commissioner Bruce Ford
Commissioner Leslie McRoberts
Recording Secretary Rachael Hope
District Legal Counsel Bob Carmichael
General Manager Justin Clary
Assistant General Manager/Dist. Engineer Bill Hunter
Finance Manager/Treasurer Debi Denton
Operations & Maintenance Manager Brent Winters
Consulting Engineer Melanie Mankamyer

Excused Absences: Commissioner Laura Abele

No public were in attendance.

Consent Agenda

Action Taken

Ford moved, McRoberts seconded, approval of:

- **Minutes for the January 29, 2020 Board Meeting**
- **Payroll Taxes for Q4 2019 totaling \$5,417.38**
- **Payroll for Pay Period #03 (01/25/2020 through 02/07/2020) totaling \$44,052.39**
- **Payroll Benefits for Pay Period #03 totaling \$51,715.38**
- **Accounts Payable Vouchers totaling \$58,757.22**

Motion passed.

Distribution of 2020 Update to the Comprehensive Sewer Plan for Agency Review

Clary indicated that the District maintains a comprehensive sewer plan that summarizes the existing system and defines future system improvements to accommodate growth and maintain existing system function through proactive replacement of applicable facilities. The existing plan was approved by the Washington State Department of Ecology on June 6, 2014. District engineering consultant Melanie Mankamyer of Wilson Engineering confirmed that all changes requested by the Board following a work session review held on January 8, 2020, have been incorporated. Discussion followed.

Action Taken

Ford moved, McRoberts seconded, to approve the distribution of the draft comprehensive plan to applicable State agencies for review as presented. Motion passed.

Lake Whatcom Management Program 2020-2024 Work Plan

Clary explained that due to observed deterioration of the water quality in Lake Whatcom, the Lake Whatcom Water and Sewer District, city of Bellingham, and Whatcom County entered into an interlocal agreement in 1998 that formally created the Lake Whatcom Management Program. The Program’s primary goal is to improve lake water quality by jointly implementing programs affecting the Lake Whatcom watershed. With the most recent work plan (2015-2019) approaching expiration, the interjurisdictional coordinating team of the Program began development of a successor work plan in June 2019. The presented 2020-2024 work plan has been developed to reflect current conditions and regulatory requirements while maintaining the Program’s overarching goal of continued improvement of lake water quality. Discussion followed.

Combo-Vacuum Truck Purchase

Hunter recalled that during development of the 2020 Budget, District operations and engineering staff identified the current combination sewer vacuum truck is coming to end of its life. Staff had three different vacuum truck manufacturers bring and demonstrate their equipment. After deliberating on the pros and cons of each manufacturer’s truck, staff came to the conclusion that the Vactor 2100i Single Fan was the best option for the District. The District also requires jetting nozzles to flush and clean sewer mains, which were quoted by a separate vendor since they are not included in the truck purchase. Discussion followed.

Action Taken

Carter moved, Ford seconded, to approve the purchase of the Vactor truck and nozzles for a total cost of \$525,429.30. Motion passed.

General Manager’s Report

Clary highlighted several items including erosion around the Agate Creek force main crossing following recent storms, Gray & Osborne’s visit to the Sudden Valley Water Treatment Plant for inspection and evaluation, and the Washington State Department of Health’s recent award to the District of a \$30,000 source water protection grant to support the on-site sewage system impact assessment project.

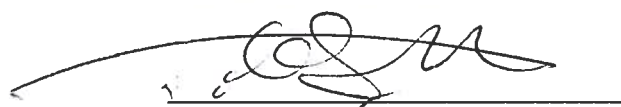
Clary also touched on a recent sewage overflow caused by high rainfall, and recognized District crew members Ken Zangari, Tim Keener, and Jonathan Lydiard for their dedication and perseverance in addressing the issue. Discussion followed.

With no further business, Citron adjourned the Regular Session at 7:36 p.m.



Recording Secretary, Rachael Hope

Feb. 26, 2020
Date Minutes Approved

Laura Abele


Todd Citron


Bruce R. Ford


Leslie McRoberts


John Carter