



## LAKE WHATCOM WATER AND SEWER DISTRICT

1220 Lakeway Drive  
Bellingham, WA 98229

### REGULAR SESSION OF THE BOARD OF COMMISSIONERS

## Minutes

*April 08, 2020*

Board President Laura Abele called the Regular Session to order at 6:30 p.m.

<b>Attendees:</b> Commissioner Laura Abele*	General Manager Justin Clary
Commissioner Todd Citron*	District Engineer/Assistant GM Bill Hunter*
Commissioner John Carter*	Finance Manager/Treasurer Debi Denton
Commissioner Bruce Ford*	District Legal Counsel Bob Carmichael*
Commissioner Leslie McRoberts*	Recording Secretary Rachael Hope

\*Attendees marked with an asterisk participated remotely by phone or video conferencing.

No public were in attendance.

#### Roll Call

Board Secretary Rachael Hope performed a roll call to identify those in attendance. Commissioner Todd Citron joined the meeting at 6:35 p.m.

General Manager Justin Clary verbally confirmed that this meeting was noticed in accordance with Resolution No. 859 allowing remote meeting attendance as well as in compliance with current statutory requirements. It was confirmed that all participants were able to be heard and hear each other clearly.

#### Consent Agenda

##### Action Taken

**McRoberts moved, Carter seconded, approval of:**

- **Payroll for Pay Period #07 (03/21/2020 through 04/03/2020) totaling \$43,207.63**
- **Payroll Benefits for Pay Period #07 totaling \$49,203.29**
- **Accounts Payable Vouchers totaling \$226,008.77**

**Motion passed.**

#### General Manager's Reports

Clary provided updates on several topics to the Board, including updated staff scheduling information due to the COVID-19 pandemic, future policy discussion on septic conversion properties, and ongoing research on the potential removal of Geneva as an Urban Growth Area for the City of Bellingham. Discussion followed.

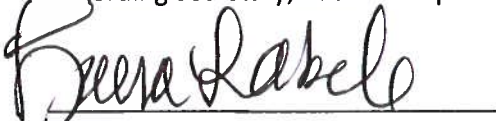
**Other Business**

Clary and Hunter addressed questions from the Board around topics including commissioner timesheet submittal, whether the District is planning for any changes in work hours, and current challenges posed to upcoming projects by the Governor's non-essential business operation ban. Discussion followed.

With no further business, Abele adjourned the Regular Session 6:49 p.m.



Recording Secretary, Rachael Hope



Laura Abele



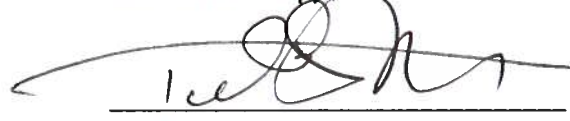
Bruce R. Ford



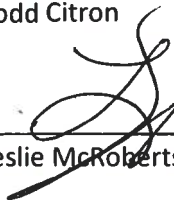
John Carter

4/29/2020

Date Minutes Approved



Todd Citron



Leslie McRoberts