



LAKE WHATCOM WATER AND SEWER DISTRICT
1220 Lakeway Drive
Bellingham, WA 98229

REGULAR SESSION OF THE BOARD OF COMMISSIONERS

Minutes

September 9, 2020

Board Secretary Todd Citron called the Regular Session to order at 6:30 p.m.

Attendees: Commissioner Todd Citron
Commissioner Bruce Ford
Commissioner John Carter
Commissioner Leslie McRoberts
General Manager Justin Clary
Finance Manager/Treasurer Debi Denton
Operations & Maintenance Manager Brent Winters
Recording Secretary Rachael Hope
District Legal Counsel Bob Carmichael

Excused Absences: Commissioner Laura Abele.

All attendees participated remotely by phone or video conferencing. Also in attendance were Rob Zisette of Herrera Environmental Consultants and Melanie Mankamyer of Wilson Engineering.

Roll Call

General Manager Justin Clary performed a roll call to identify those in attendance, and then verbally confirmed that the meeting was noticed in accordance with Resolution No. 859 allowing remote meeting attendance as well as in compliance with current statutory requirements. It was confirmed that all participants were able to be heard and hear each other clearly.

Consent Agenda

Action Taken

McRoberts moved, Ford seconded, approval of:

- Payroll for Pay Period # 18 (08/22/2020 through 09/04/2020) totaling \$43,289.49
- Payroll Benefits for Pay Period #18 totaling \$50,054.57
- Accounts Payable Vouchers totaling \$323,623.94

Motion passed.

OSS Impact Assessment Findings Presentation

Clary recalled that in the winter/spring of 2017, Herrera Environmental Consultants, Inc. (Herrera) under contract with the District, conducted a series of monitoring events along the north shore of Lake Whatcom to assess the impact of existing on-site sewage systems on the water quality of the lake.

Following this assessment, which indicated that on-site sewage systems are likely adversely impacting water quality, City of Bellingham and Whatcom County staff raised a number of concerns regarding the monitoring approach of the assessment. To address the gaps and to collect additional data to better understand the impact of on-site sewage systems, a scope of work for a second round of monitoring was jointly developed by City, County, and District staff, and an interlocal agreement between the District and County was executed on November 20, 2019 to allocate funding requirements of the assessment.

Following a public bid process, Herrera was selected and completed the monitoring effort this past winter/spring and is currently finalizing the findings report. Rob Zisette from Herrera provided a presentation to the Board on the results and conclusions of the 2020 monitoring effort. Herrera is also scheduled to provide the presentation during the September 23rd meeting of the Lake Whatcom Management Program Policy Group. Discussion followed.

2020-21 Sanitary Sewer Misc. Inflow and Infiltration Repair Project On-Call Contract Award

Clary explained that the District's current 2020 10-year capital improvement plan (CIP) includes an annual project titled Sewer System Rehabilitation and Replacement Projects. Its objective is to find and repair inflow and infiltration (I&I) sources, repair or replace sewer manholes, laterals, and mains, and increase capacity where needed. Over the next ten years the District plans to spend \$3,720,000 on sewer system rehabilitation and replacement projects.

The annual project scope and focus varies based on the type of high priority items discovered during the previous wet season. Types of work include: sewer main slip lining (spot repairs and full lengths), pressure grouting service tees, pressure grouting manhole leaks/voids, rebuild/seal manholes, smoke testing, and other efforts to reduce I&I. To efficiently execute an undefined quantity and undefined frequency of work, District staff recommended utilizing a new contracting tool authorized by the State Legislature called a "Unit Price Contract" or "On-Call Contract." This will allow greater flexibility and responsiveness in repairing I&I issues more quickly and without having to group, bid, and award separate I&I repair contracts.

The intent is to execute a 12-month contract with an experienced, qualified contractor to provide the "on-call" professional repair, rehabilitation and replacement services for portions of the District's sanitary sewer system and related infrastructure. After 12 months, the District will have the option to extend the contract for an additional one-year period (as allowed by statute). Discussion followed.

Action Taken

Carter moved, Ford seconded, to award the unit price 2020-21 Sanitary Sewer Misc. I&I Repair Project 12-month "On Call" Contract to Olson Brothers Pro-Vac LLC and authorize the general manager to execute the contract by which work will be defined and authorized by individual work orders executed in compliance with the District's administrative code. Motion passed.

Proposed Whatcom Water Alliance Program Support

Clary informed the Board that Whatcom County reconvened the Whatcom Water Alliance (WWA), of which the District is a participating member, in 2019. The WWA is a partnership of Whatcom County water utilities that collaborate and coordinate on water conservation, supply, and delivery activities with the goal of increasing the efficiency and effectiveness of each partner's water conservation program. Through multiple meetings and discussion, the WWA has developed a multi-year program

that focusses efforts on priorities communicated by the member organizations. An overview of the water conservation program areas and a schedule budget for the first three years of the program was presented. Whatcom County would be responsible for funding the majority of the program costs. The WWA requested its member organizations to submit letters of support for the program to Whatcom County to secure funding for the 2021-22 biennium in the Whatcom County budget. Discussion followed.

Action Taken

McRoberts moved, Ford seconded, to authorize the general manager to submit a letter of support for implementation of the Whatcom Water Alliance water conservation program to Whatcom County. Motion passed.

General Manager's Report

Clary provided the Board with updates on several areas of business, including the District's ongoing response to the COVID-19 pandemic, the Geneva reservoir cathodic protection bid process, and various capital projects. Discussion followed.

With no further business, Citron adjourned the Regular Session 8:10 p.m.



Recording Secretary, Rachael Hope

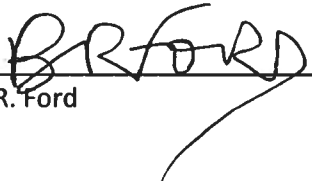
9/30/20

Date Minutes Approved


Laura Abele



Todd Citron



Bruce R. Ford



Leslie McRoberts

John Carter