



LAKE WHATCOM WATER AND SEWER DISTRICT
1220 Lakeway Drive
Bellingham, WA 98229

REGULAR SESSION OF THE BOARD OF COMMISSIONERS

Minutes May 27, 2020

Board President Laura Abele called the Regular Session to order at 8:00 a.m.

Attendees: Commissioner Laura Abele* General Manager Justin Clary
Commissioner John Carter* District Engineer/Assistant GM Bill Hunter*
Commissioner Bruce Ford* Finance Manager/Treasurer Debi Denton
Commissioner Leslie McRoberts * Operations & Maintenance Manager Brent Winters*

*Attendees marked with an asterisk participated remotely by phone or video conferencing.

Absences: Commissioner Todd Citron

No public were in attendance.

Roll Call

General Manager Justin Clary performed a roll call to identify those in attendance, as well as confirm that all participants were able to be heard and hear each other clearly. He also verbally confirmed that this meeting was noticed in accordance with Resolution No. 859 allowing remote meeting attendance as well as in compliance with current statutory requirements.

Consent Agenda

Action Taken

Ford moved, McRoberts seconded, approval of:

- Minutes for the 5/13/20 Regular Board Meeting
- Payroll for Pay Period #10 (05/02/2020 through 05/15/2020) totaling \$42,671.59
- Payroll Benefits for Pay Period #08 totaling \$50,316.26
- Accounts Payable Vouchers totaling \$65,696.66

Motion passed.

Disposal of Surplus Property

Winters and Hunter explained that the items proposed for surplus were pumps the District has no use for from the converted Scenic Intertie Lift Station, as well as an aging large-format printer. Once surplused, they reported, staff would research options for auctioning or safe disposal of items.

Action Taken

McRoberts moved, Ford seconded, to declare the property defined in the list dated May 21, 2020, as surplus and authorize staff to dispose of each item in a manner that is most beneficial to the District and consistent with state law. Motion passed.

General Manager's Reports

Clary provided updates on several topics to the Board, including development of a COVID-19 Exposure Control and Disease Preparedness Response Plan for the District, continuing work on a FEMA grant to mitigate District costs directly related to the COVID-19 pandemic, anticipated continuance of the state orders regarding the Open Public Meetings Act. He also informed the Board about recent discussions with the Department of Ecology regarding its consideration of resuming processing of surface water right applications on Lake Whatcom. Discussion followed.

Engineering Department Report

Hunter gave a status update on items including permitting activity, an upcoming bid opening, and a project scheduled to be done at Camp Firwood on the sewer wetwell in June.

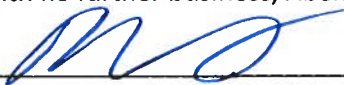
Finance Department Report

Denton presented April financial summaries, and reported on topics including office staff activity and plans for keeping staff and customers as safe as possible once the office is open to the public again.

Operations Department Report

Winters gave a brief update on operations and maintenance activities, including use of Go to Meeting for morning crew meetings, water treatment plant operations, side sewer inspection activity, and water main flushing. Discussion followed.

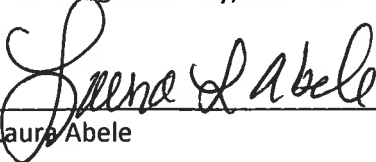
With no further business, Abele adjourned the Regular Session 8:26 a.m.



Recording Secretary, Rachael Hope

June 10, 2020

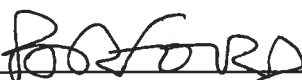
Date Minutes Approved




Laura Abele



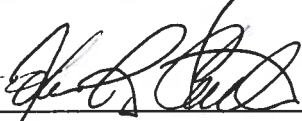
Todd Citron



Bruce R. Ford



Leslie McRoberts



John Carter