



## LAKE WHATCOM WATER & SEWER DISTRICT

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### Lake Whatcom Water & Sewer District Employment Opportunity

#### Finance Manager/Treasurer

Lake Whatcom Water & Sewer District, a special purpose government entity providing municipal water and sewer service in the Bellingham, Washington area, is presently recruiting for a full-time Finance Manager/Treasurer.

Under the direction of the General Manager, this position serves as a member of the management team and is responsible for the leadership and management of all financial operations of the District, including planning, organizing, and controlling financial resources and expenditures processes. The incumbent manages the Finance Department, which is comprised of four full time professionals, and is responsible for financial policy development, planning, investments, assessments, and debt service obligations. The Finance Manager/Treasurer also leads the development of annual capital and operating budgets, preparation of comprehensive financial statements, and directs the District's accounting, utility billing and reporting systems.

The District offers excellent benefits, including WA State PERS Retirement, health/dental/vision insurance, a voluntary deferred compensation program with District contribution after one year, and vacation and sick leave. The salary range is \$99,500-126,000 per year, DOQ. Incumbents in this position are exempt and must be available to occasionally work outside normal business hours, including attending evening meetings of the Board of Commissioners.

For a full job description along with minimum and desired requirements, including application information, please go to <https://lwwsd.org/about-us/careers/>. The full job description and profile posted identifies the essential functions of the job; not every function that may be required is described.

Please submit all application materials (cover letter, resume, application, and supplemental questions) in Adobe Acrobat (.pdf) format to [jobs@lwwsd.org](mailto:jobs@lwwsd.org). Prior to employment, a criminal history background check and reference checks will be conducted on the top candidates. First review of applications will be on Thursday, March 25, 2021. The District is an equal opportunity employer.

Announcement Date: February 26, 2021